

DRAFT NOTES OF COUNCIL MEETING

September 25, 2012

(Subject to Approval at the October 2, 2012 Meeting)

PUBLIC HEARING

Public Hearing
FY2013 Budget

Fiscal Year 2012 Budget

Mayor Thomas D. Leasor called the public hearing to order at City Hall, 210 West Washington, at 7:00 p.m. Attending the meeting were Alderman Ward Three Jarrett Dace, Alderman Ward Two Craig Kase, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Dennis Watz, Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, and five citizens. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

Overview

FY13 Budget
Overview

The City Administrator recapped the city's proposed budget reporting a projected balance forward of \$14.82 million, \$22.59 million in revenues, and \$23.11 million for expenditures. He reported that the General Fund is in better fiscal shape than the previous year's which he attributed to frequent budget review meetings. He noted that the General Fund covers expenses for most of the operations in general governmental activities.

ADJOURN

Adjourn

There was no citizen input and the hearing was declared adjourned by acclamation at approximately 7:05 p.m.

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CALL TO ORDER

Call to Order

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:05 p.m. Roll call was then taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Two Jason Alexander, Alderman Dennis Watz, Alderman Ward Three Jarrett Dace, Alderman Ward One Mike Ryan, Jr., and Alderman Ward One Tony Wessler. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Dace made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the special council meeting held August 30, 2012 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the council meeting held September 4, 2012 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Kase seconded

the motion and it carried unanimously. Notes from the closed meeting held September 4, 2012 were presented. Alderman Dace made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

School
Fireworks
Display

Fireworks Display

The Sullivan High School Assistant Principal & Activities Director Sean Erwin requested permission for a fireworks display following their game with Borgia on October 19, 2012. This was requested previously but postponed due to drought and excessive heat. Administrator Hardy spoke with the Fire Chief Rich White who sanctioned the fireworks display request at this time. Alderman Watz made a motion authorizing the fireworks display contingent upon approval of emergency services (i.e., police, fire & ambulance). Alderman Dace seconded the motion and it carried unanimously.

Demolition
Derby Temp
Liquor License

Temporary Liquor License - Meramec Fair Demolition Derby

Meramec Fair President Jim Bartle appeared before the Board and submitted a temporary liquor license request for a demolition derby planned for October 20, 2012 at the Sullivan Fairgrounds. President Bartle reported that the liquor would be in a contained area and food will also be sold. Alderman Kase made a motion to approve the temporary liquor license to sell intoxicating liquor by the drink at the Sullivan Fairgrounds tower area located at 1090 Mattox Drive, contingent upon approval by the State of Missouri. Alderman Watz seconded the motion and it carried unanimously.

Liquor Tasting
Permit Smokers'
Pit Stop

Tasting Permit - Smokers' Pit Stop

Smokers' Pit Stop submitted a liquor license application for a tasting permit at 250 S. Service West Road. This is an annual license (July-June). Alderman Ryan made a motion to approve the permit contingent upon state approval. Alderman Kase seconded the motion and it carried unanimously.

STANDING COMMITTEES

P&Z
Conditional Use
C-1

Planning & Zoning

P&Z held a meeting on September 11, 2012 where a public hearing was held on changing C-1 zoning requirements in order to allow for conditional use permits. (Ordinance No. 3535 was presented later on in the meeting which authorizes conditional use permits in C-1 zoned districts for the specific use of motor vehicle repair & maintenance, not including substantial body work.)

Airport Board

Airport Board

A vacancy on the Airport Board was addressed later on in the meeting.

CITY ADMINISTRATOR

Trap Rock
Surplus Sale

Trap Rock Pile Surplus

Bids for surplus trap rock were received but rejected by the Board due to the fact that the bids were too low to recoup actual costs incurred. Recently there have been some local inquiries offering \$17/ton for the rock. Staff recommended selling the rock in the same fashion that compost is being sold to the public. The city would not be responsible for the loading,

unloading, or hauling. Staff felt that the longer the city keeps the trap rock in inventory, the greater the chances are for contamination. The Board stated no objections to making the trap rock available to the public.

Fall Cleanup

Fall Cleanup

Administrator Hardy reminded everyone that a citywide cleanup has been scheduled for October 15-19, 2012. Items are to be placed curbside the same day as residents' regular trash pickup.

Police Chiefs
Grant
Application
Laptop

Missouri Police Chiefs Grant

An application for a grant administered by the Missouri Police Chiefs Charitable Foundation was presented. The application was for one mobile computer laptop for the Police Department at an approximate cost of \$4,000. There is no local match share required. Alderman Watz made a motion authorizing the Mayor to execute the application. Alderman Dace seconded the motion and it carried unanimously. If the grant is received, an ordinance accepting it will be presented at a later meeting.

LLEBG Grant
Police Cameras

Missouri Department of Public Safety Grant

An application for a grant administered by the Missouri Department of Public Safety was presented for two in-car cameras for the Sullivan Police Department at a cost of \$9,294. The city's matching share is 10% (or \$929.40). Alderman Alexander made a motion authorizing the Mayor to execute the application. Alderman Ryan seconded the motion and it carried unanimously. If the grant is received, an ordinance accepting it will be presented at a later meeting.

Website

City's New Website

Administrator Hardy reported that the city's new website (www.sullivan.mo.us) is now live and has been integrated with *Facebook* and *Twitter*.

