

DRAFT NOTES OF COUNCIL MEETING

August 5, 2014

(Subject to Approval at the August 19, 2014 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward Two Craig Kase was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held July 15, 2014 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held July 15, 2014 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

St. Anthony

Temporary

Liquor License

REQUESTS & PETITIONS

St. Anthony Vine & Dine Connection

Lori L. Alyea submitted an application on behalf of St. Anthony Catholic Church, 201 West Springfield, requesting a temporary liquor license for the Vine & Dine Connection being held Saturday, September 20, 2014. Alderman Ryan made a motion to approve the application contingent upon approval by the State of Missouri. Alderman McCulloch seconded the motion and it carried unanimously.

St. Matthew

Lutheran Church

Parade

Lutheran Church Chuck Wagon Jamboree

Heather McCarty submitted a request on behalf of St. Matthew Lutheran Church to have a parade in conjunction with their Chuck Wagon Jamboree on Saturday, September 13, 2014. The parade route planned is from the Sullivan Skating Rink parking lot to St. Matthew Lutheran Church and starts at 10:30 a.m. Alderman Ryan made a motion to approve the parade contingent upon approval by emergency services (police, fire, ambulance, etc.). Alderman Watz seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z

Public Hearing
Kennel Operation

The next P&Z meeting has been scheduled for August 12, 2014 at 7:00 p.m. which includes a public hearing for a conditional use permit for a kennel operation at 173 East Springfield.

Airport

Airport Fly-In

The Airport Board will meet on August 13, 2014 at 6:00 p.m. at the Sullivan Regional Airport to finalize details for the August 16, 2014 Fly-In.

CITY ADMINISTRATOR REPORT

Electric Primary Underground Conductor

Electric
Conductor Bids

Bids were advertised and opened on July 30, 2014 at 10:00 a.m. for 25 KV primary underground conductor for the Electric Department. The bids are briefly summarized as follows:

<i>Name/Address</i>	<i>Price/Ft</i>	<i>Delivery</i>	<i>Total Bid</i>
Brownstown Electric Supply Fairfield, IL	\$4.14	6-7 weeks	\$31,050.00
Cape Electrical Supply/Delmo Poplar Bluff, MO	\$4.74	7-9 weeks	\$35,550.00
Harry Cooper Supply Springfield, MO	\$5.19	(Factory Stock)	\$38,925.00
Fletcher-Reinhardt Company Bridgeton, MO	\$4.79 (10,000' min)	10-12 weeks	\$47,900.00
Butler Supply Sullivan, MO	\$7.23	10-12 weeks	\$54,225.00

Staff recommended approving the lowest qualifying bid from Brownstown Electric in the amount of \$4.14/ft for a total of \$31,050.00. The budgeted amount is \$50,000.00. Alderman Wessler made a motion to approve staff's recommendation. Alderman McCulloch seconded the motion and it carried unanimously.

Ultrathin Bonded 2014 Project

Asphalt Program
2014 Bids

Bids were advertised and directly solicited (from three contractors) for the Ultrathin Bonded Wearing Surface 2014 Project. Only one bid was received which was opened on July 23, 2014 at 10:00 a.m. It is briefly summarized as follows:

<i>Name/Address</i>	<i>Total Bid</i>
N.B. West Contracting, Incorporated Brentwood, MO	\$243,270.40

Staff recommended awarding the bid to West Contracting. The streets in this project will be Deer Path, Deer Crossing, Clover Hill Court, Antler, Franklin, Countryside, Quail Run, Deerfield Drive, Meadowlark Drive, Dorson Circle, and the city's portions of Woodview & Hawthorn.

The budgeted amount was \$242,000.00. Alderman McCulloch made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously. (An ordinance executing a contract will be presented at the next meeting.)

Enhanced Enterprise Zone Application

EEZ
Application

City Administrator J.T. Hardy reported that the EEZ Board met on Thursday, July 17, 2014 at 1:30 p.m. in council room at City Hall and reviewed and approved an application for abatement.

Taylor Street Project

Taylor Street

Staff reported that concrete has been poured on the Taylor Street Project and is curing. Taylor Street should be open when school starts.

