

# DRAFT NOTES OF COUNCIL MEETING

**December 3, 2013**

*(Subject to Approval at the December 17, 2013 Meeting)*

## **CALL TO ORDER**

Attendance

### **Roll Call**

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, Alderman Ward Three Jarrett Dace, Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, and Alderman Ward Two Craig Kase. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

## **PLEDGE OF ALLEGIANCE**

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## **AGENDA APPROVAL**

Agenda

Alderman Dace made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

## **MINUTES APPROVED**

Minutes

Notes from the council meeting held November 19, 2013 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held November 19, 2013 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Dace seconded the motion and it carried unanimously.

## **STANDING COMMITTEE REPORTS**

### **P&Z and Airport Board**

P&Z Public  
Hearing

Alderman Dace reported that Planning & Zoning's next meeting scheduled for December 10, 2013 at 7:00 p.m. includes a public hearing for a zoning change request at 892 S. Service Road from C-4 to C-3. If this is recommended for approval, an ordinance will be presented at the next council meeting (12/17/13). The owners indicated they would then submit a request for a conditional use permit in order to operate a daycare at that location.

Airport

The Airport Board will be meeting on December 11, 2013 at 6:00 p.m.

## **CITY ADMINISTRATOR REPORT**

### **Animal Control Vehicle Bids**

Animal Control  
Vehicle Bid

At the council meeting held November 19, 2013, staff recommended accepting the lowest qualifying bid from West Brothers in the amount of \$27,715.00 without a trade-in. However, after verifying the cost of a bed for old truck (i.e., the trade-in), staff changed their recommendation to accept the lowest qualifying bid from West Brothers in the amount of \$26,216 with the trade-in. To briefly reiterate the bid (duly advertised & opened on November 13, 2013) for one new 2014 animal control vehicle, only one bid was received and is briefly summarized as follows:

Animal Control Vehicle Bids	<u>Bidder/Address</u>	<u>2014 Dodge</u>	<u>Trade-In 2003</u>	<u>Net Total</u>
		<u>2500 Crew Cab</u>	<u>Chevy Silverado 2500</u>	
	West Brothers Chrysler Sullivan, MO	\$27,715.00	\$1,500.00	\$26,215.00

Alderman Watz made a motion to approve staff’s recommendation to accept the bid with a trade-in in the amount of \$26,215. Alderman Ryan seconded the motion and it carried unanimously. The budgeted amount was \$27,000.

**Closed Session**

Closed Session Administrator Hardy and City Attorney Schroeder reported they had two matters concerning personnel, one matter of litigation and one matter for real estate for closed session.

**FINANCE COMMITTEE**

**December 2013**

December 2013 Finance Alderman Watz was appointed to review the monthly bills for December with Alderman Alexander named as the alternate.

**ORDINANCES**

**Sale of Property - East S. Service Road (Menard, Inc.)**

Menard  
Purchase  
Industrial Tract  
East (former  
Tyree Tract)

Bill No. 3605 sponsored by Alderman Tony Wessler, being an ordinance approving the form of a purchase and sale agreement with Menard, Incorporated which agreement conveys the City of Sullivan's interest on in a parcel of land (formerly known as the “Tyree Tract”) containing 103.88(±) acres, more or less, located along the East South Service Road in the City of Sullivan, Missouri for a total purchase price in the amount of Four Hundred Forty-three Thousand Dollars (\$443,000); and, authorizing the Mayor to execute was introduced and read two times. At this time real estate representative for Menards, Scott Nuttelman, appeared before the Board and reported that this site has potential for industrial distribution and manufacturing. The question was then asked, “Shall Bill No. 3605 become Ordinance No. 3605?” The aldermen were polled and voted as follows: Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved an agreement with Menard for the sale of the Sullivan Industrial Park East at the appraised price of \$443,000 with a formal closing on the property in approximately 365 days.

**Deed of Correction - North Loop Road**

North Loop  
Road Deed  
Correction

Bill No. 3606 sponsored by Alderman Jason Alexander, being an ordinance approving a deed of correction for a General Warranty Deed executed per Ordinance Number 3364 on October 20, 2009, which Deed deals with relinquishment and conveyance of the North Loop Road from the City of Sullivan to the Missouri Department of Transportation; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, “Shall Bill No. 3606 become Ordinance No. 3606?” The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; and Alderman Jarrett Dace, aye. At the advice and request of MoDOT, passage of this bill would change the legal description from four tracts of land to one

parcel. There is no change in the amount of land involved for North Loop Road.

**CITY CLERK**

**2014 Election - Filing Opens**

April 2014  
Municipal  
Election

Filing Opens  
12/17/13 - 8am

City Clerk Jan Koch reported that filings for one Alderman each for Wards 1, 2, and 3, will open on Tuesday, December 17, 2013 at 8:00 a.m. and close Tuesday, January 21, 2014 at 5:00 p.m. Each elected position would hold their respective offices for a term of two years. The election is to be held Tuesday, April 8, 2014. No person can be certified as a candidate for a municipal office, nor can their name appear on the ballot if they are in arrears for any unpaid city taxes or municipal user fees on the last day to file a declaration of candidacy for the office (RSMo 115.346), nor can any person qualify as a candidate if they have been convicted of or found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America (RSMo 115.348). Terms ending in April 2014 are Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, and Alderman Ward Three Jarrett Dace.

**CLOSED SESSION**

Closed Session

The time was approximately 7:15 p.m., and Alderman Dace made a motion to adjourn into closed session with closed records and closed votes to discuss two matters concerning personnel, one matter concerning litigation and one matter concerning real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.



**CLOSED RESULTS**

Closed Results

As a result of the closed meeting held December 3, 2013 one matter concerning real estate and one matter concerning litigation were discussed with no final results to report at this time. Two matters concerning personnel were also discussed with the Board taking the following action:

Ralph Finn  
Promotion

1) A motion was made and duly seconded to promote Ralph Finn to Police Sergeant with an effective date of December 11, 2013 at a Grade 13-1 (\$19.84/hour). The motion carried unanimously with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye, Alderman Jarrett Dace, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.

William Record  
Promotion

2) A motion was made and duly seconded to promote William Record to Wastewater Treatment Plant Operator with an effective date of December 11, 2013 at a Grade 11-1 (\$16.40/hour). This was a budgeted increase contingent upon certifications. Mr. Record received a Wastewater Certificate and Drinking Water Certificate. The motion carried unanimously with a roll call vote as follows: Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye, Alderman Jarrett Dace, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.

Return to Open

**RETURN TO OPEN**

The Board reconvened into open session at approximately 7:45 p.m.



Adjourn

**ADJOURN**

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 7:45 p.m.

