

NOTES OF SPECIAL COUNCIL MEETING

February 2, 2016

(Subject to Approval at the February 16, 2016 Council Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the special council meeting to order in the Conference Room at City Hall, 210 West Washington, Sullivan, Missouri at 6:00 p.m. Roll call was taken and attending the meeting was Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward Two T.J. Carey, Alderman Ward One Tony Wessler, and Alderman Ward Two Jason Alexander. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, and City Clerk Jan Koch.

SPECIAL MEETING PURPOSE

Special Meeting Purpose

Fiscal Year 2016 Budget Review

The main purpose of the special meeting was to review the budget for Fiscal Year 2016.

CITY ADMINISTRATOR REPORT

Fiscal Year 2016 Budget Overview

Overview FY 2016 Budget

Administrator Hardy reported that the first four months of the budget (October 2015 thru January 2016) are within projections. The general fund sales tax is 3.9% above budget and \$23,700 more than last year's at this time. The general fund itself is 12.9% above budget at this point due to the influx of property taxes being received. The electric fund revenue is 1.2% lower than anticipated which can be attributed to a lowered rate. The employee self-funded health plan is in the black with a new plan year beginning March 1, 2016. Municipal Court revenue is down which may require a budget adjustment in the future.

Budget Adjustments

Budget Review

Overview

The City Administrator presented some revenue and expenditure budget adjustments which involved the new School Resource Officer position, the airport RPZ (runway protection zone) house removal, hosting the Franklin County Municipal League meeting, wastewater treatment improvements, GPS unit, and some maintenance and repairs. All the budget adjustments amounted to a net of (\$570).

Court Revenue

Municipal Court

Some discussion was held on the reason why court revenues were down. City Attorney Justin Head reported that Senate Bill 5 has some mandates that modified traffic fines and court costs. He briefly outlined these pointing out that community service must be offered in lieu of monetary concessions. Administrator Hardy noted that this section of the budget may need to be amended later on in the fiscal year.

Electric Contract

Electric Supplier Contract

City Administrator Hardy reported that the city's five-year agreement with Missouri Joint Municipal Electric Utility Commission (MJMEUC) & members of the Mid-Missouri Municipal Power Energy Pool (MMMPEP) expires in two years. He is a member of the steering committee to search for a future electrical supplier. Using the analysis from engineering firm BHMG, the

Electric Contract

committee agreed that MMMPEP should accept the ten-year proposal from MJMEUC based on their indicative pricing being the most economical proposal. After Administrator Hardy explained the details of the network process and fees involved, it was the general consensus of the Board to proceed with the most economical option. Administrator Hardy reported that the steering committee will be meeting again on February 18, 2016 to solidify their findings. He stated that the Board of Aldermen could expect an agreement in ordinance form to be presented at the March 2016 council meeting.

WWT Plant Improvements

Wastewater Treatment Plant Improvements

The wastewater treatment plant was funded and built using a lease-purchase transaction method with the Missouri Association of Municipal Utilities (MAMU). There is still some funding available to make improvements to the plant which would not affect the monthly lease payment. Staff investigated whether this could be used to pay down the lease but this would have resulted in penalties. Staff reported it was best to use the money for an acceptable improvement. Constructing a building over the existing headwork to the plant would prevent freezing in the wintertime and provide additional storage. Following some discussion, it was the general consensus of the Board to pursue the wastewater treatment plant improvement. An ordinance will be drafted to execute an amendment to the lease-purchase agreement.

Survey GPS

Survey Grade GPS

The city's existing surveying equipment only reads GPS satellites and not the GLONASS satellites which makes it susceptible to hours during the day where locations of the satellites occlude proper connection. The city's equipment can, at best, pick up only 14 of the 31 GPS satellites. Also, Real Time Kinetic networking that MoDOT has setup statewide cannot be used. Staff has found a demo unit with a full warranty which would be a substantial savings over a brand-new unit. In exchange for this purchase, the budgeted computer software purchase would be postponed. It was noted that this surveying equipment can only be purchased through a single-source provider. The Board stated no objections to the aforementioned.

Budget Adjustments Approved

Budget Adjustments Approved

Alderman McCulloch made a motion to approve the budget adjustments submitted with Alderman Maupin seconding it. The motion carried unanimously with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye.

Sgt Simmons Doctorate Tuition Reimbursement Request

Simmons Tuition Reimbursement Request

Sergeant Michael Simmons appeared before the Board and requested reimbursement for tuition in pursuance of a doctorate degree. He stated that he is dedicated to the Sullivan Police Department and would like to eventually be appointed Police Chief. He reported he moved his family to Sullivan three years ago and doesn't plan on going anywhere. Sergeant Simmons stated that he felt his doctorate would benefit the city. Discussion ensued on the costs involved and the city's personnel policy. Administrator Hardy reported that the city's policy states that tuition reimbursement is subject to available funding as determined in a one year time frame

during the annual budget process. Reimbursement would be at accredited Missouri state supported university tuition resident rates and must be specifically applicable to city use. Administrator Hardy reported that during the budget process for Fiscal Year 2016, no funding was appropriated for tuition reimbursement. Sergeant Simmons reported that the doctorate program runs around \$10,000-\$12,000 every year. (More discussion on this tuition reimbursement request was held when the special meeting reconvened following the regular council meeting.)

ADJOURN INTO REGULAR SESSION

Regular Session

Due to time restraints (the time was approximately 7:00 p.m.), Alderman Maupin made a motion to adjourn into regular session in the council chambers with Alderman Carey seconding it. Roll call was taken and the Board voted as follows: Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye.



RETURN TO SPECIAL MEETING

Return to Special Session

(Note: Following the regular session, Alderman Maupin needed to leave the meeting for personal reasons.) Alderman McCulloch made a motion to reconvene the special meeting in the conference room at approximately 8:05 p.m. Alderman Carey seconded the motion and it carried with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Attendance

Simmons Tuition Reimbursement Request

(Continued)
Sgt Simmons
Doctorate Tuition
Reimbursement
Request

Sergeant Michael Simmons reappeared before the Board and continued his request for reimbursement of tuition in pursuit of a doctorate degree. A rather lengthy discussion ensued with review of the city's personnel policy, the funding & budgeting process, and consideration of future requests from other employees. It was the general consensus that the city's policy needed to be reviewed and updated. Administrator Hardy will facilitate.

City Hall Ramp

City Hall Ramp
Elevator Lift

City Administrator Hardy outlined some options for the city hall ramp. He noted that this project has been bid out twice with the first round receiving no bids at all. The second time bids were solicited only one bid was received which was in excess of \$100,000—which was out of budgeted proportions. Discussion ensued on the options which included an elevator-lift, an elongated ramp, and a shortened-platform style ramp. Pros and cons of the different styles were also discussed as well as the costs of same. The Board was polled and a general consensus was to proceed with the elevator-lift style. Maintenance to the steps into city hall will also be done along with handrails. Staff will proceed with preparing the bid documents.

ADJOURN

Alderman McCulloch made a motion to adjourn the special meeting with Alderman Alexander seconding it. The motion carried with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye. The meeting adjourned at approximately 9:30 p.m.

DRAFT