

DRAFT NOTES OF COUNCIL MEETING

February 18, 2014

(Subject to Approval at the March 4, 2014 Meeting)

PUBLIC HEARING

1996 Revenue Bond Sewer Connections

Public Hearing
1996 Sewer
Connection
Fees Repeal

Mayor Thomas D. Leasor called a public hearing to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Attending the hearing were Alderman Ward Three Jarrett Dace, Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward Two Craig Kase and Alderman Ward One Mike Ryan, Jr. were unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, City Clerk Jan Koch, and six citizens.

Citizen Input

Citizen Input

The purpose of the hearing was for citizen input regarding a proposed change to City Code to repeal sewer connections associated with the 1996 Revenue Bond Project and their fees of \$3,750 and \$4,250. This would leave two types of sewer connections in the city : 1) a 4-inch connection for a fee of \$500; and 2) a connection in excess of 4-inches for a fee of \$600. There was no citizen input.

Hearing Adjourned

Adjourn

Being no citizen input, the hearing was declared adjourned at approximately 7:02 p.m.



CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:02 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Jarrett Dace, Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Alderman Ward One Mike Ryan, Jr. and Alderman Ward Two Craig Kase were unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda
Amended &
Approved

Since a closed meeting wasn't held on February 4, 2014, Alderman Dace made a motion to amend the February 18, 2014 agenda to remove approval of the closed minutes from February 4, 2014. Alderman Watz seconded the motion and it carried unanimously. Alderman Alexander then made a motion to approve the agenda as amended. Alderman Wessler seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held February 4, 2014 were presented. Alderman Dace made

a motion to approve the minutes as submitted. Alderman Watz seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

2013 FY Audit

Fiscal Year 2013 Audit

CPA Kristen DeLuca appeared before the Board and presented the 2013 Fiscal Year Audit prepared by Verkamp & Malone, LLC. CPA DeLuca reported the city received a clean opinion on the audit. She then reviewed the basic financial statements with the Board which included net assets, activities, balance sheet, and cash flows. At the end of September 30, 2013 the city as a whole had a net increase of 4.6% from Fiscal Year 2012. Capital assets including police equipment, buildings, park facilities, electric, water & sewer lines totaled \$30.5 million. The city’s long-term debt was \$7.4 million. CPA DeLuca commended the Board of Aldermen for reviewing and revising the budget several times over the course of the year. Following this presentation, Alderman Alexander made a motion to accept the audit as presented. Alderman Dace seconded the motion and it carried unanimously.

Net Change

Audit Accepted

STANDING COMMITTEE REPORTS

P&Z and Airport Board

P&Z Meeting
TripleD Plat and
Vacation
McFadden &
Jeanie

Planning & Zoning held a meeting on February 11, 2014 and recommended approval of a plat (see Ordinance No. 3622 passed later on in this meeting). P&Z also recommended vacating a portion of the right-of-way of McFadden Street in order to create a new right-of-way. They also recommended vacating the last 210-feet of Dorson Circle right-of-way at the east end in order to allow for the creation of a new subdivision which will also include a new platted street right-of-way.

The Airport Board did not have a meeting.

CITY ADMINISTRATOR REPORT

Parks Department Bleacher Bids

Park Bleacher
Bids

Bids were advertised and opened on February 12, 2014 at 10:00 a.m. They are briefly summarized as follows:

Name/Address	8 (Eight) 27-Foot Bleachers (Each)	10 (Ten) 21-Foot Bleachers (Each)	Total
1) Apex Pinnacle * Port Cranes, NY	\$2,287.78	\$1,743.33	\$35,735.54
2) BSN Sports Dallas, TX	\$1,755.18	\$1,279.86	\$26,840.04
3) CBS Constructors McCook, NE	\$1,625.00	\$1,300.00	\$26,000.00
4) Gulf Coast Sports, LLC Crystal River, FL	\$1,436.67	\$1,037.59	\$21,864.03
5) Hanson Sport Kansas City, MO	\$2,203.00	\$1,737.00	\$35,000.00 (calculates \$34,994.00) (includes freight)
6) Holloway Seating Company Freeport, GA	\$12,950.00 (Total)	\$12,950.00 (Total)	\$25,900.00
7) Hutchinson Recreation & Design Troy, MO	\$2,124.00	\$1,577.00	\$34,940.00 (includes freight \$2,178)

