

DRAFT NOTES OF COUNCIL MEETING

September 24, 2013

(Subject to Approval at the October 1, 2013 Meeting)

PUBLIC HEARING

Public Hearing
Fiscal Year
2014 Budget

Fiscal Year 2014 Budget

In the absence of Mayor Thomas D. Leasor, President of the Board Jarrett Dace called the public hearing to order at City Hall, 210 West Washington, at 7:00 p.m. Attending the meeting were Alderman Ward Three Jarrett Dace, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Dennis Watz, Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, and seven citizens. Alderman Ward Two Craig Kase was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

Overview

Budget Review

The City Administrator gave a brief overview of the past fiscal year. He then recapped the city's proposed budget reporting a projected balance forward of \$16.49 million, \$21.03 million in revenues, and \$21.28 million for expenditures. He noted that the General Fund covers expenses for most of the operations in general governmental activities. Administrator Hardy reported that the General Fund is in better fiscal shape than previous years which he attributed to proactive budget planning along with reactive budget review meetings. Overall, the financial health of the city is good and stable.

ADJOURN

Adjourn

There was no citizen input and the hearing was declared adjourned by acclamation at approximately 7:05 p.m.



CALL TO ORDER

Attendance

Roll Call

President of the Board Jarrett Dace called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:05 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Jarrett Dace, Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, and Alderman Ward One Tony Wessler. Alderman Ward Two Craig Kase was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Jared Light
Troop 444
Pledge

Jared Light - Boy Scout Troop 444

At this time, Board President Dace introduced Jared Light from Boy Scout Troop 444 who is working on attaining his citizenship badge. President Dace invited Jared forward to lead the city in the Pledge of Allegiance which was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Watz made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held September 6, 2013 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held September 6, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Marching Band
Festival Parade

Sullivan Encore Music Boosters - Parade

Sullivan High School Band Director Chuck Moore submitted a request to hold the annual Marching Band Festival on September 28, 2013 from approximately 10:00 a.m.-11:00 a.m. The parade route will begin at the skating rink in Jim Bottomley Park and end at the elementary school on Taylor Street. Alderman Alexander made a motion authorizing the parade as requested contingent upon it being sanctioned by emergency services. Alderman Ryan seconded the motion and it carried unanimously.

Demolition
Derby
Temporary
Liquor License

Temporary Liquor License - Meramec Fair Demolition Derby

Meramec Fair President Jerry Bryant submitted a temporary liquor license request for a demolition derby planned for October 19, 2013 at the Sullivan Fairgrounds. Alderman Ryan made a motion to approve the temporary liquor license to sell intoxicating liquor by the drink at the Sullivan Fairgrounds tower area located at 1175 Mattox Drive, contingent upon approval by the State of Missouri. Alderman Watz seconded the motion and it carried unanimously.

Temporary
Street Closure
Temple Baptist

Temple Baptist - Temporary Beeman Closure

Temple Baptist Church requested that Beeman Street from Orchard to South Mansion, which is directly in front of their property, be temporarily closed on Thursday, October 31, 2013 between the hours of 4:30 p.m. and 8:30 p.m. The church would like to have a block party for their Fall Festival. The church reported they would be in charge of the road block and will contact all emergency services. Alderman Wessler made a motion to approve the request as outlined. Alderman Ryan seconded the motion and it carried unanimously.

Temporary
Street Closure
E. Vine Street
5K Run

5K Run (Temporary Street Closure)

Chamber of Commerce Executive Director Lori Rego appeared before the Board and requested a partial street closure on behalf of the Sullivan Chamber of Commerce and Missouri Baptist Hospital. The request was to temporarily close one lane of East Vine Street from the Sullivan High School to East Street for a 5K Run event on November 2, 2013 around 9:00 a.m. until about 10:00 a.m. The police, fire, and ambulance personnel have been contacted. Following this discussion Alderman Alexander made a motion to approve the request as outlined. Alderman Ryan seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

Tucker
Annexation
Request

P&Z - Petition for Annexation

Planning & Zoning's next regular meeting was scheduled for October 8, 2013. Administrator Hardy reported that a petition for annexation has been received from Duella L. Tucker for four (+) acres located off Edgewood Drive. He asked if the Board would like P&Z to review the

petition. It was agreed that the annexation request should go before P&Z for a recommendation. A public hearing would then be scheduled for October 15, 2013 and an ordinance passed on November 5, 2013 before it can be accepted.

Airport

Airport Board

The Airport Board meets on October 9, 2013.

CITY ADMINISTRATOR REPORT

Electric Department - Decorative Light Poles & Fixtures

Decorative
Poles & Fixture
Bids

Bids were duly advertised and opened on September 19, 2013 at 10:00 a.m. for decorative poles and fixtures. They are briefly summarized as follows:

<i>Name/Address</i>	<i>24 Light Fixtures Each</i>	<i>24 Light Poles Each</i>	<i>24 Guards Each</i>	<i>Total Bid</i>	<i>Delivery Date</i>
Harry Cooper Springfield, MO	\$320.00	\$220.00	\$120.00	\$15,840.00	3-6 weeks
Fletcher-Reinhardt Bridgeton, MO	\$326.80	\$225.25	\$112.60	\$15,951.60	3-8 weeks
Brownstown Electric Fairfield, IL	\$325.00	\$225.00	\$120.00	\$16,080.00	3-6 weeks

Alderman Ryan made a motion to approve the lowest qualifying bid from Harry Cooper in the total amount of \$15,840. Alderman Alexander seconded the motion and it carried unanimously.

