

# DRAFT NOTES OF COUNCIL MEETING

February 19, 2013

(Subject to Approval at the March 5, 2013 Meeting)

## CALL TO ORDER

### Roll Call

Roll Call

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Three Jarrett Dace, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, and Alderman Ward One Tony Wessler. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

## PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## AGENDA APPROVAL

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

## MINUTES APPROVED

Minutes

Notes from the council meeting held February 5, 2013 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously. Notes from the closed meeting held February 5, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Kase seconded the motion and it carried unanimously.

## REQUESTS & PETITIONS

### Meramec Fair Livestock Youth - Fairgrounds Barn Construction

Fairground  
Barns  
Construction

Sue Koch, Meramec Community Fair Livestock Coordinator, appeared before the Board and stated that due to continued growth of the livestock program there's a need for more barns at the fairgrounds. The Youth Group requested permission to construct three buildings: 1) a 72'X72' pole barn (60' behind the beef barn); 2) a 16' addition to the back of the show barn; and 3) a 12' addition to the second hog barn. The Group reported that the buildings will be constructed according to City Code and understands that once the buildings are completed they will become the property of the city, i.e., maintained and insured. Mrs. Koch reported that \$50,000 in donations were received from a "Barn Raising" event held September 29, 2012. The donations were from local businesses. As in the past, the Group would like to put signs on the barns in recognition of those donations. The sign would be on the outside of the 72'X72' barn. The Meramec Community Fair Livestock Youth extended thanks and appreciation to the city for their support. Alderman Alexander made a motion to approve the Youth Group's request as outlined. Alderman Ryan seconded the motion and it carried unanimously.

### Chamber of Commerce - Farmers Market Location

Farmers Market  
Location

Chamber of Commerce board member Connie Trokey-Christians appeared before the Board and reported that the Chamber would like to move the Farmers Market location from the fairgrounds to the Thurmond Memorial Drive area. They felt it would be more visible in this area. The

Farmers Market Relocation  
 Thurmond Drive

Farmer’s Market will be open from 8:00 a.m. until noon starting May 4<sup>th</sup> thru October 19, 2013. The Chamber requested having the option of closing Thurmond Drive. Since the Firemen’s Picnic uses this area, they are tentatively planning on using the parking lot area at the basketball court on that date (May 11, 2013). While the larger pavilion is not available, the “fish stand” next to the Skating Rink would be utilized. City Administrator J.T. Hardy stated that the hospital’s *Memorandum of Understanding* with the city would need to be amended since the location of the Farmer’s Market is specified in that document (Ordinance No. 3524 passed June 18, 2012). Also present was Missouri Baptist Hospital representative Emily Zelch who reported that the private grant funds received allows for up to \$6,000 annually for the next five years for a program that fosters increased access to and consumption of fresh fruits and vegetables, as well as helping to make Sullivan a safe, walkable, bikeable community. Ms. Zelch added that they are also working with the Meramec Mission and the Sullivan School District to encourage growth of this program. Alderman Dace offered to sponsor the amendment to the *Memorandum*. The temporary closure of Thurmond Drive will need a Board motion. It was the consensus to address this at a later time. The Chamber then thanked the Board for their support.

**STANDING COMMITTEE REPORTS**

**P&Z**

P&Z Meeting Planning & Zoning’s next meeting will be held March 12, 2013.

**Airport Board**

Airport Meeting The Airport Board met on February 13, 2013 and discussed plans for the 2013 Fly-In (tentatively set for August 17, 2013). Their next meeting was scheduled for March 13, 2013.

