

DRAFT NOTES OF COUNCIL MEETING

June 17, 2014

(Subject to Approval at the July 1, 2014 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward Three Paul McCulloch, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Craig Kase, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held June 3, 2014 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Watz seconded the motion and it carried unanimously. Notes from the closed meeting held June 3, 2014 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z

P&Z Hearing
Kennels C-3

Alderman Wessler reported that at the Planning & Zoning held on June 10, 2014 a public hearing was held on allowing conditional use permits in C-3 zoned areas for kennels. Following the hearing, P&Z made a recommendation to allow same. (See Ordinance No. 3632 passed later on in the meeting.)

Airport

Airport
FAA Inspection

The Airport Board held a meeting on June 11, 2014 and reviewed fuel sales, hangar rentals, and plans for the August 16, 2014 Fly-In. The next meeting was scheduled for 6:00 p.m. on July 9, 2014 at the Sullivan Regional Airport.

Administrator Hardy reported the FAA held an inspection of the airport on June 16, 2014. They also reviewed airport leases.

CITY ADMINISTRATOR REPORT

Hwy 185 North Culvert Replacement

Hwy 185N Temp
Shutdown

MoDOT notified the City of Sullivan they plan on replacing a culvert between Hawthorn & Shady Lane. This section of Highway 185 North will be closed for 24-hours. The tentative schedule is June 30-July 1, 2014.

Closed Session

CITY ATTORNEY

Closed Session

City Attorney Justin Head and City Administrator J.T. Hardy reported they had some matters concerning real estate, litigation and personnel for closed session.

FINANCE COMMITTEE

June 2014

June 2014
Monthly Bills

Alderman Watz reported he reviewed the monthly bills for June 2014 and made a motion to approve payment in the amount of \$1,316,161.54. Alderman Ryan seconded the motion and it carried unanimously.

ORDINANCES

Conditional Use Permits - Kennels

Conditional Use
Permit
Kennels C-3

Bill No. 3632 sponsored by Alderman Tony Wessler, being an ordinance amending Title Four (IV) Section 400.530 of the Municipal Code dealing with Unified Land Use Regulations in the City of Sullivan, Missouri, by amending "Use 12.200" pertaining to conditional use permits for kennels; and establishing the effective date was introduced and read two times. The question was asked, "Shall Bill No. 3632 become Ordinance No. 3632?" The aldermen were polled and voted as follows: Alderman Tony Wessler, nay; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Dennis Watz, aye; Alderman Paul McCulloch, nay; and Alderman Craig Kase, aye. Passage of this ordinance allows kennels in C-3 zoned areas with a conditional use permit. A brief discussion then ensued with Alderman McCulloch stating that areas zoned C-4 could already have kennels (with a conditional use permit). He felt that was enough and felt concern for nearby residents in the C-3 area. Alderman Wessler stated that P&Z should exercise caution when allowing conditional use permits. Alderman Watz reported that when he served on Planning & Zoning they recommended a change to City Code whereby a public hearing was mandated for conditional use permits with publication, as well as direct notification to adjacent property owners. (The council adopted this recommendation back in 2006.) This affords those property owners a proper time & place to "sound off"—which hasn't always been the case.

Audit Service FY 2014-2016 - K DeLuca, LLC

Audit Service
FY 2014-2016

Bill No. 3633 sponsored by Alderman Tony Wessler, being an ordinance approving an agreement with K DeLuca Audit Services, LLC which agreement deals with the city's annual audit for Fiscal Years 2014, 2015 & 2016 in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3633 become Ordinance No. 3633?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Paul McCulloch, aye; Alderman Craig Kase, aye; and Alderman Tony Wessler, aye. Passage of this ordinance approved a 3-year agreement for the city's audit at a cost of \$12,000, \$12,500, & \$12,500, respectively. If a single audit is required, which is necessary if federal funding is used in excess of \$750,000, an additional fee of \$2,000 will be incurred.

Aerofil Airport
Property Sale
Agreement

Airport Property Sale - Aerofil

Bill No. 3634 sponsored by Alderman Craig Kase, being an ordinance approving the form of a purchase and sale agreement with Aerofil Technology, Incorporated which agreement conveys the City of Sullivan's interest on a parcel of land containing twenty (20) acres more or less (\pm), located along AF Highway in the City of Sullivan, Missouri for a total purchase price in the amount of One Hundred Thousand Dollars (\$100,000); and, authorizing the Mayor to execute was introduced. City Attorney Justin Head offered a typo correction on page two removing the word "not" at the top of the page. The bill was then read two times and the question was asked, "Shall Bill No. 3634 become Ordinance No. 3634?" The aldermen were polled and voted as follows: Alderman Craig Kase, aye; Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; and Alderman Paul McCulloch, aye. Passage of this ordinance would approve an agreement with Aerofil for the sale of 20 (\pm) acres located at the Sullivan Regional Airport at the appraised price of \$100,000 with a formal closing on the property within 365 days.

ALDERMEN INPUT

Used Street
Signs for Sale

Used Street Signs

Alderman Wessler reported that in order to meet State guidelines, street signs are being replaced. The Chamber of Commerce has the old signs for sale for \$5. He added that the old signs seem to be popular, but the Chamber still has many more available.

Auto Bill Pay

Automatic Utility Bill Payments

Alderman Watz reported that auto-bill pay is now available with the four local banks for City of Sullivan utilities. There is no charge to the city nor to the customers for this service. Administrator Hardy added that staff is also checking into eliminating the paper check required for other bill-pay methods.

SBA Tournament

MAYOR INPUT

Sullivan Baseball Association Tournament

The Sullivan Baseball Association lauded the Sullivan Parks Department for excellent service in making sure the baseball fields were suitable for play—despite inclement weather on and off over the first weekend in June 2014.

Project New
Field
Engineer RFQ

Project New Field

With portions of the existing ball fields requiring significant rehabilitation, the City of Sullivan is considering building additional baseball and softball fields at the Campbell-Chapman Park Complex. In addition, permanent soccer fields are needed to continue to grow soccer in our community. Requests for engineering qualifications were advertised with eight firms submitting. Five firms were interviewed and a recommendation will be forthcoming so that if and when funds become available, the project will be shovel-ready.

2014 Fair

Community Events

Mayor Leasor reminded everyone about the Meramec Fair coming up on June 26-28, 2014 with a parade starting at 6:00 p.m. on Tuesday (6/24/14) and a free gospel night on Wednesday

(6/25/14).

Independence Day & Veterans

He also reminded everyone about the Chamber of Commerce-sponsored Independence Day celebration being held at the Campbell-Chapman Ball Complex on July 4th. Concessions will be available and the veterans plan on having a parade & program.

Local Narcotics Activity

Citizens Concern Drug Activity

Mayor Leasor reported that he and the Board have been receiving citizen feedback regarding local drug activity and their choice in local motels. He wanted citizens to know that the council hears what they are saying and staff is working not only with law enforcement but also health department officials to remedy the situation(s).

CLOSED SESSION

Closed Session

The time was approximately 7:50 p.m., and Alderman Ryan made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning personnel, litigation, and real estate. Alderman McCulloch seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Paul McCulloch, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; and Alderman Tony Wessler, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held June 17, 2014, one matter concerning real estate, one matter concerning personnel, and two matters concerning litigation were discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:25 p.m.

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ADJOURN

Adjourn

Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Kase seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:25 p.m.