

DRAFT NOTES OF COUNCIL MEETING

January 15, 2013

(Subject to Approval at the February 5, 2013 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward One Mike Ryan, Jr., Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, Alderman Ward One Tony Wessler, and Alderman Ward Three Jarrett Dace. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held January 8, 2013 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously. Notes from the closed meeting held January 8, 2013 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Matt Schroeder and City Administrator Hardy reported they had some matters concerning litigation and real estate.

FINANCE COMMITTEE

January 2013

January 2013
Bills Approved

Alderman Wessler reported he reviewed the monthly bills for January 2013. He noted, that while they are justifiable, the costs associated with wastewater treatment are high. He then made a motion to approve payment in the amount of \$1,255,916.85 with Alderman Watz seconding it.

ALDERMEN INPUT

Vine Street Lights

Vine Street
Lighting

Alderman Ryan reported that one of the new light poles on Vine Street was knocked down. While it has since been replaced and/or repaired, he received a comment on why the poles weren't made of wood instead of a fiberglass composite. City Engineer Robert Schaffer stated that the new style of light pole is popular and the specifications for the project called for it.

Metered Sewer Deductions

Metered Sewer Deductions

Current City Codes allows residential users, at their own expense, to request that the City allow them to install a deduct meter which measures water not entering the sanitary sewer system from April 1st thru October 1st annually. The user is currently charged a service fee of five dollars (\$5.00) per month to cover the cost of the meter reading and manual entries during the period of use. Alderman Alexander proposed a draft ordinance that would eliminate the monthly service fee of \$5.00 and credit customers on their next bill (following the deduct period) by subtracting the initial reading on deduct meters from the final reading. Alderman Alexander then presented a deduct meter and briefly explained the concept. He asked for input on the proposed ordinance which will be presented at the next regular council meeting (February 5, 2013).

Proposed Code Change Eliminating Service Fee

CITY CLERK INPUT

2013 Municipal Election

April 2, 2013 Municipal Election

Filing for mayor, collector, judge and one alderman each for wards one, two & three closed on Tuesday, January 15, 2013 at 5:00 p.m. Final filings were as follows:

Candidate Slate

Mayor: Thomas D. Leason

Collector: Staci Pfeuffer
Judy McPherson
Joe Stillson

Judge: David S. Smith

Ward One: Mike Ryan, Jr.

Ward Two: Craig Kase
Sandra K. Davidson

Ward Three: Dennis Watz

The election is to be held April 2, 2013.

CLOSED SESSION

Closed Session

The time was approximately 7:10 p.m., and Alderman Alexander made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation and real estate. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Jarrett Dace, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; and Alderman Craig Kase, aye.

◆ ◆ ◆ ◆ ◆ ◆ ◆

CLOSED RESULTS

Closed Results

As a result of the closed meeting held January 15, 2013 one matter concerning litigation and two matters concerning real estate were discussed with no results to report at this time.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 7:50 p.m.

◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆

BUDGET REVIEW WORKSHOP - FISCAL YEAR 2013

General Fund
Status

General Fund Overview

The Board reviewed in detail general fund revenues through December 2012 for the current fiscal year (2013). These were compared with fiscal years 2012 and 2011.

First Quarter Status

Fund Review

Overall Status

City Administrator Hardy then reported on the overall revenues and expenditures to date which were all within budgeted amounts.

Auto Insurance

Auto Insurance

The City Administrator reported that he is in the process of reviewing and updating auto insurance coverages.

Water & Sewer Budget Amendment

W&S Building
Heater Repair

The water & sewer department received some quotes for replacing the building's heating system (\$3,000±). A budget adjustment of \$1,500 will need to be made in order to cover this cost. Alderman Dace made a motion to move \$1,500 from maintenance & repairs of equipment to maintenance & repairs of buildings & grounds in the sewer department. Alderman Kase seconded the motion and it carried unanimously.

School Resource Officer Program

SRO Program

Administrator Hardy reported that the school may be asking the city to participate in more School Resource Officers for the district. Some discussion ensued with the Board suggesting that the school also check into private security — which may prove more cost effective.

Self Fund Health Insurance Budget Amendment

Wellness
Program

The self-funded health insurance was reviewed with City Administrator Hardy reporting that this fund is solvent despite a couple of major claims. He also reported that some companies and/or entities encourage proactive health care using such tools known as “wellness programs” with the thought being that the healthier the employee, the lower the premiums, less workers compensation claims, and fewer sick days taken. Some discussion ensued with the general consensus that the city should pursue same. Since this required an amendment to the self health insurance fund budget, Alderman Kase made a motion to amend the contracted services line by \$7,500 and the supplies & materials line item by \$3,000. Alderman Alexander seconded the motion and it carried unanimously. Administrator Hardy reported that he is working on an “employee benefits statement” and provided an example.

East Industrial Tract Development

East Industrial
Tract

The City Administrator reported that there may be some development on the east industrial tract (formerly known as the Tyree tract). If this happens, he wanted the Board to be aware that it may happen rather quickly.

Online Bill Pay

Online Bill Pay

The City Administrator reported that he has been investigating online bill pay methods. The city's current software (Incode/Tyler Technology) appears most suitable. After reviewing the

processing, online payment and fees involved, it was the general consensus that staff proceed with Tyler Technology.

ADJOURN

Being no further business at this time, Alderman Ryan made a motion to adjourn. Alderman Watz seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:45 p.m.

DRAFT