8) Kay Park Rec Corp * Janesville, IA	\$1,652.00	\$2,079.00	\$34,752.00 (calculates \$35,606) (includes freight \$1,600)
9) NuToys Leisure Products, Inc. LaGranga, IL	\$1,941.00	\$1,536.00	\$30,888.00
10) Play By Design Tulsa, OK	\$2,090.00	\$1,410.00	\$30,820.00
11) Recreation Brands Group St. Louis, MO	\$10,512.00 (Total-SinglePlank) \$13,624.00 (Total-DoublePlank)	\$10,050.00 (Total-SinglePlank) \$13,050.00 (Total-DoublePlank)	\$21,802.00 (Includes freight \$1,240-SinglePlank) \$27,914.00 (includes freight \$1,240-DoublePlank)
12) Southeastern Seating, Inc Tampa, FL	\$1,950.00 \$2,075.00 (2X12 seats)	\$1,520.00 \$1,680.00 (2X12 seats)	\$30,800.00 \$33,400.00 (2X12 seats)
13) Terrabound Solutions Spring, TX	\$2,339.00	\$1,859.00	\$34,556.00 (calculates \$37,302) (includes discount & delivery)

*emailed bids

Bleacher Bid
Approved

Staff recommended accepting the lowest qualifying bid from Recreation Brands Group in the amount of \$21,802. The budgeted amount was \$30,000. Alderman Alexander made a motion to approve staff's recommendation. Alderman Watz seconded the motion and it carried unanimously.

2014 Salt Supply

Emergency Salt
Procurement

On February 5, 2014, Street Commissioner Larry Cuneio requested additional street salt in expectation of winter storms approaching. After conferring with City Attorney Matt Schroeder, City Administrator Hardy approved an order for 200 tons of salt under the *Emergency Purchasing Procurement* (City Code Chapter 145) stating that he felt it crucial and necessary for the safety & welfare of citizens. Alderman Watz made a motion to sanction the salt purchase and to approve a budget adjustment in the amount of \$14,000 in the Motor Fuel Tax Snow Removal line item. Alderman Dace seconded the motion and it carried unanimously.

Taylor Street Reconstruction

Taylor Street
Reconstruction
Project Bids

Bids were advertised and opened on February 12, 2014 for the Taylor Street Reconstruction Project. The bids are briefly summarized as follows:

Name/Address	Asphalt	Concrete (Alternate)
1) Don Maggi, Incorporated Rolla, MO	\$91,521.30	\$116,696.30
2) Ed Laubinger Excavating, Incorporated St. Clair, MO	\$77,773.00	\$86,253.00
3) K J Unnerstall Washington, MO	\$111,634.00	\$123,234.00
4) Lamke Trenching & Excavating, Inc. Marthasville, MO	\$123,988.50	\$128,132.50
5) Lappe Cement Finishing, Incorporated Friedheim, MO	\$105,299.00	\$104,345.00
6) Logan Excavating Vienna, MO	\$77,068.40	\$93,721.00
7) West Contracting, Incorporated Sullivan/Brentwood, MO	\$97,402.00	\$114,362.00

Staff recommended accepting the lowest qualifying bid from Ed Laubinger Excavating, LLC in the amount of \$86,253 for the concrete alternate. The budgeted amount was \$110,000. Alderman Dace made a motion to approve staff's recommendation. Alderman Wessler seconded the motion and it carried unanimously.

Vacating McFadden Street

McFadden
Vacated

McFadden Street, which runs along the west side of City Hall, is currently constructed to the east side and outside of the platted right-of-way. The street is on the property of City Hall from John Chiles to West Washington. The platted right-of-way actually goes through the back half of the Fidelity Communications Call Center parking lot. The City and Fidelity would like to remedy this by vacating the old right-of-way and establish a new right-of-way. (See Ordinance No. 3621 passed later on in the meeting.)

Vacating Jeanie Street

Jeanie Street
Vacated

A resubdivision plat to create Lots 1 & 2 of TCR Subdivision will be presented to Planning & Zoning in the near future. Part of the creation of this subdivision asks to vacate the Jeanie Street right-of-way, which is the last 210-feet of Dorson Circle at the eastern end. The resubdivision will create a new 40-foot wide public right-of-way and thus, clean up the Dorson Circle platted right-of-way. (See Ordinance No. 3620 passed later on in the meeting.)

CITY ATTORNEY

Missouri Public Service Commission

MoPSC
United Way 211

City Attorney Matt Schroeder reported that the Office of the Missouri PSC notified the city that they will be accepting public input on *United Way's* request to renew their 211 Service. They have contacted the news media as well as counties and cities in Missouri. *United Way 211* assists by helping people (that dial 211 from their phones) find resources for physical & mental disabilities, counseling & support groups, rent & utility assistance, etc. Anyone wishing to contribute input on the 211 Service can either contact the City Clerk or Missouri PSC for more information.