Highway 185 North Sidewalk

Hwy 185
Sidewalk

Installation of the school crossing signals is the only remaining item to be completed for the Highway 185 North Sidewalk Project. Final approval from MoDOT is needed for the signals.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head and City Administrator J.T. Hardy reported they had some matters concerning real estate for closed session.

FINANCE COMMITTEE

August 2014

August 2014
Finance

Alderman Ryan was appointed to review the monthly bills for August 2014 with Alderman McCulloch named as the alternate.

ALDERMEN INPUT

Community Pride

Community
Economics

Several aldermen reported on various nuisances which have been or are in the process of being resolved. Alderman Watz commented on a news article that stated the Sullivan area was on the verge of what likely appears to an economic boom (with such projects as a \$1 million expansion for Reliable Turbine with 5-10 new jobs; Menards a \$48 million project with 220 new jobs; ATI expansion \$5.5 million project with 30 new jobs; SDC \$350,000 expansion with 12 jobs retained & 2-5 additional jobs; and Fidelity Communications a \$900,000 expansion with 32 new jobs.)

MAYOR INPUT

Mark Schupp Retirement

Schupp
Retirement

Mayor Leasor reported that School Resource Officer Mark Schupp will be retiring on Friday, August 8, 2014 after twenty-six years of service with the Sullivan Police Department. Best wishes and congratulation were extended.

Duck Dash - Run/Walk for Community Assisting Medical Patients

Duck Dash

The annual Fun Run/Walk for CAMP (Community Assisting Medical Patients) will be held

August 7, 2014. All funds raised will go to CAMP.

Red Cross
Gold Status

America Red Cross Blood Drive

The Missouri Baptist Hospital, Hospital Auxiliary and City of Sullivan held an American Red Cross Blood Drive at the Community Center on Monday, June 15, 2014. Retired City of Sullivan employee Dean Crow was honored with an award for donating blood 173 times. The City of Sullivan was presented a plaque for achieving a “Gold Status” in the 2013 “Champions for Life Program” for supporting the American Red Cross.

CITY CLERK

2014 Tax Levy
Hearing

Tax Levy 2014 - Public Hearing

City Clerk Jan Koch reported that a public hearing has been scheduled for August 19, 2014 at 7:00 p.m. to set the tax levy for 2014.

CLOSED SESSION

Closed Session

The time was approximately 7:20 p.m., and Alderman McCulloch made a motion to adjourn into closed session with closed records and closed votes to discuss two matters concerning real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; and Alderman Tony Wessler, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held August 5, 2014 two matters concerning real estate were discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:10 p.m.

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BUDGET WORKSHOP

Budget
Workshop

Mayor Leasor called the budget workshop meeting to order at approximately 8:10 p.m.

Review - Fiscal Year 2014

FY 2014 Review

City Administrator Hardy reported that sales tax revenue is on target with two months remaining in the fiscal year. A review of the funds showed them to be within the Fiscal Year 2014 budget with the exception of the Health Insurance Fund which had higher than anticipated expenses. (More discussion on health insurance was held during the Budget Development section listed below.)

FY2015 Budget **Budget Development - Fiscal Year 2015**
Administrator Hardy presented the Board with a balanced budget for Fiscal Year 2015. Depending on the funding of certain projects, budget adjustments may be required from time to time. The Board then spent a considerable amount of time examining the Health Insurance Fund budget. This included experience rates, new regulatory fees being assessed by the federal government, the city's self-funded status, and how all these factors play a role in the costs. After a lengthy discussion, it was the general consensus to try to keep the self-funded health insurance status. In order to do so, employee & city insurance contributions will need to be increased.

Health Insurance

Capital Improvements
The FY 2014-15 budget for Capital Improvements expenditures was \$788,000 which included repairs to Mattox Drive, city hall ramp, lake pavilion, Elmont/Springfield signals, and bond debt service payments.

Capital Improvements

Utilities - Electric, Water & Sewer
Discussion was held on utility rates as they compare to purchased power. The automatic adjustment rate may need to be adjusted downward sometime in the future. Staff recommended that water towers be put on a regular maintenance plan.

Utilities/Rates

Next Budget Meeting
The next budget meeting was tentatively scheduled following the regular council meeting on August 19, 2014.

Next Budget Mtg

ADJOURN
Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 10:35 p.m.

Adjourn