

# DRAFT NOTES OF COUNCIL MEETING

## August 19, 2014

*(Subject to Approval at the September 2, 2014 Meeting)*

### PUBLIC HEARING

#### 2014 Tax Levy

Public Hearing  
2014 Tax Levy

Mayor Thomas D. Leasor called the public hearing to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Attending the hearing were three citizens, Alderman Ward One Tony Wessler, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward Two Craig Kase was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch. The following is a brief summary of the proposed tax levy for 2014:

#### **Assessed Valuation (Real Estate Only)**

Assessed Valuations	<b>Fund</b>	<b>Prior Tax Year (2013)</b>	<b>Current Tax Year (2014)</b>	<b>Adjusted Current Tax Year (2014)</b>
	General:	\$77,825,054	\$78,793,146	\$77,900,565
	Library:	\$75,998,946	\$77,153,829	\$76,341,228

#### **Estimated Property Tax Revenue (Real Estate Only)**

Estimated Revenue	<b>Fund</b>	<b>Prior Year (2013)</b>	<b>Current Year (2014)</b>	<b>Change (±) (in Dollars) \$</b>	<b>Change (±) (Percentage)%</b>
	General:	\$323,949	\$327,416	\$3,467	1.0702%
	Library:	<u>\$82,144</u>	<u>\$154,278</u>	<u>\$72,134</u>	<u>87.8141%</u>
	<b>Total:</b>	<b><u>\$406,093</u></b>	<b><u>\$481,694</u></b>	<b><u>\$75,601</u></b>	<b><u>18.6167%</u></b>

#### **Property Tax Rates (Real Estate Only)**

Proposed Property Tax Levy	<b>Fund</b>	<b>Prior Year (2013)</b>	<b>Proposed Current Year (2014)</b>	<b>Change (±) (in Dollars) \$</b>	<b>Change (±) (Percentage)%</b>
	<b>General:</b>	<b>\$0.4203</b>	<b>\$0.4203</b>	<b>\$0.0000</b>	<b>0.0000%</b>
	<b>Library:</b>	<b><u>\$0.1091</u></b>	<b><u>\$0.2021</u></b>	<b><u>\$0.0930</u></b>	<b><u>85.2429%</u></b>
	<b>Total:</b>	<b><u>\$0.5294</u></b>	<b><u>\$0.6224</u></b>	<b><u>\$0.0930</u></b>	<b><u>17.5671%</u></b>

Voter Approved  
Library Increase

At the April 2014 election, voters approved an eight-cent increase for the Sullivan Public Library. There are no personal property taxes in Sullivan as they were repealed back in 1993. The new tax rate is subject to review and approval by the Missouri State Auditor's Office.

Tax Levy  
Hearing Adjourn

**HEARING ADJOURNMENT**

Being no citizen input, the hearing was declared adjourned at approximately 7:05 p.m.



**CALL TO ORDER**

**Roll Call**

Regular Meeting  
Call to Order

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:05 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward Two Craig Kase was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

**PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

**AGENDA APPROVAL**

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

Minutes

**MINUTES APPROVED**

Notes from the council meeting held August 5, 2014 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously. Notes from the closed meeting held August 5, 2014 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

**STANDING COMMITTEE REPORTS**

**P&Z**

P&Z Dog Kennel  
Conditional Use

Alderman Wessler reported that Planning & Zoning met on August 12, 2014 at 7:00 p.m. and held a public hearing for a conditional use permit for a kennel operation at 173 East Springfield. Following the public hearing, P&Z granted the conditional use permit with the following conditions:

- 1) kennel load no more than 20 animals at any given time;
- 2) no more than three supervised animals within the boundary of the property on a leash when outside of the building;
- 3) property area kept clean and free of refuse and pests; and
- 4) all animals to have a 10:00 p.m. curfew to be housed within the building until 7:00 a.m. the following morning.

**Airport**

Airport Board & Fly-In

The Airport Board met on August 13, 2014 at 6:00 p.m. at the Sullivan Regional Airport and finalized details for the August 16, 2014 Fly-In. Administrator Hardy reported that weather delayed the event but once it cleared, crowds came and Fly-In activities proceeded as planned.

**CITY ADMINISTRATOR REPORT**

Taylor Street

**Taylor Street Project**

Staff reported that Taylor Street opened as planned which was in time for school to start.