WWT Plant
Basin Additions

Wastewater Treatment Plant - Additional Basins

Jacobs Engineering designed and inspected all phases of the newly completed wastewater treatment plant which included four basins. Two additional basins have been budgeted for Fiscal Year 2013 which should enhance the treatment process both financially as well as environmentally. Staff recommends using Jacobs for the two additional basins. This selection would reduce the time and additional costs associated with an engineering firm that is not familiar with the WWT Plant Project. Alderman Ryan made a motion to proceed with drafting an additional task order with Jacobs Engineering to design and create contract documents and to perform construction/contract management for the final design of the additional basins. Alderman Watz seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Matt Schroeder, Mayor Leasor, and City Administrator Hardy reported they had some matters for discussion in closed session concerning litigation.

September 2012
Monthly Bills
Approved

FINANCE COMMITTEE

September 2012

Alderman Alexander reported he reviewed the monthly bills for September 2012 and made a motion to approve payment in the amount of \$1,657,762.03 with Alderman Ryan seconding the motion. The motion carried unanimously.

ORDINANCES

Fiscal Year 2013 Budget

Adopting FY13
Budget

Bill No. 3534 sponsored by Alderman Dennis Watz, being an ordinance adopting an annual budget for the fiscal year beginning on October 1, 2012 and ending September 30, 2013 appropriating funds pursuant thereto; and approving the necessary fund transfers was introduced and read two times. The question was asked, "Shall Bill No. 3534 become Ordinance No. 3534?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Tony Wessler, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; and Alderman Craig Kase, aye. Passage of this ordinance adopted the city's budget with a projected balance forward of \$14.82 million, \$22.59 million in revenues, and \$23.11 million for expenditures.

C-1 Zone - Conditional Use Permits

Conditional Use
Permits
C-1 Zone

Bill No. 3535 sponsored by Alderman Jarrett Dace, being an ordinance amending Title Four (IV) Section 400.530 of the Municipal Code dealing with Unified Land Use Regulations in the City of Sullivan, Missouri, by amending "Use 9.300" pertaining to conditional use permits for motor vehicle repair and maintenance (not including substantial body work); and establishing the effective date, was introduced and read two times. The question was asked, "Shall Bill No. 3535 become Ordinance No. 3535?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Dennis Watz, aye; Alderman Jarrett Dace, aye; and Alderman Craig Kase, aye. Passage of this ordinance allows requests for conditional use permits in a C-1 zoned district for the specific use of motor vehicle repair & maintenance not including substantial body work.

E-Civis Three -Year Agreement (Grant App Software)

Grant
Application
Software
e-Civis, Inc.

Bill No. 3536 sponsored by Alderman Dennis Watz, being an ordinance approving an agreement with e-Civis, Incorporated which agreement deals with grant software for a three-year period in the City of Sullivan, in an amount not to exceed seven-thousand five-hundred dollars (\$7,500.00) each year, and authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3536 become Ordinance No. 3536?" The aldermen were polled and voted as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; Alderman Jarrett Dace, aye; and Alderman Tony Wessler, aye. Passage of this ordinance approved a software subscription that assists in grant pursuits.

ALDERMEN INPUT

East Street Widening

East Street
Widening Poll

Alderman Ryan reported that he has discussed the possibility of widening East Street from Vine Street to Tipton Street with most of the residents in the area. He reported that there were a

couple of questions as to whether there would be curbs included. After verifying with city staff, he informed them that there would be. Alderman Ryan reported that most of the residents appear to be in favor of the widening. He also informed them that this project has not been budgeted for Fiscal Year 2013.

Grant Funding
Unsafe Buildings **Grant Funding - Demolition**
Alderman Dace requested that staff investigate obtaining grant funding for the demolition of unsafe and/or dangerous buildings. Administrator Hardy reported that Meramec Regional Planning Commission has announced grants for this will be available in May 2013. Alderman Dace stated he would like to see this happen sooner than later.

MAYOR INPUT

Storm Cleanup **Storm Cleanup**
Mayor Leasor and the aldermen commended city crews for a good job clearing the roads of debris after the recent storm with particular thanks to Electric Commissioner Joe Thurmond & his crew for restoring electric so quickly.

EEZ Board
Appointments
Schmuke &
Darrah **EEZ Board Appointments**
Due to the fact that there were a couple of members of the Enhanced Enterprise Zone living outside the zoned areas, the State of Missouri recommended the Board appoint someone within the perimeters. Mayor Leasor then appointed Janice Schmuke (new term expires July 2017) to replace Carla Cooper (who's term expired 7/12) and Chase Darrah (term expires July 2014) to replace Jeff Locke. Alderman Ryan made a motion to approve the Mayor's appointments. The motion was seconded by Alderman Dace and it carried unanimously.

Airport Board
Appointments
Krueger **Airport Board Appointment**
The term for Frank Little has expired but he graciously declined to be reappointed. Mayor Leasor appointed pilot Greg Krueger (term expires September 2015) to replace Mr. Little. Alderman Watz made a motion to approve the Mayor's appointment. Alderman Alexander seconded the motion and it carried unanimously. Another term has expired and will be addressed at the next regular council meeting (10/2/12).

MoDOT
Overpass
Exit 226 **Exit 226 - Overpass**
Mayor Leasor reported that MoDOT has been contacted about the traffic flow at the East Overpass (Exit 226). MoDOT will be making some changes to that exchange in the future.

CLOSED SESSION

Closed Session The time was approximately 7:40 p.m., and Alderman Ryan made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and real estate. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Jason Alexander, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Jarrett Dace, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.



Closed Results **CLOSED RESULTS**
As a result of the closed meeting held September 25, 2012, two matters concerning real estate were discussed with no final results to report at this time.

Return to Open **RETURN TO OPEN**
The Board reconvened into open session at approximately 8:15 p.m.



Adjourn **ADJOURN**
Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:15 p.m.