Police Camera Bids

Police Camera
Bids

Bids were advertised and opened on August 21, 2013 at 10:00 a.m. for the purchase and installation of new cameras at the Police Department. Three vendors attended a mandatory pre-bid meeting with two submitting a bid. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Analog Camera System</i>	<i>IP Camera System</i>
Alarm 24 Incorporated St. Peters, MO	\$18,401.67	\$26,846.51
DLB Sentry Systems, Inc. Sullivan, MO	\$17,104.00	\$20,547.00

Staff recommended accepting the IP camera system in the amount of \$20,547 from DLB Sentry Systems, Incorporated. The budgeted amount is \$25,000 which will be expended in the FY 2014 budget. Alderman Watz made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

City Lake Trail

Lake Trail
Paved &
Fountain

The city lake trail paving started Tuesday, September 24, 2013 and should be completed by Wednesday, September 25, 2013. Administrator Hardy reported that funding has been received from another source which will be used for a water fountain in the lake.

Citywide Cleanup
Fall Cleanup Scheduled
The Fall citywide cleanup has been scheduled for October 7-11, 2013. Two bulk items per household, one appliance or white good per household, are allowed. But old refrigerators, air conditioners, freezers, etc. must have freon units removed by a certified technician and must be tagged. All boards or lumber cannot exceed four-feet in length. All items need to be bagged or boxed with a maximum weight of thirty pounds and stacked neatly at the curb. Residents wanting more information or asking questions should call Swinger Sanitation at 877-407-8261.

Flag Etiquette
Flag Etiquette
Administrator Hardy thanked an anonymous donor who delivered an American Flag to City Hall which will be used for display. Later on in the meeting under "Aldermen Input", Alderman Wessler noted that the local Boy Scouts & VFW accepts used American Flags where they are properly retired.

CITY ATTORNEY

Closed Session
Closed Session
City Attorney Matt Schroeder and Administrator Hardy reported they had some matters concerning litigation and real estate for closed session.

FINANCE COMMITTEE

September 2013
September 2013 Monthly Bills
Alderman Ryan reported he reviewed the monthly bills for September 2013 and made a motion to approve payment in the amount of \$1,634,973.04. Alderman Alexander seconded the motion and it carried unanimously.

ORDINANCES

Fiscal Year 2014 Budget
FY 2014 Budget Adopted
Bill No. 3590 sponsored by Alderman Dennis Watz, being an ordinance adopting an annual budget for the fiscal year beginning on October 1, 2013 and ending September 30, 2014 appropriating funds pursuant thereto; and approving the necessary fund transfers, was introduced and read two times. The question was asked, "Shall Bill No. 3590 become Ordinance No. 3590?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Craig Kase, (absent); Alderman Jason Alexander, aye; and Alderman Jarrett Dace, aye. Passage of this ordinance adopted the city's budget with a projected balance forward of \$16.49 million, \$21.03 million in revenues, and \$21.28 million for expenditures. A public hearing was held prior to the (9/24/13) council meeting.

Fuel Assistance Agreement - Division of Family Services

Fuel Assistance Agreement
Bill No. 3591 sponsored by Alderman Jason Alexander, being an ordinance approving the form of an agreement with the Missouri Department of Social Services Division of Family Services which agreement deals with the 2013-2014 Low Income Home Energy Assistance Program and authorizing the Mayor to execute was introduced and read two times. A brief discussion on was held on qualifications a household must meet. Ultimately, this review is approved by the Division of Family Services. The question was asked, "Shall Bill No. 3591 become Ordinance

No. 3591?" The aldermen were polled and voted as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, (absent); Alderman Jarrett Dace, aye; and Alderman Tony Wessler, aye. Passage of this ordinance allows qualifying households to participate in the fuel assistance program sponsored by the Division of Family Services.

- RR Crossing **ALDERMEN INPUT**
Railroad Crossing
Alderman Wessler reported that the complaint about bushes blocking the view at the railroad crossing has been taken care of.
- Yard Maintenance **Yard Maintenance**
Alderman Wessler reported that a yard maintenance issue was resolved quickly by using the city's website to report the issue. He commented this was a good system for citizens.
- Demolitions **Demolition of Buildings**
Alderman Watz noted that demolition of residential buildings located at 231 North Center Street, 260 East Euclid, and 422 Sappington Bridge Road have been completed. He reported that he received a letter from a citizen who made some suggestions about future demolitions. City Attorney Schroeder added that liens will be filed against the aforementioned properties for costs associated with the demolition work.
- The Rock Church **The Rock Church**
Alderman Dace reported he attended the grand opening of *The Rock Church* at 224 North Clark. He noted that this building was constructed more than 116 years ago.
- Pooper Scooper Law & Enforcement **Pooper Scooper Law**
Alderman Alexander reported he received a request from a local resident asking that the city consider enacting a law requiring residents in control of animals to remove their fecal matter deposited on private and public property. The cities of Union & Washington have such laws but Alderman Alexander stated he was curious about enforcement so he plans on contacting them. Alderman Wessler commented that this is a civic matter and is about public awareness and consideration.
- East St Widening **East Street Widening**
Alderman Ryan reported he has had another inquiry about the widening of East Street.
- Appointments Delayed **MAYOR INPUT**
Appointments
Due to his absence, a couple of mayoral appointments to boards & commissions were postponed until the next regular council meeting.
- Closed Session **CLOSED SESSION**
The time was approximately 7:50 p.m., and Alderman Wessler made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and

real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.

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Closed Results

CLOSED RESULTS

As a result of the closed meeting held September 24, 2013 one matter concerning real estate and two matters concerning litigation were discussed with no results to report at this time.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 8:25 p.m.

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Adjourn

ADJOURN

Being no further business at this time, Alderman Alexander made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:25 p.m.