**One Color Sewer Camera with Reel**

Sewer Camera Bids

Bids were advertised and opened on August 13, 2014 for one color sewer camera with reel for the Water & Sewer Department. They are briefly summarized as follows:

<i>Name/Address</i>	<i>Model &amp; Make</i>	<i>Estimated Delivery</i>	<i>Total Bid</i>
1) Electric Eel Springfield, OH	Electric Eel EC-Pro2	7 days ARO	\$8,410.00
2) Midwest Drain St. Louis, MO	Ratech Elite Jr (SD)	10 days	\$8,699.00
3) Schulte Supply, Incorporated Edwardsville, IL	Rigid 13988/645021 39338	1-4 weeks ARO	\$10,541.29
4) EJ Equipment Manteno, IL	Cues MP Portable Push System	4 weeks ARO	\$8,900.00
5) Coe Equipment Rochester, IL,	Aries Seeker	2-3 weeks	\$11,206.00
6) Mytana MFG Co, Inc St. Paul, MN,	Mytana NGX10	10 days ARO	\$11,524.46

Midwest Drain Bid Accepted

Staff recommended accepting the bid from Midwest Drain in the amount of \$8,699 by virtue of statutory authority preference of goods & materials produced or manufactured in the State of Missouri. Alderman McCulloch made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

**One New 2014 Diesel 4WD Utility Vehicle**

4WD Diesel Utility Vehicle Bids

Bids were advertised and opened on August 13, 2014 for one new 2014 diesel four-wheel drive utility vehicle for the Water & Sewer Department. They are briefly summarized as follows:

<i>Name/Address</i>	<i>Model &amp; Make</i>	<i>Estimated Delivery</i>	<i>Total Bid</i>
1) Stahlman Powersports Rolla, MO	Kawasaki Mule 4010 Diesel	2 weeks	\$10,159.00 *
2) Schweissguth Brothers Union, MO	Kubota RTV-X900G	1-4 weeks	\$12,300.00
3) Schweissguth Brothers Union, MO	John Deere XUV 855D	2-4 weeks	\$12,995.00

4WD Diesel Utility Vehicle      4) Wayde's Equipment Co, LLC  
 Steelville, MO      Kubota RTV-X11200WL-HS      not specified      \$13,700.00  
 \* Did not meet specs

Schweissguth Bid Accepted      Staff recommended accepting the lowest qualifying bid from Schweissguth Brothers for the Kubota in the amount of \$12,300. Alderman Wessler made a motion to approve staff's recommendation. Alderman Watz seconded the motion and it carried unanimously.

**One New 2015 One Ton 4 X 4 Service Truck**

Bids were advertised and opened on August 6, 2014 for one new 2015 one-ton 4X4 service truck for the Water & Sewer Department. They are briefly summarized as follows:

One-Ton 4X4 W&S Truck Bids	Name/Address	Model & Make	Estimated Delivery	Total Bid
West Bros Bid Accepted	1) Hutcheson Ford Sales St. James, MO	Ford F-350	10-12 weeks	\$32,880.00
	2) West Brothers Sullivan, MO	Ford F-350	November 6, 2014	\$33,488.02
	3) Chris Auffenberg Washington, MO			No Bid
	4) Barreth Ford Union, MO			No Bid

Staff recommended accepting the bid from West Brothers using the 5% local preference (City Code 145.020). Alderman Ryan made a motion to approve staff's recommendation. Alderman Watz seconded the motion and it carried unanimously.

**CITY ATTORNEY**

**Closed Session**

Closed Session      City Attorney Justin Head and City Administrator J.T. Hardy reported they had some matters concerning real estate, litigation and personnel for closed session.

**FINANCE COMMITTEE**

**August 2014**

August 2014 Bills Approved      Alderman Ryan reported he reviewed the monthly bills for August 2014 and made a motion to approve payment in the amount of \$1,526,676.04. Alderman McCulloch seconded the motion and it carried unanimously.

**ORDINANCES**

**2014 Asphalt - Nova Chip**

2014 Nova Chip Asphalt Contract NB West      Bill No. 3636 sponsored by Alderman Jason Alexander, being an ordinance approving an agreement with N.B. West Contracting, Incorporated which agreement deals with the 2014 Ultrathin Bonded Overlay Program in the City of Sullivan, in an amount not to exceed Two Hundred Forty-three Thousand Two-hundred Seventy Dollars and Forty Cents (\$243,270.40),

and authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3636 become Ordinance No. 3636?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Craig Kase (absent), Alderman Paul McCulloch, aye; Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved a contract with N.B. West for the application of Nova Chip for twelve streets which includes Deer Path, Deer Crossing, Clover Hill Drive, Antler Court, Franklin, Countryside Drive, Quail Run Drive, Deerfield Drive, Meadowlark Drive, Dorson Circle, and the city's portions of Woodview & Hawthorn.

**2014 Tax Levy**

2014 Tax Levy  
42.03¢ General  
20.21¢ Library

Bill No. 3637 sponsored by Alderman Tony Wessler, being an ordinance levying taxes for the Year 2014 and fixing the effective date of said ordinance was introduced and read two times. The question was asked, "Shall Bill No. 3637 become Ordinance No. 3637?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., aye; Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Craig Kase, (absent); and Paul McCulloch, aye. Passage of this ordinance levied real estate taxes for 2014 at 42.03¢ per \$100 valuation for the General Fund; and 20.21¢ for the Library Fund. Last year's tax levy was 42.03¢ and 10.91¢ for the library fund. A public hearing was held prior to the meeting. Voters approved an increase on the library tax at the April 2014 election. There are no personal property taxes in Sullivan as they were repealed in 1993. The new tax rate is subject to review and approval by the Missouri State Auditor's Office.

