

DRAFT NOTES OF COUNCIL MEETING

October 1, 2013

(Subject to Approval at the October 15, 2013 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Craig Kase, Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, and Alderman Ward One Tony Wessler. Alderman Ward Three Jarrett Dace was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Watz seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held September 24, 2013 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held September 24, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z and Airport

P&Z and Airport Board

Planning & Zoning's next regular meeting was scheduled for October 8, 2013 at 7:00 p.m. Items for discussion includes: 1) a request to allo conditional use permits in a C-4 zoning; 2) three petitions for annexation located off Edgewood Drive; and 3) review of a subdivision for Marty Marler located at 124 E. Springfield. According to Missouri State Statute, the Edgewood annexation petition does not require a public hearing. Therefore, pending P&Z review, an ordinance will be presented at the next meeting for the annexation.

The Airport Board meets on October 9, 2013 at 6:00 p.m.

CITY ADMINISTRATOR REPORT

Padmount Transformer Bids

Single-Phase Pad Mount Transformer Bids

Bids were advertised and opened on September 25, 2013 at 10:00 a.m. for single-phase pad mount transformers. They are briefly summarized as follows:

Bidder/Address	25 kVa Transformers (30)	37.5 kVa Transformers (10)	50 kVa Transformers (2)	Delivery	Total
Fletcher-Reinhardt Bridgeton, MO	\$33,125.00	\$14,640.00	\$3,282.00	9-11 weeks	\$51,047.00
Arkansas Electric Little Rock, AR	no bid	no bid	no bid		no bid

Harry Cooper Supply Springfield, MO	\$36,750.00	\$15,420	\$3,404.00	10 weeks	\$55,574.00
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Staff recommended accepting the lowest qualifying bid from Fletcher-Reinhardt Company in the amount of \$51,047.00. Alderman Kase made a motion to approve staff’s recommendation. Alderman Ryan seconded the motion and it carried unanimously.

Single-Phase Pole Mount Transformer Bids

Pole Mount
Transformer
Bids

Bids were advertised and opened on September 25, 2013 at 10:00 a.m. for single-phase pole mount transformers. They are briefly summarized as follows:

Bidder/Address	25 kVa Transformers (30)	37.5 kVa Transformers (10)	50 kVa Transformers (2)	Delivery	Total
Fletcher-Reinhardt Bridgeton, MO	\$21,870.00	\$8,760.00	\$2,074.00	7-9 weeks	\$32,704.00
Arkansas Electric Little Rock, AR	no bid	no bid	no bid		no bid
Harry Cooper Supply Springfield, MO	\$26,190.00	\$10,050.00	\$2,392.00	8 weeks	\$38,632.00

Staff recommended accepting the lowest qualifying bid from Fletcher-Reinhardt Company in the amount of \$32,704.00. Alderman Watz made a motion to approve staff’s recommendation. Alderman Wessler seconded the motion and it carried unanimously.

Animal Control Fees

Animal Control
Fees & Dept
Agriculture
Rabies
Inspection

The Missouri Department of Agriculture recently inspected the animal control pound and informed the city that all dogs & cats over four months old are to be vaccinated. This had been previously addressed by anyone adopting an animal over four months to sign a form indicating they would have to have the animal vaccinated after they took ownership. The inspector informed the city that they must now maintain ownership of the animal until the vaccination has been completed. Staff researched options and recommended increasing the adoption fee to \$30 and keep all the other animals at \$10. This increase should cover added travel and time expenses as well as veterinarian fees. An ordinance was drafted which stated that the fee for adoption of an animal shall be \$30.00 per animal and to sign a form; or, \$10.00 for a non-rabies vaccinated animal and to sign a form. HALO (Home At Last Organization) President Lori Rego appeared before the Board in support of the adoption fee change as presented. After introducing other attending members, Barbara Brown, secretary/photographer, and vice-president Amy Gallo. President Rego reported that since May 2004 no healthy adoptable dog has been euthanized. In recent years there have been 227 animal adoptions in 2011, 271 adoptions in 2012, and so far in 2013 there have been 208 adoptions. She reported that HALO has more than 2,700 followers on Facebook along with good support from the community. Alderman Alexander asked if all the animals over the age of four months would be vaccinated. Administrator Hardy reported that the city must maintain ownership of the dogs and cats until the vaccination has been completed. Two methods of vaccination are available to the city: 1) have the veterinarian’s office come to the pound at \$47 per callout---plus \$15.60 per animal for vaccination; or 2) have the animal control officer deliver the animal selected for adoption by an individual to the veterinarian for the \$15.60 vaccination. The proposed solution is to increase the fee on adoption of animals over the age of four months from \$10 to \$30. City Attorney Matt Schroeder asked if the proposed increase covered costs incurred due to requirements by the Missouri Department of Agriculture? Administrator Hardy reported that the additional \$4.40 over an above the vaccination and adoption fee should help cover added travel and time expenses for the animal control officer.

