

DRAFT NOTES OF COUNCIL MEETING

September 4, 2012

(Subject to Approval at the September 25, 2012 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was then taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Two Jason Alexander, Alderman Ward Three Jarrett Dace, Alderman Ward One Mike Ryan, Jr., and Alderman Ward One Tony Wessler. Alderman Ward Three Dennis Watz was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Dace seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the special council meeting held August 16, 2012 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the council meeting held August 21, 2012 were presented. Alderman Kase made a motion to approve the minutes as submitted. Alderman Dace seconded the motion and it carried unanimously. Notes from the closed meeting held August 21, 2012 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Fiscal Year 2011 Audit

FY2011 Audit

CPA Molly Malone appeared before the Board and presented the 2011 Fiscal Year Audit. CPA Malone reviewed the basic financial statements with the Board which included net assets, activities, balance sheet, and cash flows. At the end of September 30, 2011, the city had a change in net assets of \$4.9 million of which \$4.3 million were capital improvements. Part of the capital was \$3.3 million for street improvements and \$773,000 for water & sewer improvements. Some of these capital assets were achieved via grant funding. CPA Malone reported that the city had a net cash increase of \$205,000 in the internal service funds. She stated that the city was in good financial status and received a clean opinion on the audit. Following this review, Alderman Ryan made a motion to accept the audit as presented. Alderman Wessler seconded the motion and it carried unanimously.

Boomers Sports Bar - Temporary Liquor License

Boomers
Tailgate Party
Temp Liquor

Jane Epperson appeared before the Board and requested a temporary liquor license to sell intoxicating liquor by the drink on the parking lot of Boomers Sports Bar & Grill, LLC located at 555 Wal Mart Drive. She submitted a map of the intended area along with written permission from the property owner. Ms. Epperson stated that this temporary license application is for

'tailgating parties' celebrating Mizzou football games to be held on September 15, 22, 29 and October 6, 13, 20, 27 and November 3, 10, 17 & 24, 2012. She reported that she discussed plans with Chief Counts who had some concerns about containment. Ms. Epperson stated that she would put up a fence for containment for better monitoring. Following this discussion, Alderman Dace made a motion to approve the temporary liquor license contingent upon approval of the State of Missouri, inspection and approval of the fence by Code Administrator Dan King, and approval by Police Chief George R. Counts. Alderman Ryan seconded the motion and it carried unanimously.

Homecoming
Parade

Sullivan High Student Council - Homecoming Parade

The Sullivan High School Student Council and sponsors Jennifer Schmidt, Sarah Rochleau, and Amy Joslin requested to hold an annual Fall Homecoming Parade on Wednesday, September 19, 2012. The parade will line up at the elementary school on Taylor street parking lot at 4:30 p.m. and end at Jim Bottomley Park. The police, fire, and ambulance departments have been contacted and stated no objections. Alderman Kase made a motion authorizing the parade as outlined above. Alderman Alexander seconded the motion and it carried unanimously.

STANDING COMMITTEES

Planning & Zoning

P&Z C-1
Conditional Use

P&Z will hold a meeting on September 11, 2012 where a public hearing will be held to receive public input on changing C-1 zoning requirements in order to allow for conditional use permits. P&Z denied a request from an auto repair service to change the zoning from C-1 to C-4 at 107 West Euclid Street. The Commission also discussed changes to the land use map included in the City of Sullivan's Comprehensive Plan.

Airport Board

Airport Meeting

The next Airport Board meeting will be held September 12, 2012. Success of the recent Fly-In will be discussed.

CITY ADMINISTRATOR

Park Policy - Fees

Park Policy
Change
Adult League
Ballfields \$175

A proposed change to the park user fee schedule in the *Park Policy* was discussed that would lower the adult league ballfields from \$225 to \$175 per team. Some discussion ensued about whether this change would increase the number of teams participating and the effect it would have on staff and resources. The adult leagues have commented that reducing the fees would more than likely increase team play. Staff noted that fees would and should be reviewed annually and adjusted as needed in order to reflect changes in operating costs. Staff reported that there will be additional *Park Policy* changes forthcoming. Alderman Dace made a motion to reduce the park user fees on adult league ballfields from \$225 to \$175. Alderman Alexander seconded the motion and it carried unanimously.

Public Hearings

Public Hearings

ICC Codes & 2008 NEC Codes

Two public hearings were held August 30, 2012. One hearing was for the 2009 ICC Codes and the 2008 NEC Codes along with the recommended amendments. These have been on public

display in the Engineering Department at City Hall since July 30, 2012 and will remain on display for public viewing until October 31, 2012.

