

# DRAFT NOTES OF COUNCIL MEETING

June 18, 2012

(Subject to Approval at the July 3, 2012 Meeting)

## CALL TO ORDER

Attendance

### Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was then taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Three Dennis Watz, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, Alderman Ward Three Jarrett Dace, and Alderman Ward One Tony Wessler. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

## PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## AGENDA APPROVAL

Agenda

Alderman Dace made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

## MINUTES APPROVED

Minutes

Notes from the council meeting held June 5, 2012 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Watz seconded the motion and it carried unanimously. Notes from the closed meeting held June 5, 2012 were presented. Alderman Kase made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

## REQUESTS & PETITIONS

Temporary  
Liquor License  
St. Anthony  
Festival

### Temporary Liquor License-St. Anthony Parish

St. Anthony Church submitted an application for a temporary liquor by-the-drink license for August 25 & 26, 2012. The event is their annual parish picnic held at the church grounds located at 201 W. Springfield. Alderman Ryan made a motion to approve the temporary license, contingent upon approval by the State of Missouri. Alderman Dace seconded the motion and it carried unanimously.

Emily Zelch  
Mo Bapt Hospital

### Memo of Understanding - Missouri Baptist Hospital

Emily Zelch appeared before the Board on behalf of Missouri Baptist Hospital requesting that the city participate as a collaborative partner in a "Healthy Sullivan Coalition" program. Ms. Zelch reported that this program fosters increased access to and consumption of fresh fruits and vegetables, and to make Sullivan a safe, walkable, bikeable community. The city would be included in all decisions involving the use of city property, equipment, and services for the Farmer's Market, Community Teaching Garden, nutrition/gardening classes and bike/pedestrian safety programs. She also reported that there's private grant funding available and Missouri Baptist will be making applications for same.

Memo  
Understanding

Bliss Patio  
Addition

### Bliss/Ruble Enterprises, LLC - Patio Addition

Mr. David P. Ruble submitted an application to the State of Missouri to change the description of his premises to include a fenced-in patio area regarding his license for the sale of intoxicating

Bliss Patio  
Addition

Fence  
Music  
Liquor Sales

Patio Description

liquor (all kinds) by drink at a restaurant bar located at 651 Fisher Drive. The State requested authorization in writing from the city. Administrator Hardy reported that Code Administrator Dan King has reviewed the plans which included the intent to sell liquor from this new patio area. Chief Counts has also been informed of Mr. Ruble's intent. Some discussion on the placement of the external gate and what type of fencing would be used. More discussion was held with it being noted that Bliss plans on having music out on the patio area. While Bliss' property is zoned commercial, there are some residential homes nearby. According to City Code, no noise made by any musical instrument that can be heard outside of any house, vehicle or business building between the hours of 10:00 p.m. and 7:00 a.m. on weekdays or any time on Sunday. Another brief discussion was held about their emergency exit and how this was configured into the proposed patio area and liquor sales. City Attorney Matt Schroeder noted that the State application did not include a new description of the licensed premises. Following these discussions, it was the general consensus of the Board to contact Bliss about these concerns, to confirm what type of fencing would be used, and to confirm how the gate will be used for liquor sale customers.

**STANDING COMMITTEES**

P&Z  
Airport

**P & Z and Airport Board Meetings**

The regularly scheduled Planning & Zoning and Airport Board meetings for June 2012 were cancelled.

**CITY ADMINISTRATOR**

Electric  
Underground  
Wire Bids

**Primary Underground Wire Bids**

Bids were duly advertised and opened on June 11, 2012 at 10:00 a.m. for the purchase of 15KV primary underground cable #2 stranded aluminum wire for the Electric Department. The bids are briefly summarized as follows:

<i>Name/Address</i>	<i>Total Bid</i>	<i>Delivery</i>
Harry Cooper Supply Springfield, MO	\$24,600.00*	Stock-Subject to Prior Sale
Fletcher-Reinhardt Bridgeton, MO	\$25,650.00*	15-18 weeks
Delmo Utility Fisk, MO	\$25,950.00	15-18 weeks
Browntown Electric Fairfield, IL	\$27,750 (trxlp-220)	Stock - 4 weeks
Brownstown Electric Fairfield, IL	\$28,650.00 (trxlp-220DS)	Stock
Butler Supply Sullivan, MO	\$30,450.00	2-3 weeks

