

DRAFT NOTES OF SPECIAL COUNCIL MEETING

April 29, 2014

(Subject to Approval at the May 6, 2014 Meeting)

CALL TO ORDER

Roll Call

Mayor Thomas D. Leasor called a special council meeting to order in the Conference Room at City Hall, 210 West Washington at 6:10 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, Alderman Ward Two Craig Kase, Alderman Ward One Mike Ryan, Jr., and Alderman Ward Three Paul McCulloch. Also attending were City Administrator J.T. Hardy and City Clerk Jan Koch.

SPECIAL MEETING PURPOSE

Fiscal Year 2014 Budget

The main purpose of the special meeting was to review the budget for fiscal year 2013-2014.

BUDGET REVIEW

Current Fiscal Year 2014 Review

Administrator Hardy gave an overview of the current fiscal year progress.

Employee Health Care

The employees' health insurance new plan year started on March 1, 2014. Claims have been increasing---and because of the Affordable Health Care Act, the plan has been assessed a fee of \$60/annually for every person participating in the plan. Therefore, it is likely that employee contributions will need to be increased next fiscal year (2015) to meet the rising costs.

Sales Tax History

The General Fund sales tax trends were reviewed by the Board. The following is a brief recap:

<i>Fiscal Year</i>	<i>Sales Tax (million)</i>
2005	\$1.429
2006	\$1.571
2007	\$1.472
2008	\$1.429
2009	\$1.401
2010	\$1.325
2011	\$1.346
2012	\$1.375
2013	\$1.416
2014 YTD	\$814,5476.86

Budgeted Adjustments

The revenues & expenditures year-to-date were reviewed. Some budget adjustments were offered which are briefly outlined as follows:

<u>Description</u>	<u>Revenue/Expenditure</u>	<u>Reason</u>
1) School Resource Officer	+\$5,000 (rev)	school invoice audit/review
2) FCML Meeting	- \$3,250 (exp)	city's turn
3) Police Roof	- \$6,000 (exp)	roof repairs

(continued)

Description	Revenue/Expenditure	Reason
4) Project UUV	-\$22,000 (exp)	economic development
5) Fireworks	- \$5,000 (exp)	Independence Day
6) Landfill	-\$20,000 (exp)	DNR/EPA/TRW agreement
7) WWT Plant	+\$40,000 (rev)	improper discharges
8) WWT Plant	-\$20,000 (exp)	corrective actions
9) Information Technology	-\$6,500 (exp)	new server/PC/switch/labor

Alderman Watz made a motion to approve the budget adjustment as presented. Alderman Kase seconded the motion and it carried unanimously.

Compost Site

Some discussion was held about compost materials piling up, particularly the brush pile. The city has an abundant mulch inventory. A company already mobilized in the area (burning brush for a private individual) made the city an offer burn the brush pile. For comparison purposes, the Board requested quotes with: 1) mobilization costs itemized; and, 2) what the cost would be to turn the brush pile into mulch versus burning it.

Education Assistance Program

A request for reimbursement on college tuition recently requested was reviewed. The city’s *Personnel Policy* allows for this incentive to provide for self development and/or provide an avenue of preparation for career development within the city’s needs. The *Policy* states that this program is subject to available funding as determined in a one year time frame during the annual budget process. This request came in after Fiscal Year 2014 budget development.

Projects Update

City Administrator Hardy briefly outlined the list of city projects. The Board asked about the city hall ramp project. Administrator Hardy reported that design plans are under construction in the Engineering Department.

CLOSED SESSION

The time was approximately 8:20 p.m., and Alderman McCulloch made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning real estate, personnel and litigation. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman Mike Ryan, Jr., aye; Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS

As a result of the special closed meeting held April 29, 2014 two matters concerning litigation, three matters concerning personnel, and four matters concerning real estate were discussed with no results to report at this time.

RETURN TO OPEN

The Board reconvened into open session at approximately 9:40 p.m.



ADJOURN

Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:40 p.m.

