

DRAFT NOTES OF COUNCIL MEETING

April 16, 2013

(Subject to Approval at the May 7, 2013 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Three Dennis Watz, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, and Alderman Ward One Tony Wessler. Alderman Ward Three Jarrett Dace was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence with special remembrance of the April 15, 2013 Boston Marathon bombing casualties.

AGENDA APPROVAL

Agenda

Alderman Wessler made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held April 2, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Watz seconded the motion and it carried unanimously. Notes from the closed meeting held April 2, 2013 were presented. Alderman Kase made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

FINANCE COMMITTEE

April 2013
Monthly Bills

April 2013

Alderman Ryan reported he reviewed the monthly bills for April 2013 and made a motion to approve payment in the amount of \$1,169,326.33. Alderman Alexander seconded the motion and it carried unanimously.

UNFINISHED BUSINESS

Delinquent Tax
Report

Delinquent Taxes - Collector's Report

City Collector Judy McPherson submitted a detailed report of delinquent taxes. The report showed Crawford County listed 152 tax bills at \$11,890.07 with Franklin County at 491 for \$41,107.02. Mayor Leasor noted that some of the tax bills were for businesses and pointed out that paid taxes are a prerequisite for having a business license. City Attorney Schroeder noted that the property is subject to a courthouse sale after a three-years of nonpayment. Administrator Hardy stated that staff will follow up on the legal requirements of business licensing. Following this discussion, Alderman Ryan made a motion to accept the City Collector's report of delinquent taxes. Alderman Watz seconded the motion and it carried unanimously.

Business
Licenses

Election Results

April 2013
Elections
Results

Franklin County Clerk Debbie Door submitted the following election results for April 2, 2013 for the City of Sullivan:

Franklin County

<u>Position</u>	<u>Candidate</u>	<u>Votes</u>
<i>Mayor</i>	Thomas D. Leasor	384
	(Write-in Votes)	7
<i>City Collector</i>	Staci Pfeuffer	245
	Judy McPherson	150
	Joe Stillson	52
<i>Municipal Judge</i>	David S. Smith	376
	(Write-in Votes)	2
<i>Ward One</i>	Mike Ryan, Jr.	163
	(Write-in Votes)	1
<i>Ward Two</i>	Craig Kase	130
	Sandra K. Davidson	68
<i>Ward Three</i>	Dennis Watz	63

Crawford County Clerk Mardy Leathers submitted the following election results:

Crawford
County

<u>Position</u>	<u>Candidate</u>	<u>Votes</u>
<i>Mayor</i>	Thomas D. Leasor	89
<i>Collector</i>	Staci Pfeuffer	68
	Judy McPherson	32
	Joe Stillson	7
<i>Municipal Judge</i>	David S. Smith	90
<i>Ward Three</i>	Dennis Watz	95

Alderman Alexander made a motion to accept the election results from the county clerks. Alderman Ryan seconded the motion and it carried unanimously.

ADJOURNMENT

Adjourn

Being no further unfinished business at this time, Alderman Wessler made a motion to adjourn this portion of the meeting at approximately 7:05 p.m. The motion was duly seconded by Alderman Alexander and it carried unanimously.



NEW BUSINESS

Oaths of Office

Oaths of Office - Newly Elected Officials

City Clerk Jan Koch administered the oath of office to Mayor Thomas D. Leasor, Municipal Judge David S. Smith, City Collector Staci Pfeuffer, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Craig Kase, and Alderman Ward Three Dennis Watz.

CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order with the newly elected members seated. Roll call was then taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Three Dennis Watz, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, and Alderman Ward One Tony Wessler. Alderman Ward Three Jarrett Dace was unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Fireworks Display - Sullivan High School

Graduation
Fireworks

Assistant Principal Sean Erwin of the Sullivan High School submitted a request to allow Galactic Fireworks (Adam Falloon) to shoot off fireworks following graduation on May 17, 2013. This has been done in the past. Reportedly, Mr. Falloon has contacted emergency personnel, i.e., EMS, police & fire and they stated no objections. Alderman Ryan made a motion to approve the request as outlined above. Alderman Wessler seconded the motion and it carried unanimously.

Fire Department - Parade & Temporary Street Closure

Fireman's
Picnic Parade &
Street Closure

The Sullivan Fire Protection District requested to have a parade starting at 5:00 p.m. on May 9, 2013 for their Annual Fireman's Picnic. EMS and the police have been notified and have no objections. Alderman Ryan made a motion to approve the parade request with Alderman Kase seconding the motion. The motion carried unanimously. The Fire District also requested temporary closure of Thurmond Memorial Drive from May 9 to May 11, 2013. Concessions will be made for emergency vehicles & personnel throughout this time. Alderman Alexander made a motion to approve the temporary street closure request as outlined. Alderman Watz seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z

P&Z Public
Hearing Zoning
Change
Air Evac

Public Hearing - Rezoning @ Hwy D & Hospital

Planning & Zoning held a public hearing on April 9, 2013 where they approved a zoning change request from Blue Devils, LLC for property located along Highway D next to Missouri Baptist Hospital. They recommended that the council approve changing the zoning from R-1 to C-4 zoning in order to allow for future development. (Ordinance No. 3568 pertaining to same was presented later on in the meeting and was approved.)

