

DRAFT NOTES OF COUNCIL MEETING

January 8, 2013

(Subject to Approval at the January 15, 2013 Meeting)

PUBLIC HEARING

Public Hearing
EEZ

Proposed Enhanced Enterprise Zone

Mayor Thomas D. Leasor called a public hearing to order at City Hall, 210 West Washington, at 7:00 p.m. The purpose of the hearing was to hear citizen input regarding an application to the State of Missouri for an Enhanced Enterprise Zone designation. Attending the hearing were fourteen citizens, Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, Alderman Ward Two Craig Kase, and Alderman Ward Three Dennis Watz. Alderman Ward Three Jarrett Dace and Alderman Ward One Mike Ryan, Jr., were unable to attend. Also attending were Missouri Department of Economic Development representative Grey Jackson along with Franklin County representative Scottie Eagan, City Administrator J.T. Hardy, City Attorney Matt Schroeder, City Engineer Robert Schaffer, and City Clerk Jan Koch.

EEZ Application

Enhanced
Enterprise Zone
Application

Administrator Hardy reported that in review of the Enhanced Enterprise Zone application, it was determined that the proposed EEZ area contained a taxing entity that wasn't notified by certified letter of the last EEZ public hearing. It was advised that all taxing entities be notified again and resent certified letters stating that another EEZ public hearing would be conducted on January 8, 2013. Administrator Hardy then gave an overview of the purpose of an Enhanced Enterprise Zone. Missouri DED Grey Jackson explained that an EEZ is an economic tool which can provide tax credits to new or expanding businesses. She then briefly outlined the steps involved in utilizing an EEZ. Administrator Hardy reported he recently received an inquiry from a company seeking a location along I-44 somewhere between St. Louis and Springfield. He informed the company that the City of Sullivan was in the process of establishing an EEZ and explained the benefits the company could reap. The company indicated that they were interested in participating. City Attorney Matt Schroeder advised that the taxing entity (Town of Charmwood-near Stanton, Missouri) should probably be listed in the ordinance. Staff will followup. Alderman Kase offered to sponsor a new ordinance if deemed necessary.

PUBLIC HEARING ADJOURNED

Adjourn

Being no further input, the public hearing was adjourned at approximately 7:10 p.m.



CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:10 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Craig Kase, Alderman Ward Two Jason Alexander, Alderman Ward Three Dennis Watz, and Alderman Ward One Tony Wessler. Alderman Ward Three Jarrett Dace and Alderman Ward One Mike Ryan, Jr., were unable to attend. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed

by a moment of silence .

Agenda

AGENDA APPROVAL

Alderman Watz made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held December 18, 2012 were presented. Alderman Kase made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously. Notes from the closed meeting held December 18, 2012 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Watz seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z and Airport Board

P&Z
Airport

Planning & Zoning will hold their next meeting on March 12, 2013 and the Airport Board’s meeting will be held March 13, 2013.

CITY ADMINISTRATOR

Surplus Property - Parks Truck

1994 Chevy
Pickup Sale

Bids were advertised and opened on December 27, 2012 at 10:00 a.m. for a 1994 Chevrolet 3500, dually, gas engine, electric over hydraulic dump bed truck, being sold “as is” in the Parks Department. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Bid</i>
Kenny McGraw Bourbon, MO	\$600.00
Eugene Pfeiffer Cuba, MO	\$1,221.90
Gary Hecht Leslie, MO	\$1,855.00

Alderman Alexander made a motion to accept the highest bid on the 1994 Chevrolet dump truck from Gary Hecht in the amount of \$1,855.00. Alderman Kase seconded the motion and it carried unanimously.

35-Foot Wooden Poles

Electric Pole
Bids

Bids were advertised and opened on December 27, 2012 at 10:00 a.m . for 35-foot wooden poles in the Electric Department. They are briefly summarized as follows:

<i>Bidder/Address</i>	<i># Poles/Load</i>	<i>Price/Pole</i>	<i>Total Price</i>	<i>Delivery Date</i>
Arkansas Electric Little Rock, AR	45	\$346.00	\$15,570.00	One Week
Baldwin Pole Wiggins, MS	48	\$245.00	\$11,760.00	7-10 Days

Thomasson Lumber
Philadelphia, MS 46 \$242.00 \$11,132.00 2-3 Weeks

Alderman Alexander made a motion to accept the lowest qualifying bid from Thomasson Company in the amount of \$11,132.00. Alderman Watz seconded the motion and it carried unanimously.

Engineering Copier & Plotter

Engineering Copier

Bids were advertised and opened on December 12, 2012 at 10:00 a.m. for a new copier & plotter in the Engineering Department. For the *basic system*, which includes all service, toner, etc. (except paper & staples), the bids are briefly summarized as follows:

Datamax & Accessories

<i>Bidder/Address</i>	<i>Make/Model</i>	<i>Bid</i>	<i>B&W/Copy</i>	<i>Color/Copy</i>
Data Comm Jefferson City, MO	Konica/Minolta Bizhub C454	\$8,716.00	\$0.0075	\$0.0650
Copying Concepts St. Louis, MO	Konica/Minolta Bizhub C454	\$7,574.00	\$0.0090	\$0.0550
Richo USA Chesterfield, MO	Ricoh 4502A	\$8,325.00	\$0.0089	\$0.0748
Datamax St. Louis, MO	Kyocera TASKalfa 4550ci	\$6,016.67	\$0.0082	\$0.0455

Staff recommended awarding the basic system copier to Datamax for the Kyocera TASKalfa 450ci for \$6,016.67. Alderman Kase made a motion to approve staff's recommendation. Alderman Wessler seconded the motion and it carried unanimously.