Enhance Enterprise Zone *Proposed Enhanced Enterprise Zone*
The other public hearing dealt with the Enhanced Enterprise Zone. The next step involves a meeting of the EEZ Board which is to be followed by approval of an abatement schedule, map, and application. Mayor Leasor stated that due to statutory requirements, there may be a couple of name changes to the EEZ Board. The establishment of the EEZ and process will likely take another 3-4 months to complete.

CITY ATTORNEY

Closed Session

Closed Session City Attorney Matt Schroeder reported he had some matters for discussion in closed session concerning litigation and real estate.

FINANCE COMMITTEE

September 2012

September 2012 Finance Alderman Alexander was appointed to review the monthly bills for September 2012 with Alderman Ryan named as the alternate.

ORDINANCES

Excavation Permit Fees

Excavation Permit Fees \$200 & \$25
Bill No. 3531 sponsored by Alderman Jarrett Dace, being an ordinance repealing Sections 160.180 and 515.045 of the Municipal Code and enacting new Sections 160.80 and 515.045 in lieu thereof dealing with excavation permits & fees in the City of Sullivan, Missouri, and establishing the effective date, was introduced and read two times. The question was asked, "Shall Bill No. 3531 become Ordinance No. 3531?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, (absent); Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; and Alderman Craig Kase, aye. Passage of this ordinance changed the fee of an excavation permit from \$125 to \$200 in order to cover costs of repair to city streets; and, \$25 for an excavation permit in an alleyway.

Exception on Weeds (25-Foot Distance)

25' Distance Weeds
Bill No. 3532 sponsored by Alderman Tony Wessler, being an ordinance repealing Section 215.040 of the Municipal Code and enacting a new Section 215.040 in lieu thereof dealing with weeds, rank and noxious plants in the City of Sullivan, Missouri, and establishing the effective date, was introduced and read two times. The question was asked, "Shall Bill No. 3532 become Ordinance No. 3532?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, (absent); Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; and Alderman Craig Kase, aye. Passage of this ordinance allows an exception for weeds and/or vegetation to grow to any height on a lot or tract of ground as long as they are a distance of 25-feet from all property lines and structures.

2013 LLEBG Application

Police Grant Application
Bill No. 3533 sponsored by Alderman Dennis Watz, being an ordinance approving a grant

application with the State of Missouri for the 2013 Local Law Enforcement Block Grant (LLEBG) which application deals with three (3) portable radios and one (1) in-car camera for the Police Department in the City of Sullivan, Missouri and authorizing the Mayor to execute, was introduced and read two times. The question was asked, "Shall Bill No. 3533 become Ordinance No. 3533?" The aldermen were polled and voted as follows: Alderman Dennis Watz, (absent); Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance authorized a grant application up to an amount of \$10,000 with a match of 10% or \$1,000 from the city.

East Street
Widening
Inquiry

ALDERMEN INPUT

East Street Widening

Alderman Ryan reported that he has discussed the possibility of widening East Street from Vine Street to Tipton Street with several residents in the area. So far everyone seems to be in favor of the proposed project. Alderman Ryan reported that he told them that this project has not been scheduled for this year. Mayor Leasor noted that funds would have to be allocated and they haven't been for the next fiscal year (FY2013).

Grass & Weed
Violations

Repeat Offenders - Weed/Grass Violations

Alderman Alexander asked whether repeat offenders for those violating City Code on not cutting weeds & grass, could be prosecuted in a more timely fashion. Some discussion ensued with the general consensus that Administrator Hardy and Code Administrator Dan King meet with City Attorney Matt Schroeder about this issue.

Derelict
Buildings

Derelict Buildings

Alderman Wessler reported he not only received some calls about weeds & grass, he also received some calls about derelict buildings. Administrator Hardy reported that one dwelling has been in the court system for about a year now due to the fact that the court has granted some extensions on work being done. City Attorney Schroeder stated that the city can abate nuisances, but there are laws that must be followed when doing so.

Airport Fly-In

MAYOR INPUT

Airport Fly-In

Mayor Leasor reported that the August 25, 2012 Airport Fly-In was a success and felt it was the best one held yet.

Council
Meeting 9/25/12

CITY CLERK

Council Meeting

Due to the Missouri Municipal League Conference, the next regular council meeting has been moved from September 18 to September 25, 2012.

Closed Session

CLOSED SESSION

The time was approximately 7:45 p.m., and Alderman Dace made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows:

Alderman Jason Alexander, aye; Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.



Closed Results **CLOSED RESULTS**
As a result of the closed meeting held September 4, 2012, one matter concerning real estate and five matters concerning litigation were discussed with no final results to report at this time.

Return to Open **RETURN TO OPEN**
The Board reconvened into open session at approximately 9:10 p.m.



Adjourn **ADJOURN**
Being no further business at this time, Alderman Ryan made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:10 p.m.

