

DRAFT NOTES OF COUNCIL MEETING

October 6, 2015

(Subject to Approval at the October 20, 2015 Council Meeting)

Attendance	<p>CALL TO ORDER</p> <p><u>Roll Call</u></p> <p>In absence of Mayor Dennis Watz, President of the Board serving as Mayor Pro Tem Jason Alexander called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Bobby Maupin, Alderman Ward Two Jason Alexander, and Alderman Ward One Tony Wessler. Alderman Ward Three Paul McCulloch was unable to attend and Alderman Ward Two T.J. Carey joined the meeting shortly after it convened. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.</p>
Pledge	<p>PLEDGE OF ALLEGIANCE</p> <p>At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.</p>
Agenda	<p>AGENDA APPROVAL</p> <p>Alderman Maupin made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.</p>
Minutes	<p>MINUTES APPROVED</p> <p>Notes from the council meeting held September 15, 2015 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held September 15, 2015 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried</p>
Fireworks Display 10/16/15	<p>REQUESTS & PETITIONS</p> <p><u>Fireworks Display - Sullivan High School</u></p> <p>The Sullivan Boosters Club requested approval to allow Galactic Fireworks (Adam Falloon) to shoot off fireworks for <i>Senior Night</i> being held October 16, 2015 contingent upon approval from all emergency services. Alderman Maupin made a motion to approve the request as outlined. Alderman Ryan seconded the motion and it carried unanimously.</p>
P&Z Hearing Country Club	<p>STANDING COMMITTEE REPORTS</p> <p><u>Planning & Zoning</u></p> <p>P&Z changed their regular meeting date from October 13, 2015 to October 15, 2015 in order to hold a public hearing at the request of Watkin Golf & Restaurant (Sullivan Country Club) of 11 Country Club Drive. They are requesting a conditional use permit that would allow them to operate a golf course in an R-4 zoning district and build a new building.</p>

CITY ADMINISTRATOR

2016 Ford Police Vehicle

2016 Ford Utility Police Interceptor

In accordance with the adopted Fiscal Year 2016 Budget, the Sullivan Police Department requested approval to purchase a 2016 Ford Utility Police Interceptor from West Brothers Ford in the amount of \$27,196.08. On June 11, 2015, a 2016 Ford Utility Police Interceptor was bid and purchased during the Fiscal Year 2015 Budget. Since the Police Department requested to purchase the same vehicle as formally bid, staff requested the Board of Aldermen consider using the June 11, 2015 bid. Alderman Maupin made a motion to approve the request as outlined. Alderman Ryan seconded the motion and it carried unanimously. The approved FY2016 budgeted amount for the vehicle and equipment is \$33,000.

Electric Transformers

Single-Phase Padmount Transformers

Bids were advertised and opened on September 23, 2015 for single-phase padmount transformers for the Electric Department. They are briefly summarized as follows:

Bidder/Address	25 kVa (Qty: 35) Each	37.5 kVa (Qty: 5) Each	Delivery	Total Bid
1) Cheryong Electric Vienna, VA	\$3,612.00	\$3,777.00	120 Days ARO	\$145,305.00
2) Arkansas Electric Coop Little Rock, AR	\$1,060.00	\$1,176.00	2-3 Weeks	\$42,980.00
3) Cape Electric Supply Poplar Bluff, MO	\$975.13	\$1,133.68	8 Weeks	\$39,797.95
4) Fletcher-Reinhardt Co Bridgeton, MO	\$975.00	\$1,270.00	8-10 Weeks	\$40,475.00
5) Harry Cooper Supply Springfield, MO	\$955.00	\$1,240.00	8-10 Weeks	\$39,625.00

Staff recommended awarding the bid to the lowest qualifying bidder in the total amount of \$39,625 from Harry Cooper. Alderman Wessler made a motion to approve staff's recommendation. Alderman Maupin seconded the motion and it carried unanimously. The budgeted amount was \$54,750.

W&S and Street Backhoes

Backhoe Loader - Water & Sewer and Street Departments

In accordance with the adopted Fiscal Year 2016 Budget, the Water & Sewer Department and Street Department are requesting approval to each purchase a John Deere 410L backhoe loader from Erb Equipment Company. The price per unit, via the MoDOT State Contract (3-120320RJ) is \$88,125. The departments would trade in three existing backhoes for a combined trade-in value of \$66,000. The approved FY2016 budgeted line items total \$111,000 for the expenditure with the final net total expense being \$110,250. City Code allows cooperative purchasing with the State of Missouri. Alderman Wessler made a motion to approve the purchase as outlined. Alderman Ryan seconded the motion and it carried unanimously.

Bucket Truck
Electric Dept

Bucket Truck - Electric Department

In accordance with the adopted Fiscal Year 2016 Budget, the Electric Department requested approval to purchase an Altec Model AT40M Telescopic Aerial Device (i.e., bucket truck) from Altec Industries, Incorporated. The price via the MoDOT State Contract (3-141210TV) is \$126,427. The approved FY2016 budgeted amount is \$145,000. City Code allows cooperative purchasing with the State of Missouri. Alderman Maupin made a motion to approve the purchase as outlined. Alderman Ryan seconded the motion and it carried unanimously.