**CITY ADMINISTRATOR REPORT**

**35-Foot Wooden Poles**

Wood Pole Order Cancelled At the January 8, 2013 council meeting it was reported that bids were advertised and opened on December 27, 2012 at 10:00 a.m. for 35-foot wooden poles in the Electric Department. They are briefly summarized as follows:

	<i>Bidder/Address</i>	<i># Poles/Load</i>	<i>Price/Pole</i>	<i>Total Price</i>	<i>Delivery Date</i>
Second Low Bid Approved	Arkansas Electric Little Rock, AR	45	\$346.00	\$15,570.00	One Week
	Baldwin Pole Wiggins, MS	48	\$245.00	\$11,760.00	7-10 Days
	Thomasson Lumber Philadelphia, MS	46	\$242.00	\$11,132.00	2-3 Weeks

The Board accepted the lowest qualifying bid from Thomasson Company which promised a 2-3 week delivery time. On February 7, 2013 Electric Commissioner Joe Thurmond contacted Thomasson to find out why the poles hadn’t been delivered. He was told that they had a production problem and indicated they would try to purchase them from a competitor in order to fulfill the order. However, they would not commit to a delivery date. With Thomasson Lumber not fulfilling their obligation, Commissioner Thurmond canceled the order with a confirmation on February 11, 2013. Staff requested that the bid be awarded to next lowest bidder, Baldwin Pole in the amount of \$11,760. Alderman Ryan made a motion confirming the

cancellation and to award the bid to Baldwin Pole. Alderman Alexander seconded the motion and it carried unanimously.

**Electric Supply**

Electric Supply  
Change 3/1/13

As a reminder, Administrator Hardy reported that on Friday, March 1, 2013, the City of Sullivan will begin receiving its electric power supply from the Missouri Joint Municipal Electric Utility Commission (MJMEUC). The change should not be noticeable as local customers will not experience any interruption in service.

**CMAQ & STP Grants**

Signalization  
Grant  
Application

City Administrator J.T. Hardy reported that grant funding may be available for signalization of the Elmont & Springfield Road intersection. The Congestion Mitigation & Air Quality Improvement (CMAQ) or Surface Transportation Program (STP) grant application is estimated to be approximately \$350,000. The city's portion would be a 20% local match (approximately \$70,000) plus a 2% application fee (approximately \$1,400). The grant deadline is March 8, 2013. Alderman Dace asked if the city would be responsible for maintenance of the signals. Administrator Hardy stated that he would verify, but the intersection is currently a part of Highway 185 and thus the State of Missouri's responsibility. Alderman Wessler asked if there would be any in-kind match besides a cash outlay? He added that he felt the city didn't create the intersection problem and the State should bear more responsibility in fixing the problem. Alderman Watz pointed out that when the Elmont Overpass Project was constructed, even though it was a State project, the city shared in the costs 50/50. He noted that if the grant funds can be secured the city's portion would be 20%. Administrator Hardy reported that the traffic count must warrant the signalization. Following these discussions, Alderman Kase offered to sponsor the ordinance for the grant application. This will be presented at the March 5, 2013 council meeting.

**Enhanced Enterprise Zone Application**

EEZ Review

Administrator Hardy reported that the EEZ application is under review by the State. He received a call from State Rep Dave Hinson verifying same.

**CITY ATTORNEY**

**Closed Session**

Closed Session

City Attorney Matt Schroeder and City Administrator Hardy reported they had some matters concerning litigation and real estate for closed session.

**FINANCE COMMITTEE**

**February 2013**

February 2013  
Bills Approved

Alderman Watz reported he reviewed the monthly bills for February 2013 and made a motion to approve payment in the amount of \$1,656,485.75. Alderman Ryan seconded the motion and it carried unanimously.

**CLOSED SESSION**

Closed Session

The time was approximately 7:45 p.m., and Alderman Watz made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and

real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.

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**CLOSED RESULTS**

Closed Results

As a result of the closed meeting held February 19, 2013 two matters concerning litigation and two matters concerning real estate were discussed with no results to report at this time.

**RETURN TO OPEN**

Return to Open

The Board reconvened into open session at approximately 9:45 p.m.

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**ADJOURN**

Adjourn

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Watz seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:45 p.m.