

DRAFT NOTES OF COUNCIL MEETING

November 19, 2013

(Subject to Approval at the December 3, 2013 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, Alderman Ward Three Jarrett Dace, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward Two Craig Kase joined the meeting shortly after it convened. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Watz made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

(Note: At this time, 7:04 p.m., Alderman Kase joined the meeting in progress.)

MINUTES APPROVED

Minutes

Notes from the council meeting held November 5, 2013 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held November 5, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z and Airport Board

P&Z and
Airport Reports

Planning & Zoning met on November 12, 2013 and recommended approval of a request to vacate the street right-of-way for Nina Place as described in Lulu Court Subdivision, which is located off of Sappington Bridge Road. (See Ordinance No. 3604 passed later on in the meeting.) P&Z will also hold a public hearing on December 10, 2013 at to change the zoning at 892 S Service Road from C-4 to C-3.

The Airport Board met on November 13, 2013 and discussed next year's plans for the Fly-In which has been scheduled for August 16, 2014. The Airport Board is also reviewing the comprehensive plan with the FAA and working with Crawford, Murphy & Tilly on separating twenty acres from the airport for economic development purposes

CITY ADMINISTRATOR REPORT

Animal Control Vehicle Bids

Animal Control
Vehicle Bid

Bids were advertised and opened on November 13, 2013 for one new 2014 animal control vehicle. One bid was received and is briefly summarized as follows:

<u>Bidder/Address</u>	<u>2014 Dodge 2500 Crew Cab</u>	<u>Trade-In 2003 Chevy Silverado 2500</u>	<u>Net Total</u>
West Brothers Chrysler Sullivan, MO	\$27,715.00	\$1,500.00	\$26,215.00

Animal Control
Vehicle Bid
Postponed

The budgeted amount was \$27,000. Staff recommended accepting the lowest qualifying bid from West Brothers in the amount of \$27,715.00 without the trade-in. However, this hasn't been confirmed with the bidder yet. The 2003 Chevy trade-in is a four-wheel drive truck which can be utilized by the Police Department. Some discussion was held about purchasing a bed for the 2003 Chevy truck. Administrator Hardy reported that a bed could be added for about \$500-\$700, depending on the type desired. It was the general consensus of the Board to wait on confirmation from the bidder and cost verification of a bed-type.

Police Vehicle Bids

Police Vehicle
Bids

Bids were advertised and opened on November 13, 2013 for two new 2014 police vehicles. One bid was received and is briefly summarized as follows:

<u>Bidder/Address</u>	<u>2-New 2014 Dodge Chargers</u>	<u>Trade-In (92,600 miles) 2006 Crown Vic</u>	<u>Trade-In (86,146 miles) 2006 Crown Vic</u>	<u>Net Total</u>
West Brothers Chrysler Sullivan, MO	\$51,180.00	\$1,275.00	\$1,275.00	\$48,630.00

Staff recommended accepting the lowest qualifying bid from West Brothers in the amount of \$48,630 which includes both trade-ins. The budgeted amount was \$54,000. Alderman Watz made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

Franklin Co. Transportation

Franklin Co.
\$30,000 for
Signs

Administrator Hardy reported that the Franklin County Commission approved the Franklin County Transportation Committee's recommendation to distribute \$30,000 to the City of Sullivan for signs at various locations.

Budget Overview

Budget Review

The City Administrator gave a brief overview of the fiscal year which began last month. He reported that the budget is on track and the city's financial health is stable.

Closed Session

Closed Session

Administrator Hardy reported he had two matters concerning real estate for closed session.

CITY ATTORNEY

Dangerous Building - 839 Shady Lane

839 Shady Lane
Dangerous Bldg

City Attorney Matt Schroeder reported he's moving forward with a violation for a dangerous building located at 839 Shady Lane. He has received the title report on the property and will work with Code Administrator Dan King on getting notification to the property owners.

FINANCE COMMITTEE

November 2013
Bills Approved

November 2013

Alderman Wessler reported he reviewed the monthly bills for November and made a motion to

approve payment in the amount of \$1,231,448.95. Alderman Dace seconded the motion and it carried unanimously.

ORDINANCES

Indemnification Agreement

Indemnification Agreement - Utility Pole Damages (Steven White)

Utility Pole Damage

Bill No. 3603 sponsored by Alderman Jarrett Dace, being an ordinance approving an agreement for full property damage release of all claims with indemnity in the amount of (\$10,615.52) Ten Thousand Six-hundred Fifteen Dollars and Fifty-two Cents with Steven White, which agreement deals with damages caused to a city utility pole on October 6, 2013 at or near Sappington Bridge Road in Sullivan, Missouri and authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3603 become Ordinance No. 3603?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; and Alderman Jarrett Dace, aye. Passage of this ordinance approved an agreement with Steven White on damages involving a city utility pole.

Vacating Nina Place & Reserving Easement

Vacating Nina Place Street Right-of-Way

Bill No. 3604 sponsored by Alderman Jarrett Dace, being an ordinance of the City of Sullivan, Missouri, vacating the street right-of-way for Nina Place as described in Lulu Court Subdivision, which is located off of Sappington Bridge Road in the City of Sullivan, Crawford County, Missouri; and reserving a utility easement thereon was introduced and read two times. The question was asked, "Shall Bill No. 3604 become Ordinance No. 3604?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; and Alderman Tony Wessler, aye. Passage of this ordinance vacated a street right-of-way as requested by adjoining property owners and approved by Planning & Zoning on November 12, 2013.

ALDERMEN INPUT

Sidewalk Project

MoDOT (STP-E) Sidewalk Project

Alderman Dace reported that construction has begun for a sidewalk along the west side of North Highway 185 from the Elmont Overpass to Deer Path Drive. This project includes a pedestrian bridge across Winsel Creek.

Leaf Removal Program

Leaf Removal

Alderman Ryan reported he received some calls about leaves. Alderman Wessler noted that the city has a *Leaf Removal Program* and residents can call Lecia Maupin at City Hall to be added to a list. The leaves must be put at curbside and a charge of \$40 per hour will be assessed. Administrator Hardy stated that citizens also have the option, at no charge, of taking the leaves to the city's compost site (located off Mattox Drive).

Handicapped Parking

Handicapped Parking Downtown

Alderman Wessler reported he received a request from a downtown merchant wanting handicapped parking as well as a crosswalk by their business. Administrator Hardy and City Engineer Robert Schaffer are in contact with the property owners.

MAYOR INPUT

5K Run &
Health Fair

5K Run & Health Fair

Mayor Leasor reported he participated in the 5K Run sponsored by the Chamber of Commerce on November 2, 2013. The race was held in conjunction with the Missouri Baptist Hospital Health Fair which was held at the Sullivan High School. Mayor Leasor reported that both events were well attended.

CLOSED SESSION

Closed Session

The time was approximately 7:20 p.m., and Alderman Dace made a motion to adjourn into closed session with closed records and closed votes to discuss two matters concerning litigation. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held November 19, 2013 two matters concerning litigation were discussed with no results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 7:35 p.m.

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ADJOURN

Adjourn

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Wessler seconded the motion and it carried unanimously. The meeting adjourned at approximately 7:35 p.m.