FINANCE COMMITTEE

February 2014

February 2014
Bills Approved

Administrator Hardy reported that Alderman Ryan reviewed the monthly bills for February 2014 and had some questions which were answered to his satisfaction. Alderman Dace made a motion to approve payment in the amount of \$1,630,495.43. Alderman Watz seconded the motion and it carried unanimously.

ORDINANCES

Vacating Jeanie Street (Dorson Acres)

Vacating
Jeanie Street

Bill No. 3620 sponsored by Alderman Jarrett Dace, being an ordinance of the City of Sullivan, Missouri, vacating the street right-of-way for Jeanie Street as described in Dorson Acres, which is located off of Missouri State Highway 185 (North) in the City of Sullivan, Franklin County, Missouri; and reserving a utility easement thereon, was introduced and read two times. The question was asked, "Shall Bill No. 3620 become Ordinance No. 3620?" The aldermen were

polled and voted as follows: Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, (absent); Alderman Mike Ryan, Jr., (absent); Alderman Dennis Watz, aye; and Alderman Tony Wessler, aye. Passage of this ordinance vacated the last 210-feet of Dorson Circle at the east end in order to allow for the creation of a new subdivision which will include a new platted street right-of-way.

Vacating
McFadden St.

Vacating McFadden Street

Bill No. 3621 sponsored by Alderman Jarrett Dace, being an ordinance of the City of Sullivan, Missouri, vacating a portion of the right-of-way of McFadden Street in Miller's Addition located in the East Half of the Northwest Quarter of the Northwest Quarter of Section 16, Township 40 North Range 2 West of the 5th P.M. in the City of Sullivan, Franklin County, Missouri; and reserving a utility easement thereon, was introduced and read two times. The question was asked, "Shall Bill No. 3621 become Ordinance No. 3621?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., (absent); Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; and Alderman Craig Kase, (absent). Passage of this ordinance vacated a portion of the right-of-way that runs along the west side of McFadden Street and City Hall.

Triple D Estates

Triple D Estates

Bill No. 3622 sponsored by Alderman Jarrett Dace, being an ordinance approving Triple D Estates in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat, was introduced and read two times. The question was asked, "Shall Bill No. 3622 become Ordinance No. 3622?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Mike Ryan, Jr., (absent); Alderman Dennis Watz, aye; Alderman Jarrett Dace, aye; Alderman Jason Alexander, aye; and Alderman Craig Kase, (absent). Passage of this ordinance approved the plat of Triple D Estates which is located off Highway 185 North and Dorson Circle and owned by Gailand & Tina Armstrong.

1996 Revenue
Bond Sewer
Connection Fees
Repealed

Sewer Connection Fees

Bill No. 3623 sponsored by Alderman Jarrett Dace and Alderman Dennis Watz, being an ordinance amending Title 1 (One) Chapter 160 (One Hundred Sixty) Article 9 (Nine) Section 160.320 and Title 7 (Seven) Article 4 (Four) Section 705.200(B) of the Municipal Code dealing with class two (1996 Revenue Bond Projects) sewer connections in the City of Sullivan, Missouri, and establishing the effective date, was introduced and read two times. The question was asked, "Shall Bill No. 3623 become Ordinance No. 3623?" The aldermen were polled and voted as follows: Alderman Mike Ryan, Jr., (absent); Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; and Alderman Craig Kase, (absent). Passage of this ordinance repealed sewer connections associated with the 1996 Revenue Bond Project and their fees of \$3,750 and \$4,250. This leaves two types of sewer connections in the city : 1) a 4-inch connection and fee of \$500; and 2) a connection in excess of 4-inches for a fee of \$600.

Chamber
Awards

MAYOR INPUT

Chamber Banquet

Mayor Leasor reported that the Chamber of Commerce annual awards banquet will be held at

the Eagles Hall on February 22, 2014 and encouraged citizens to contact the Chamber regarding same.

CLOSED SESSION

Closed Session

The time was approximately 7:30 p.m., and Alderman Dace made a motion to adjourn into closed session with closed records and closed votes to discuss one matter concerning litigation. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; and Alderman Tony Wessler, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held February 18, 2014 one matter concerning litigation was discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 7:50 p.m.

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ADJOURN

Adjourn

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 7:50 p.m.