

# DRAFT NOTES OF COUNCIL MEETING

**April 7, 2015**

*(Subject to Approval at the April 21, 2015 Meeting)*

## **CALL TO ORDER**

Attendance

### **Roll Call**

President of the Board serving as Mayor Pro Tem Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward Three Dennis Watz, Alderman Ward Two Craig Kase, and Alderman Ward Two Jason Alexander. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer and City Clerk Jan Koch.

## **PLEDGE OF ALLEGIANCE**

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## **AGENDA APPROVAL**

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman McCulloch seconded the motion and it carried unanimously.

## **MINUTES APPROVED**

Minutes

Notes from the council meeting held March 17, 2015 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously. Notes from the closed meeting held March 17, 2015 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

## **REQUESTS & PETITIONS**

FY2014 Audit  
Presentation

### **Fiscal Year 2014 Audit**

CPA Kristen DeLuca appeared before the Board and presented the 2014 Fiscal Year Audit prepared by K DeLuca Audit Services, LLC of St. James, Missouri. CPA DeLuca reported the city received a clean opinion on the audit. She then reviewed the basic financial statements with the Board which included net assets, activities, balance sheet, and cash flows. At the end of September 30, 2014 the city as a whole had a net increase of 2.3% from Fiscal Year 2013. Capital assets including police equipment, buildings, park facilities, electric, water & sewer lines totaled \$29.5 million. The city's long-term debt was \$6.8 million. CPA DeLuca commended the Board of Aldermen for reviewing and revising the budget several times over the course of the year. Following this presentation, Alderman McCulloch made a motion to accept the audit as presented. Alderman Ryan seconded the motion and it carried unanimously.

Fireman's Picnic  
Parade & Street  
Closure

### **Fire Department - Parade & Temporary Street Closure**

The Sullivan Fire Protection District requested to have a parade starting at 5:00 p.m. on May 14, 2015 for their Annual Fireman's Picnic. EMS and the police have been notified and have no objections. The Fire District also requested temporary closure of Thurmond Memorial Drive from May 14<sup>th</sup> thru May 17, 2015. Concessions will be made for emergency vehicles &

personnel throughout this time. Alderman McCulloch made a motion to approve the temporary street closure and parade request as outlined. Alderman Ryan seconded the motion and it carried unanimously.

**STANDING COMMITTEE REPORTS**

P&Z Zoning  
Change  
Donald Street  
Multi-Family

**Planning & Zoning**

The next regular P&Z meeting was scheduled for April 14, 2015. Alderman Wessler reported that they will be reviewing a zoning change request for properties located at 122 Donald, 130 Donald, 140 Donald, 158 Donald and 320 Taylor Street in order to allow for multi-family development.

**CITY ADMINISTRATOR**

Wooden Pole  
Bids

**Electric Department - Wooden Pole Bids**

Bids were advertised and opened on March 24, 2015 at 10:00 a.m. for M-20 framing, #10 Penta-Treated wooden poles. They are briefly outlined as follows:

Name/Address	Quantity (10) Class 3 35 ft Per Pole	Quantity (45) Class 3 40 ft Per Pole	Quantity (21) Class 3 45 ft Per Pole	Quantity (12) Class 3 50 ft Per Pole	Quantity (4) Class 1 55 ft Per Pole	Grand Total	Delivery Date
1) Arkansas Electric Little Rock, AR	\$203.85	\$253.75	\$301.65	\$130.40	\$561.65	\$23,603.30	2 Weeks
2) Baldwin Pole Wiggins, MS	\$238.00	\$297.00	\$356.00	\$415.00	\$688.00	\$30,953.00	2-3 Weeks
3) Bridgewell Resources Dierks, AR	\$235.45	\$291.70	\$344.00	\$404.00	\$628.65	\$30,067.60	2 Weeks ARO

Staff recommended awarding to the lowest qualifying bidder in the total amount of \$23,603.30. The budgeted amount was \$26,000. Alderman Alexander made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

Electric Dept  
Dump Truck Bid  
Advertisement

**Electric Department - Dump Truck**

Administrator Hardy reported that Fiscal Year Budget 2015 included an approved purchase in the amount of \$135,000 for a bucket truck. Due to a current one-year manufacturing time-frame, the bucket truck would not be expended in the FY 2015 budget. Electric Commissioner Joe Thurmond would like to go out for bid and purchase a dump truck in FY 2015 (approximately \$53,000) and bring the bucket truck back for the Fiscal Year 2016 budget process. Alderman Wessler made a motion to approve staff's request as outlined above. Alderman Ryan seconded the motion and it carried unanimously

Circus 4/12/15

**Kelly Miller Circus**

Administrator Hardy reported that Sullivan Parks & Recreation Department has a circus coming to town on Sunday, April 12, 2015 with performances at 2:00 p.m. & 5:00 p.m.

**CITY ATTORNEY**

**Closed Session**

City Attorney Justin Head and City Administrator J.T. Hardy reported they had some matters

concerning personnel, real estate and litigation

**FINANCE COMMITTEE**

April 2015  
Finance  
Committee

April 2015

Alderman Alexander was appointed to review the monthly bills for April 2015 with Alderman Ryan named as the alternate.

**ALDERMEN INPUT**

Citywide Spring  
Cleanup

Citywide Spring Cleanup

Alderman McCulloch reminded everyone of the 2015 Spring Cleanup scheduled for the week of April 27<sup>th</sup> - May 1<sup>st</sup>. Administrator Hardy encouraged citizens to view the city's website (sullivan.mo.us) for more info. This led into a brief discussion about bulk pickup for larger items and it was noted that residents can schedule this by calling City Hall at 573-468-4612.

**MAYOR INPUT**

Steve Williams  
Library Board

Library Appointment

Mayor Pro Tem Dennis Watz appointed Mr. Steve Williams to replace Ms. Christine Zucco on the Library Board whose term ends in June 2015. Alderman Kase made a motion to approve the Mayor's appointment. Alderman Wessler seconded the motion and it carried unanimously.

**CLOSED SESSION**

Closed Session

The time was approximately 7:30 p.m.. and Alderman Wessler made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning personnel, litigation and real estate. Alderman McCulloch seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Craig Kase, aye; Alderman Mike Ryan, Jr., aye; Alderman Paul McCulloch, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.



**CLOSED RESULTS**

As a result of the closed meeting held April 7, 2015 one matter concerning litigation and three matters concerning real estate were discussed with no final results to report at this time. One matter concerning personnel was also discussed with the Board taking the following action:

A motion was made and duly seconded to hire Mr. Justin Wigger to the position of Electric Department Apprentice Lineman/Groundman at an hourly wage of \$15.35 per hour Grade 10(1). The motion carried unanimously with a roll call vote as follows: Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Paul McCulloch, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.

**RETURN TO OPEN**

The Board reconvened into open session at approximately 9:20 p.m.



**Delinquent Taxes - Collector's Report**

City Collector Staci Pfeuffer submitted a detailed report of delinquent taxes for 2014. The report showed Crawford County listed 95 tax bills at \$6,922.23 with Franklin County at 507 for \$29,960.01. It was noted that Franklin County property is subject to a courthouse tax sale after three years of nonpayment but in Crawford County it is only one or two years. Alderman McCulloch made a motion to accept the City Collector's Delinquent Tax Report with Alderman Alexander seconding it. The motion carried unanimously.

**ADJOURN**

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:20 p.m.