Public Hearing - Conditional Use Permit w/Air Evac @ Hospital

Public Hearing
Conditional Use
Permit Air Evac

Another public hearing was held by P&Z on April 9, 2013, at the request of Air Evac EMS, Incorporated of O'Fallon, Missouri. Air Evac requested approval of a conditional use permit that would allow them to operate an air ambulance business from the property located at 673 Sappington Bridge Road. P&Z approved the conditional use with the following conditions:

- 1) the conditional use permit will expire in 10 years from the date of project completion; and,
- 2) shall have approval of the Sullivan Fire Protection District, specifically the Fire Marshall.

Airport Board

Airport Fly-In
August 2013

The Airport Board held at meeting on April 10, 2013 at the Sullivan Regional Airport. Items of discussion included the August 2013 Fly-In where a B-25 historical plane will hopefully make an appearance. Administrator Hardy reported that this proved to be an exciting meeting with the interruption of unexpected strong 101 mph winds.

CITY ADMINISTRATOR REPORT

CDBG Demolition Permit

CDBG
Demolition
Permit
Application

City Engineer Robert Schaffer reported that CDBG (Community Development Block Grants) must meet National Objectives on demolition of blighted properties. He briefly explained the requirements and reported that the application deadline is May 15, 2013. The application should be ready for the May 7, 2013 council meeting. A public hearing will be held in the near future to discuss which properties are being submitted.

Nova Chip Bids (Ultrathin 2013 Project)

Nova Chip
Ultrathin Bond
Project Bids

Bids were duly advertised and opened on April 3, 2013 at 10:00 a.m. for the 2013 Ultrathin Bonded Wearing Course Program (nova chip). This will be applied to the equivalent of eleven (11) streets. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Total Bid</i>
N.B. West Contracting Sullivan, MO	\$179,635.00
PACE Construction St. Louis, MO	\$235,000.00
Ideker, Incorporated St. Joseph, MO	(No Bid)

The budgeted amount was \$200,000. Staff recommended awarding to N.B. West. Alderman Ryan made a motion approving staff's recommendation. Alderman Wessler seconded the motion and it carried unanimously. A contractual ordinance will be presented at the next council meeting. The Board asked if more streets could be added if deemed necessary. Staff reported this would require a change order.

Budget Meeting

Budget Meeting
4/18/13

The next budget review was scheduled for April 18, 2013 at 6:00 p.m. which includes an economic development workshop.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Matt Schroeder and City Administrator Hardy reported they had some matters concerning litigation, personnel, and real estate for closed session.

ORDINANCES

Zoning Change
Blue Devils

Zoning Change - Blue Devils LLC Property (next to MoBap Hospital)

Bill No. 3568 sponsored by Alderman Jarrett Dace, being an ordinance to amend Chapter 400

Zoning Change
R-1 to C-4
Blue Devils/Air
Evac Hospital
Property

of the Codified Code of the City of Sullivan, Missouri, and to amend the zoning map described in Chapter 400 and establishing the effective date of this ordinance was introduced and read two times. The question was asked, "Shall Bill No. 3568 become Ordinance No. 3568?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Craig Kase, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace (absent), Alderman Mike Ryan, Jr., aye; and Alderman Dennis Watz, aye. Passage of this ordinance changed the zoning of a tract of land located next to Missouri Baptist Hospital owned by Blue Devils, LLC from R-1 to C-4.

ALDERMEN INPUT

Annual Appointments

Board President
Elected
Jarrett Dace

Board President

Alderman Watz made a motion to elect Alderman Ward Three Jarrett Dace as Acting President of the Board of Aldermen. Alderman Ryan seconded the motion and it carried unanimously.

City Clerk
Elected
Jan Koch

City Clerk

Alderman Kase made a motion to elect Jan Koch as City Clerk. Alderman Wessler seconded the motion and it carried unanimously.

Storm Damage Cleanup

Storm Damage
Cleanup

The Mayor & Board commended city crews on storm debris cleanup. Administrator Hardy reported residents may place tree limbs curbside this week or take them to the compost site.

Vine Street - Signage

Vine Street
Signage

Alderman Wessler stated that he understood the curve on East Vine Street may soon have more signage and possibly a guard rail. Recently, a 20 mph curve sign was installed.

MAYOR

Annual Appointments

City Treasurer
Appointed
Flo Juergens

City Treasurer

Mayor Leasor appointed Florence Juergens as City Treasurer. Alderman Ryan made a motion to approve the Mayor's appointment. Alderman Watz seconded the motion and it carried unanimously.

City Attorney

City Attorney
Appointed
Matt Schroeder

Mayor Leasor then appointed Matt Schroeder as City Attorney. Alderman Wessler made a motion to approve the Mayor's appointment. Alderman Alexander seconded the motion and it carried unanimously.

CITY CLERK

FCML Meeting

FCML Meeting
Rescheduled

The Franklin County Municipal League reported that, due to inclement weather, their meeting has been rescheduled for April 24, 2013 at 6:00 p.m. in New Haven, Missouri.

CLOSED SESSION

Closed Session

The time was approximately 7:40 p.m., and Alderman Kase made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation, real estate, and personnel. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held April 16, 2013 one matter concerning personnel, two matters concerning litigation and four matters concerning real estate were discussed with no results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:45 p.m.

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ADJOURN

Adjourn

Being no further business at this time, Alderman Watz made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:45 p.m.