\* prices good thru 6/19/12

Staff recommended accepting the lowest qualifying bid from Harry Cooper in the amount of \$24,600.00. The budgeted amount was \$34,000. Alderman Dace made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

**Online Surplus Auction Process**

Online Surplus Auction

At the May 1, 2012 council meeting a discussion was held about the possibility of using the Internet for auctioning off surplus city inventory. A change to City Code section 145.090 was drafted for Board consideration. The change would allow the sale of items (having an estimated value of \$1,000 or more) thru a commercially recognized electronic online auction service where the item(s) will be offered for sale for at least three weeks before the sale of bids are closed. Alderman Dace offered to sponsor the change in City Code which will be brought forth in ordinance form at the next council meeting.

Ordinance

**Airport Logging Bids**

Airport RPZ Logging

Sealed bids for logging services were advertised with a due date of Wednesday, June 13, 2012 at 11:00 a.m. However, no bids were received. City Administrator Hardy reported that potential bidders expressed concerns regarding prevailing wages and insurance requirements as well as being reimbursed via federal funding. Interested logging companies only wanted mature lumber and would leave all tops, stumps, and nonmarketable trees in place. Some discussion ensued with the general consensus to postpone re-advertising this project until a later date.

No Bids  
Rebid Later

**Airport Salvage Bids**

Airport RPZ Property Salvage

Bids for salvage/demolition services were advertised and were due at 10:00 a.m. on Wednesday, June 13, 2012 for properties acquired for the airport runway protection zone. No bids were received. Administrator Hardy reported that bidders interested in demolition of the homes indicated that there wasn't enough salvageable material to allow any payment to the city for the properties. This was due to costs associated with removal of all foundations, buildings, asphalt, etc., as well as the proper closure of the wells and septic systems. Discussions were held on whether to pursue bids from demolition contractors. The demolition costs are reimbursable to the city at 90-95%. Following this discussion, it was the general consensus to advertise for a demolition contractor. Alderman Dace made a motion to this effect with Alderman Alexander seconding it. The motion carried unanimously.

No Bids  
Rebid for Demolition Contractor

**Emergency Water-Well Repair**

Well #5 (Edgewood Dr) Emergency Repairs

On June 6, 2012 water well #5 located off Edgewood Drive went down. This well produces about 30-40% of the city's water however customers never experienced a break in service. An inspection revealed that the pump needed to be replaced. A new pump was procured under emergency procurement at an approximate cost of \$40,000. The project was completed by June 8, 2012 with a larger pump and casing installed. This move should increase the volume of water produced.

**Water & Sewer Truck**

W&S Truck Bid Advertised

Bids for a new (year 2012) F250SD or equivalent service truck (without trade-in) have been advertised with a due date of Thursday, June 28, 2012 at 10:00 a.m.

**Street Maintenance - Nova Chip**

Nova Chip Bids Advertised

Bids have been advertised for the application of Nova Chip (ultra-thin bonded wearing course) for seven streets (Kelly Circle, Karen Ann Drive, Karen Ann Circle, George Street west of Alden, West Washington by the elementary school, South Clark by the Post Office, and Jane

Street). Bids are due July 2, 2012 at 10:00 a.m.

Closed Session

## **CITY ATTORNEY**

### **Closed Session**

City Administrator Hardy and City Attorney Matt Schroeder reported they had some matters for discussion in closed session under real estate and litigation.

## **FINANCE COMMITTEE**

### **June 2012**

June 2012 Bills  
Approved

Alderman Kase reported he reviewed the monthly bills for June 2012 and made a motion to approve payment in the amount of \$1,416,799.40. Alderman Ryan seconded the motion and it carried unanimously.

## **ORDINANCES**

### **Mo Baptist Hospital - Memorandum of Understanding**

Memorandum of  
Understanding

Mo Bapt Hosp  
Gardening  
Biking &  
Walking

Bill No. 3524 sponsored by Alderman Dennis Watz being an ordinance of the City of Sullivan, Missouri approving a memorandum of understanding with Missouri Baptist Sullivan Hospital which memorandum deals with fostering community collaboration to increase access to and consumption of fresh fruits & vegetables, and to make Sullivan a safe walkable, bikeable community; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3524 become Ordinance No. 3524?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Craig Kase, aye; Alderman Jarrett Dace, aye; and Alderman Jason Alexander, aye. Passage of this ordinance will include the City of Sullivan in decisions involving the use of city property, equipment, services for a community garden and bike/pedestrian safety programs.

