

DRAFT NOTES OF SPECIAL COUNCIL MEETING

July 25, 2013

(Subject to Approval at the August 6, 2013 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Thomas D. Leasor called the special council meeting to order in the Conference Room at City Hall, 210 West Washington at 6:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Jarrett Dace, Alderman Ward Two Jason Alexander, Alderman Ward Two Craig Kase, Alderman Ward Three Dennis Watz, and Alderman Ward One Tony Wessler. Also attending were City Administrator J.T. Hardy, City Collector Staci Pfeuffer, and City Clerk Jan Koch.

SPECIAL MEETING PURPOSE

Special Meeting Purpose

Fiscal Year 2014 Budget

The main purpose of the special meeting was to review the budget for fiscal year 2013-2014. However, one matter concerning payment of utilities bills was discussed with City Collector Staci Pfeuffer.

DELINQUENT UTILITIES

Collector Pfeuffer Utility Bills Due 5:00 p.m.

Delinquent Utility Bills - 5:00 p.m. Deadline

City Collector Staci Pfeuffer appeared before the Board and asked them to consider changing the utility bill payment deadline of midnight on the 15th of the month to match office hours of 5:00 p.m. This change would require an ordinance as it would be an amendment to City Code Section 700.040. Following some discussion on why & how the midnight hour deadline came into existence and how it impacts the utility billing process, Alderman Dace offered to sponsor an ordinance to remove the midnight hour and change it to 5:00 p.m.

(Note: at this time 6:20 p.m., Collector Pfeuffer left the meeting.)

BUDGET REVIEW

Budget Review FY 2012

Current Fiscal Year 2012 Review

Administrator Hardy gave an overview of the current fiscal year progress. The funds were reported as fiscally sound with sales tax being on a gradual increase since the year 2010. Cash & investments were reviewed with Administrator Hardy noting that the General Fund portion was showing improvement.

Utility Rate Review

Utility Rate Reviews

He reported that a meeting has been scheduled to review electric rates with consultants BMHG (Barnes, Henry, Meisenheimer, & Gende, Incorporated). Some discussion was held with Administrator Hardy stating that if rates are changed, they would need to be done by ordinance. It was the general consensus that instead of making piecemeal changes to City Code, the proposed 5:00 p.m. change on the utility payment due date should be done at the same time. Another review will also be done for water & sewer rates in the future.

Elmont Overpass Repayment

Elmont Overpass Payments

Repayment of the Elmont Overpass Fund was also reviewed with Administrator Hardy stating that the cash flow required for this project was covered by interfund loans from the Special Reserve Fund (hospital sale) in the amount of approximately \$4 million and the Electric Fund in the approximate amount of \$2.75 million. These internal loans are being repaid from a one-

half cent transportation sales tax (authorized by the voters in 2004 with a sunset provision in 2024 of which a portion is being received by Oak Grove Village).

Proposed Budget - Fiscal Year 2014

FY2014 Budget
General Fund

General Fund

A rough draft of the General Fund for FY 2014 was presented along with a ‘wish-list’ for capital improvements. Administrator Hardy also noted that a \$5,000 match for fireworks is in the FY14 budget and the same sponsors as last year have offered to make the same contributions under the same conditions.

Engineering
Projects
MRPC & Rolla
University

MRPC & Rolla University - Engineering Projects

Administrator Hardy reported that he recently met with community leaders, a representative from MRPC (Meramec Regional Planning Commission), a professor from Missouri S&T (university in Rolla, Missouri), and members of city staff where the topic of discussion was projects for the City of Sullivan. The Missouri S&T professor will take these desired projects and give them to students to engineer & design as part of their education. There’s no cost to the city. The outcome will be presented to the Board of Aldermen for their consideration.

Capital
Improvements
FY14

Capital Improvements

City Administrator J.T. Hardy asked the Board if had any projects they would like to see done. A ‘wish-list’ was outlined with the following estimates:

- 1) Project New Field - \$2.5 million
- 2) City Hall Ramp - \$20,000-\$30,000
- 3) Lake Pavilion - \$25,000-\$75,000
- 4) Cameras for Police Department - \$25,000
- 5) Cameras for other buildings - \$5,000-\$7,000
- 6) Firearms Range - \$10,000-\$15,000
- 7) Police Department Parking Lot - \$150,000
- 8) Grandstand Repairs - \$21,420 (actual bid)
- 9) East Street Widening - \$250,000
- 10) Bleacher Replacement - \$3,500 each (32 total)

Police Cameras

The above items were discussed with the Board agreeing that the cameras for the Police Department needed to be done posthaste. Also reviewed was the Police Department’s budget request for FY14. The Board generally agreed that engineering for Project New Field (improvements & expansion of the Campbell-Chapman Ball Complex) needed to be done as soon as possible and directed staff to advertise for RFQs. Alderman Ryan reported that he hasn’t received any input or offers from residents along East Street about financial contributions for the widening of their street. He went on to recite safety concerns from residents living along the adjacent street---which is East Vine. Some discussion ensued about speeders and the issuance of traffic tickets. It was duly noted that this area was also a school zone. Following this discussion, Alderman Ryan offered to sponsor an ordinance whereby the speed limit would be reduced from 35 mph to 25 mph on East Vine Street from East Street to Highway 185 South. This ordinance will be presented at the next regular council meeting.

Campbell-
Chapman
Engineering
RFQs

Closed Session

CLOSED SESSION

The time was approximately 9:00 p.m., and Alderman Alexander made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning personnel.

Alderman Watz seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS

Closed Results

As a result of the special closed meeting held July 25, 2013 one matter concerning personnel was discussed with no results to report at this time. Two other matters concerning personnel were also discussed with the Board taking the following action:

Doug King
Hired
Electric
Lineman
Apprentice

1) A motion was made and duly seconded to hire Mr. Doug King as an apprentice lineman in the Electric Department at a Grade 10-3 (\$15.35 per hour) with an effective date of August 7, 2013. The motion carried unanimously with a roll call vote as follows: Alderman Jarrett Dace, aye; Alderman Mike Ryan, Jr., aye, Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; and Alderman Tony Wessler, aye.

Dave Wall
Promoted
P&R Director

2) A motion was made and duly seconded to promote Mr. Dave Wall to Parks & Recreation Director at a Grade 13-7 (salary \$47,840) with an effective date of August 7, 2013. The motion carried unanimously with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; Alderman Tony Wessler, aye; Alderman Jarrett Dace, aye; and Alderman Mike Ryan, Jr., aye.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 9:50 p.m.



ADJOURN

Adjourn

Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:50 p.m.