For additional options on the copier, the following was also solicited:

Additional Options

<i>Bidder/Address</i>	<i>Make/Model</i>	<i>Lg Capacity Tray</i>	<i>4,000 sheet finisher</i>	<i>Folding Unit</i>	<i>Punch Unit</i>
Datamax St. Louis, MO	Kyocera TASKalfa 4550ci	\$314.44 3,000 sheets	\$894.00	Included in 4,000 Sheet Finish Price	\$244.00

This totals \$1,452.44 which will bring the total cost to \$7,469.11.

For the *large format plotter/scanner*, the bids are briefly summarized as follows:

Large Format Plotter & Scanner Bids Rejected

<i>Name/Address</i>	<i>Make/Model</i>	<i>Bid Price</i>	<i>Met Specs</i>	<i>Accept/Reject</i>
Data Comm Jefferson City, MO	Canon IPF 820 Plotter w/scanner add	\$12,579.00	No (Not Current/New)	Reject
Datamax St. Louis, MO	Canon IPF 750 MFP	\$7,270.00	No Single Roll	Reject

Staff recommended rejecting all bids and rebidding the large format MFP plotter/scanner. Alderman Watz made a motion to approve staff's recommendation. Alderman Kase seconded the motion and it carried unanimously.

Budget Meeting
1/15/13
Budget Meeting
The next budget review was scheduled for January 15, 2013 immediately following the regular council meeting.

CITY ATTORNEY

Closed Session
Closed Session
City Attorney Matt Schroeder and City Administrator Hardy reported they had some matters concerning litigation, real estate, and personnel.

FINANCE COMMITTEE

January 2013
January 2013
Finance
Alderman Wessler was appointed to review the monthly bills for January 2013 with Alderman Watz named as the alternate.

MAYOR INPUT

Retirement Ceremonies
Clonts & Shelton
Clonts & Shelton Retired
Mayor Leasor stated that he had the pleasure of honoring longtime Street Department employees Charles Clonts, Jr. and James Shelton with a proclamation for each of them on January 4, 2013. They both completed more than twenty-five years of service with the City of Sullivan.

George Wilcox
Wilcox Retirement
On January 5, 2013 George Wilcox, Wilcox Jewelers, officially retired after more than sixty-five years of service. A large crowd attended the retirement ceremony held at his business on Main Street.

CITY CLERK INPUT

2013 Municipal Election
2013 Municipal Election Candidates
Filing for mayor, collector, judge and one alderman each for wards one, two & three opened on Tuesday, December 11, 2012 at 8:00 a.m. Filings to date were as follows:
Mayor: Tom Leasor
Collector: Staci Pfeuffer & Judy McPherson
Judge: David Smith
Ward One: Mike Ryan, Jr.
Ward Two: Craig Kase
Ward Three: Dennis Watz

The filing deadline is Tuesday, January 15, 2013 at 5:00 p.m. The election is to be held April 2, 2013.

CLOSED SESSION

Closed Session
The time was approximately 7:20 p.m., and Alderman Alexander made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation, real estate, and personnel. Alderman Wessler seconded the motion and it carried with a roll call vote as follows: Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; Alderman Tony

Wessler, aye; and Alderman Craig Kase, aye.



Closed Results

CLOSED RESULTS

As a result of the closed meeting held January 8, 2013 one matter concerning personnel, one matter concerning real estate and one matter concerning litigation were discussed with no results to report at this time. Three other matters concerning personnel were discussed with the Board taking the following action:

William Parker Promotion

- 1) A motion was made and duly seconded to approve a recommendation from Street Commissioner Larry Cuneio to promote William Parker to the position of Equipment Operator at a Grade 10(1) \$14.47 per hour to be effective January 9, 2013. This position was made available due to the promotion of Dean Blankenship to Foreman in the Street Department. The motion carried unanimously with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Dennis Watz, aye; and Alderman Craig Kase, aye.

Steven Smith Transferred

- 2) A motion was made and duly seconded to approve an administrative transfer for employee Stephen Smith from the Electric Department to the Street Department in the position of semiskilled laborer, Grade 9(1) \$13.15 per hour. This would be decrease in pay from Grade 10(1) \$14.47 per hour. The transfer would be effective January 9, 2013. The position of semiskilled laborer in the Street Department was vacated by the retirement of Jim Shelton. Electric Commissioner Joe Thurmond and Street Commissioner Larry Cuneio are both in favor of the transfer. It was Mr. Smith's request to be transferred and he is also in agreement with the pay level change. The motion carried unanimously with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Dennis Watz, aye; and Alderman Craig Kase, aye.

Jerome Lawrence Hired

- 3) A motion was made and duly seconded to approve a recommendation from Street Commissioner Larry Cuneio to hire Jerome Lawrence to the position of semiskilled laborer at a Grade 9(1) \$13.15 per hour contingent upon completion of necessary employment documentation and passing any & all drug screening and background checks. This position was made available due to the promotion of William Parker to Equipment Operator in the Street Department. The motion carried unanimously with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Dennis Watz, aye; and Alderman Craig Kase, aye.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:10 p.m.



ADJOURN

Being no further business at this time, Alderman Kase made a motion to adjourn. Alderman Wessler seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:10 p.m.

DRAFT