## **ALDERMEN INPUT**

### **Outdoor Designated Smoking Areas**

Outdoor  
Smoking Areas

Alderman Dace reported that he has received some citizen input regarding a request to designate smoking areas for outdoor public areas—particularly the ballfields. Some discussion ensued regarding Park Policy versus City Code. It was the general consensus to poll other cities to see how or if they impose such restrictions.

### **Weeds - Tall Grass**

Weeds & Grass  
Complaints

Aldermen Ryan & Watz stated that they have reported weeds and/or tall grass in some areas. These complaints were forwarded onto City Administrator Hardy who is already in the process of taking action. Alderman Wessler noted documentation shows that past complaints have been addressed.

### **Swimming Pool Fence**

Swim Pool Fence

Aldermen Watz & Wessler both reported public concerns about portable swimming pools located close to city streets that aren't fenced in. Children have been seen frequently running

about and passerbys also report seeing adults---who appear inebriated, shouting out in loud voices. Alderman Wessler asked if City Code requires all swimming pool to be fenced in. Administrator Hardy will check requirements.

Question  
Prohibiting  
Pets in City Parks

**Child Bitten - Pets & Dogs**

Alderman Wessler reported that a resident's grandchild was bitten by a leashed dog at one of the city's ballparks recently. He noted that children are, in general, naturally attracted to dogs. The question was posed to him whether pets should be allowed in ballpark areas. Park Policy currently allows domestic animals on a leash. City Code states that when animals are at large, off the premises of their owners, they are to be under the control of the owner(s) either by leash or otherwise. Alderman Wessler stated that citizen input would be appreciated regarding whether pets should or should not be allowed in parks areas where children frequent.

Downtown  
Maintenance

**Downtown Area Maintenance**

Alderman Kase reported that he received a complaint about the maintenance of the downtown area. While city crews helped spruce the area up a bit, he stated that it would be great if downtown merchants would be more proactive. Administrator Hardy noted that a change to City Code was drafted requiring property owners to share in some responsibility, but so far the draft hasn't received sponsorship.

Fireworks  
Display July 4<sup>th</sup>

**Fireworks - Independence Day**

Alderman Dace stated that on July 4<sup>th</sup>, a fireworks display will be held at the fairgrounds which are being cosponsored by First State Community Bank, West Brothers, and the City of Sullivan.

**MAYOR INPUT**

Meramec Fair  
6/20/12-6/23/12

**Meramec Fair**

Mayor Leasor reminded everyone of the Meramec Fair being held June 20-23, 2012. He then thanked the many volunteers, particularly Meramec Fair President Jim Bartle.

Library  
Appointments

**Library Board Appointments**

Mayor Leasor appointed Ms. Rebecca Woodcock to the Library Board to replace Mrs. Kelly Sohn. He also appointed Mrs. Denise Gehlauf to replace the seat vacated by Mrs. Donna Stein.

Woodcock  
Gehlauf  
Zucco

Mayor Leasor also reappointed Christine Zucco. Their terms will all expire in June 2015. Alderman Watz made a motion to approve the Mayor's appointments. Alderman Ryan seconded the motion and it carried unanimously.

Committee

**Committees**

Mayor Leasor stated that anyone interested in serving on a committee should contact either himself or Administrator Hardy.

**CLOSED SESSION**

Closed Session

The time was approximately 8:10 p.m., and Alderman Alexander made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and real estate. Alderman Dace seconded the motion and it carried with a roll call vote as follows: Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Dennis Watz, aye;

Alderman Mike Ryan, Jr., aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.

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Closed Results

**CLOSED RESULTS**

As a result of the closed meeting held June 18, 2012 one matter concerning real estate and three matters concerning litigation were discussed with no results to report at this time.

Return to Open

**RETURN TO OPEN**

The Board reconvened into open session at approximately 8:30 p.m.

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Adjourn

**ADJOURN**

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Watz seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:30 p.m.