Adoption Fee
Code Change

Following this discussion, Alderman Ryan offered to sponsor the ordinance for the next council meeting.

Citywide Cleanup

Citywide
Cleanup
10-7-2013 to
10-11-13

Administrator Hardy again reminded everyone about the Fall citywide cleanup that has been scheduled for October 7-11, 2013. Two bulk items per household, one appliance or white good per household, are allowed. But old refrigerators, air conditioners, freezers, etc. must have freon units removed by a certified technician and must be tagged. All boards or lumber cannot exceed four-feet in length. All items need to be bagged or boxed with a maximum weight of thirty pounds and stacked neatly at the curb. Residents wanting more information or asking questions should call Swinger Sanitation at 877-407-8261.

Fiscal Year 2014

Fiscal Year
2014

The City Administrator reported that the new fiscal year began October 1, 2013 and financial reports for ending fiscal year 2013 have been completed.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Matt Schroeder and Administrator Hardy reported they had some matters concerning litigation and real estate for closed session.

FINANCE COMMITTEE

October 2013

October 2013
Finance

Alderman Kase was appointed to review the monthly bills for October 2013 with Alderman Wessler named as the alternate.

ORDINANCES

Sites Sewer Connection - 1322 Sappington Bridge Road

Sites Sewer
Connection
1322
Sappington

Bill No. 3592 sponsored by Alderman Jarrett Dace & Alderman Dennis Watz, being an ordinance approving an agreement and general release agreement with Judith Ann Sites, Trustee of the Judith Ann Sites Trust, which agreement deals with a sewer connection to the city sewer infrastructure located at 1322 Sappington Bridge Road in Sullivan, Missouri and authorizing the Mayor to execute, was introduced and read two times. The question was asked, "Shall Bill No. 3592 become Ordinance No. 3592?" The aldermen were polled and voted as follows: Alderman Craig Kase, aye; Alderman Jarrett Dace, (absent); Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; and, Alderman Jason Alexander, aye. Passage of this ordinance approved an agreement with Judith Sites for a sewer connection per a Declaratory Judgment issued in Crawford County Circuit Court.

ALDERMEN INPUT

Animals

Animal
Excrement
Cleanup

Alderman Ryan reported on a complaint about chickens running loose which has already been taken care of. Alderman Alexander reported that he contacted other communities that have animal "pooper-scooper" laws and asked about enforcement. Apparently these are handled on a complaint basis. Administrator Hardy reported that plastic bags are provided in the City of

Sullivan Parks. Alderman Wessler commented that the draft ordinance would pertain to all animals — which included horses. He reported that he received a complaint from a resident about horse excrement left on a sidewalk along East Vine Street. Following a brief discussion, it was the general consensus that the news media and perhaps HALO could assist in public awareness in being a good neighbor. There was no further action on the draft ordinance.

Clark Street
Parking

Clark Street Parking

Alderman Wessler reported he received a call about parking along Clark Street and will get back to the caller soon.

MAYOR INPUT

Appointments

Library Board
Keith Werner

Library Board

Due to the resignation of Library Board member Jeanette Peterson, Mayor Leasor appointed Mr. Keith Werner to fill her unexpired term through June 2014. Alderman Kase made a motion to approve the Mayor’s appointment. Alderman Watz seconded the motion and it carried unanimously.

Adjustment
Board
Chris Yoest

Board of Adjustment

Mayor Leasor reappointed Mr. Chris Yoest to the Board of Adjustment. His term will expire May 2018. Alderman Ryan made a motion to approve the Mayor’s appointment. Alderman Wessler seconded the motion and it carried unanimously.

Airport Board
Will Sites &
Josh Heady

Airport Board

Mayor Leasor reappointed Mr. William Sites to the Sullivan Airport Board. His term will expire May 2016. Alderman Watz made a motion to approve the Mayor’s appointment. Alderman Ryan seconded the motion and it carried unanimously. Due to other commitments, Mr. Tim Peterson graciously declined to be reappointed to the Airport Board. Mayor Leasor then appointed Mr. Josh Heady to replace Mr. Peterson. His term will expire May 2016. Alderman Kase made a motion to approve the Mayor’s appointments. Alderman Ryan seconded the motion and it carried unanimously.

CLOSED SESSION

Closed Session

The time was approximately 7:30 p.m., and Alderman Kase made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning personnel, litigation, and real estate. Alderman Watz seconded the motion and it carried with a roll call vote as follows: Alderman Craig Kase, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held October 1, 2013 one matter concerning litigation, and two matters concerning real estate were discussed with no results to report at this time.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 8:25 p.m.



Adjourn

ADJOURN

Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Kase seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:25 p.m.