**Bluebit Internet Solutions**

Bluebit Contract  
Communication  
Use of Two  
Water Towers

Bill No.3638 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with Bluebit Internet Solutions, LLC which agreement deals with non-exclusive use of two City of Sullivan water towers (located by the City Lake at Mattox Drive & Well #4 along Franklin Street) in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3638 become Ordinance No. 3638?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Paul McCulloch, aye; Alderman Craig Kase, (absent); and Alderman Tony Wessler, aye. Passage of this ordinance allows the use of two city-owned water towers for communication purposes at a rental fee of \$1,000 per month starting September 1, 2014 and ending August 31, 2017.

**Insituform Contract - Sewer Lining**

Insituform  
Contract  
Sewer Main  
Linings

Bill No. 3639 sponsored by Alderman Jason Alexander, being an ordinance approving a contract agreement with Insituform Technologies USA, Incorporated in the amount of (\$254,878.62) Two Hundred Fifty-four Thousand Eight Hundred Seventy-eight Dollars and Sixty-two Cents, which agreement deals with lining the city sewer mains in the areas of George & Bud Streets, Christland & Jackson Streets, Cumberland Way, Ira Bland, Shamrock & Florence Streets, the North Service Road and AF Highway/North Church Street area, in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3639 become Ordinance No. 3639?" The aldermen were polled and voted as follows: Alderman Craig Kase (absent), Alderman Mike Ryan, Jr., aye;

Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; and Alderman Paul McCulloch, aye. Passage of this ordinance approved a governmental cooperative contract with Insituform to line 10,293 linear-feet of clay sewer pipe in order to help eliminate root infiltration and I&I (infiltration & inflow) in the areas outlined above.

**ALDERMEN INPUT**

**Dog Park**

Dog Park Request Alderman Wessler reported that a citizen provided him with a packet full of information for creating a dog park. He stated he would discuss the feasibility with staff.

**Nuisances**

Nuisance Reports Several aldermen stated that they were pleased with the nuisance reporting process and encouraged citizens to utilize the online forms found on the city’s website (sullivan.mo.us).

**Alderman Kase**

Alderman Kase Alderman Alexander asked that everyone remember Alderman Kase as he battles some recent health issues. He reported that he has been communicating with him on various items happening in their ward (Ward Two).

**Storm Drainage**

Storm Drainage Alderman Ryan reported he spoke to a citizen about some storm water drainage on some private property along Mattox Drive.

**MAYOR INPUT**

**Local Events & Projects**

Local Events & Projects Mayor Leasor thanked the Sullivan Regional Airport Board for all their hard work in planning the August 16, 2014 Fly-In. He also reported that the new day care center (Kids Village West) spoke highly of staff while Taylor Street was being reconstructed and upgraded.

**CLOSED SESSION**

Closed Session The time was approximately 7:30 p.m., and Alderman Ryan made a motion to adjourn into closed session with closed records and closed votes to discuss one matter concerning personnel, one matter concerning litigation, and three matters concerning real estate. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; and Alderman Tony Wessler, aye.



**CLOSED RESULTS**

Closed Results As a result of the closed meeting held August 19, 2014 one matter concerning personnel, one matter concerning litigation, and three matters concerning real estate were discussed with no

final results to report at this time.

Return to Open

**RETURN TO OPEN**

The Board reconvened into open session at approximately 9:15 p.m.



FY 2015 Budget Workshop

**BUDGET WORKSHOP**

Mayor Leasor called the budget workshop meeting to order at approximately 9:15 p.m.

3% Pay Increase & Health Ins Increases

**Budget Development - Fiscal Year 2015**

Administrator Hardy presented the Board with a balanced budget for Fiscal Year 2015 with changes as directed that included a one-time 3% pay increase for full-time employees as well as increases in employee & city contributions to the self-funded health insurance fund.

Electric Auto Operation Cost Adjustment

**Automatic Operations Cost Adjustment**

An electric rate study being performed by the engineering firm of Barnes, Henry, Meisenheimer, & Gende, Incorporated has suggested a reduction in the automatic operations cost adjustment from 5% to 3%. This would require a change in City Code by ordinance. Alderman Watz offered to sponsor the bill.

9/23/14 Meeting

**Budget & September Meeting**

Administrator Hardy stated he would present the Fiscal Year 2015 Budget to the Board at the regular council meeting on September 2, 2014. Due to a conflict with the Missouri Municipal League Conference, the September 16, 2014 meeting was rescheduled to September 23, 2014.

Budget Hearing & Ordinance

A public hearing for the budget will be advertised for that meeting. An ordinance adopting the budget was offered to be sponsored by Alderman McCulloch.

Adjourn

**ADJOURN**

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously. The meeting adjourned at approximately 10:05 p.m.