(Note: At this time Alderman T. J. Carey joined the meeting in progress.)

Water Tower
Maintenance
RFP

RFP-Water Tower Maintenance

Requests for proposals were advertised and accepted until July 10, 2015 at 10:00 a.m. for a long-term perpetual full service professional water tank asset maintenance program. The program includes painting all four water towers (twice in ten years), renovations, repairs, active mixing systems, bio-film removal, clean-outs and maintenance. Two proposals were received and are briefly outline as follows:

	Proposal/Address	Total Proposal (Annually)
1)	Maquire Iron, Incorporated Sioux Falls, SD	\$154,812.00
2)	Utility Service Group Atlanta, GA	\$334,829.00

Due to the price difference, staff engaged in a rather lengthy review of the proposals. They have recommended accepting the proposal from Maquire Iron. Alderman Wessler made a motion to approve staff's recommendation. Alderman Maupin seconded the motion and it carried unanimously. An ordinance was presented later on in the meeting (See Bill No. 3706) which approved a contract with Maquire.

Citywide
Cleanup

Fall Cleanup

Administrator Hardy reported that the week of October 26-30, 2015 was scheduled for fall cleanup. Throughout the year, residents may also call City Hall to schedule pick up for large items—which is done once a month.

Property
Insurance

Agent of Record - Property Insurance

Dace Insurance Agency, Incorporated requested the city name their company *Agent of Record* for the city's Liberty Mutual Commercial Property Policy. A rather lengthy discussion was held about policy, procedure, procurement, and statutory requirements. It was the general consensus to defer this request for a couple of weeks in order to allow some of the aldermen time to review.

Closed Session

CITY ATTORNEY

Closed Session

City Attorney Justin Head reported there was one matter concerning personnel for closed session.

October 2015
Finance

FINANCE COMMITTEE

October 2015

Alderman Ryan was appointed to review the monthly bills for October 2015 with Alderman Maupin named as the alternate.

ORDINANCES

Maquire Iron Contract - Water Tower Maintenance Program

Maquire Iron
Contract
Water Tower
Maintenance

Bill No. 3706 sponsored by Alderman T.J. Carey being an ordinance approving a ten-year agreement in the amount of (\$154,812.00) One Hundred Fifty-four Thousand Eight Hundred Twelve Dollars per year with Maguire Iron, Incorporated which agreement deals with maintenance, inspection, cleanout, and emergency repairs of four elevated water tanks in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. Maguire Iron representative Joel Ogle appeared before the Board and offered a background of his 100-year old company and fielded questions from the Board. The question was then asked, "Shall Bill No. 3706 become Ordinance No. 3706?" The aldermen were polled and voted as follows: Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, (absent); Alderman T.J. Carey, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved a contract with Maguire for the painting, inspection, cleanout, compliance, maintenance and emergency repairs of four water towers located at Glaser Road, Mattox Drive, Well #3 at the Water Department, and Well #4 at Franklin Street. This agreement is subject to termination upon 90-days written notice of intent to terminate.

ALDERMEN INPUT

Menard Development

Menard
Development

Alderman Maupin reported he has received several calls about where applications can be obtained for Menards. Administrator Hardy reported that to date, the city has only been in contact with real estate attorneys with Menard. Contractors are moving dirt at the site, readying it for utilities.

Burning Leaves

Burning Laws

Alderman Carey reported he received a call about burning leaves. Administrator Hardy reported that while City Code does prohibit this on any city street, curb or gutter, burning actually falls under the jurisdiction of the Sullivan Fire Protection District as well as the Environmental Protection Agency. Alderman Wessler noted that the city offers a curb service for leaf vacuuming, scheduled thru city hall and provided payment for the service is made in advance.

CLOSED SESSION

Closed Session

The time was approximately 8:15 p.m. and Alderman Maupin made a motion to adjourn into closed session to discuss one matter concerning personnel. Alderman Carey seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman

Jason Alexander, aye.

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CLOSED RESULTS

Closed Session Results

During closed session, Alderman Wessler temporarily left the meeting. As a result of the closed meeting held October 6, 2015 one matter concerning personnel was discussed with the Board taking the following action:

Tiffany Redd
Hired
Police Patrolman

Police Patrolman

A motion was made and duly seconded to hire Tiffany L. Redd for the position of Police Patrolman with a starting date of October 28, 2015 at a Grade 10(3) \$16.77 per hour subject to satisfactory completion of preemployment screening paperwork. The motion carried unanimously with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, (absent).

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:45 p.m.

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ADJOURN

Adjourn

Being no further business at this time, Alderman Maupin made a motion to adjourn. Alderman Carey seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:45 p.m.