

DRAFT NOTES OF COUNCIL MEETING

January 7, 2014

(Subject to Approval at the January 21, 2014 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Thomas D. Leasor called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Jarrett Dace, Alderman Ward Two Craig Kase, Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, and Alderman Ward Three Dennis Watz. Also attending were City Attorney Matt Schroeder, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held December 17, 2013 were presented. Alderman Watz made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held December 17, 2013 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

P&Z and Airport Board

P&Z and Airport

No meetings have been scheduled for January 2014 for the Airport Board or Planning & Zoning.

CITY ADMINISTRATOR REPORT

Bids - Electric Padmount Transformers

Padmount
Transformer
Bids

Bids were advertized and opened on December 20, 2013 at 10:00 a.m. for three-phase padmount transformers:

<i>Bidder/Address</i>	<i>1 (300 KVA) Price Each</i>	<i>2 (225 KVA) Price Each</i>	<i>Delivery</i>	<i>Total Bid</i>
Fletcher-Reinhardt Co. St. Louis, MO	\$6,982.00	\$6,159.00	9-11 wks ARO	\$19,300.00
Arkansas Electric Coop Little Rock, AR	\$6,935.00	\$6,222.00	8-10 weeks	\$19,379.00
Harry Cooper Springfield, MO	\$12,043.00	\$10,752.00	12 wks ARO	\$33,547.00

Staff recommended accepting the lowest qualifying bid from Fletcher-Reinhardt Company in the amount of \$19,300. The budgeted amount was \$23,000. Alderman Alexander made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried

unanimously.

Sewer Connection Fees - City Code Amendment

Draft - Sewer
Connection Fees

An ordinance was drafted that would amend City Code sections 160.320 & 705.200 removing the classification as well as the associated fees of \$3,750 & \$4,250 for sewer connections as it pertained to the 1996 Revenue Bond Project. A public hearing has been scheduled for February 18, 2014 at 7:00 p.m.

MRPC - CDBG Agreements

MRPC
Agreements
Projects
WinDell &
UUV

On December 18, 2013 City Administrator Hardy met with a representative from Meramec Regional Planning Commission to discuss the Community Development Block Grant program in conjunction with Project WinDell (103 acres at Sullivan Industrial Park East-former Tyree Tract) and Project UUV (20 acres at the Sullivan Regional Airport). MRPC facilitates CDBG applications and the required environmental reviews. Their fee for each application is an estimated twenty hours at an approximate rate of \$56 per hour (total \$1,120 per application). The fee for each environmental review is \$3,500. The total for all four services could be about \$9,240. Administrator Hardy noted that the City of Sullivan has 12 hours allotted every year beginning in June – which is included in MRPC membership. This will help reduce the service amount. The estimated available grant monies for the public improvements associated with these projects would be a great return on the investment. The funds could be as high as \$10,000 per job with a maximum of \$2 million. (See Ordinances 3611 thru 3614 subsequently passed later on in the meeting.)

Fiscal Year 2014 Budget Review

Budget Review

A budget review workshop was scheduled for January 14, 2014 at 6:00 p.m. in the Conference Room at City Hall.

Closed Session

Closed Session

Administrator Hardy and City Attorney Schroeder reported they had some matters pertaining to personnel, litigation and real estate for closed session.

FINANCE COMMITTEE

January 2014

Finance
Committee

Alderman Alexander was appointed to review the monthly bills for January 2014 with Alderman Ryan named as the alternate.

ORDINANCES

Aldermen - Age 18 (City Code 110.010)

City Code
110.010
Aldermen Age
18 Years Old

Bill No. 3610 sponsored by Alderman Dennis Watz, being an ordinance repealing Section 110.010 of the Municipal Code and enacting a new Section 110.010 in lieu thereof dealing with aldermen qualifications in the City of Sullivan, Missouri, and establishing the effective date was introduced and read two times. The question was asked, “Shall Bill No. 3610 become Ordinance No. 3610?” The aldermen were polled and voted as follows: Alderman Dennis Watz, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance brings City Code into compliance with a new State Statute on the age of aldermen being at least 18 years of age. Former City Code stated they must be at least 21 years old.

CDBG Grant
Application
UUV Project

MRPC Contract - Project UUV (CDBG Application)

Bill No. 3611 sponsored by Alderman Jason Alexander, being an ordinance approving a contract with Meramec Regional Planning Commission which contract deals with technical assistance for application of a Community Development Block Grant for *Project UUV* at the Sullivan Regional Airport in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3611 become Ordinance No. 3611?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Craig Kase, aye; Alderman Jarrett Dace, aye; Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved an agreement with MRPC to facilitate a CDBG application in conjunction with *Project UUV* involving twenty acres at the Sullivan Regional Airport. The application process involves about 20 hours at a rate of \$56 per hour - \$1,120.

Environmental
Review CDBG
UUV Project

MRPC Contract - Project UUV (Environmental Review)

Bill No. 3612 sponsored by Alderman Jason Alexander, being an ordinance approving a contract with Meramec Regional Planning Commission which contract deals with technical assistance for an environmental review pursuant to a Community Development Block Grant for *Project UUV* at the Sullivan Regional Airport in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3612 become Ordinance No. 3612?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Craig Kase, aye; Alderman Jarrett Dace, aye; Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved a \$3,500 agreement with MRPC to perform a required CDBG environmental review in conjunction with *Project UUV* on twenty acres at the Sullivan Regional Airport.

CDBG Grant
Application
Project WinDell

MRPC Contract - Project WinDell (CDBG Application)

Bill No. 3613 sponsored by Alderman Tony Wessler, being an ordinance approving a contract with Meramec Regional Planning Commission which contract deals with technical assistance for application of a Community Development Block Grant for *Project WinDell* at Sullivan Industrial Park East in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3613 become Ordinance No. 3613?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; and Alderman Jarrett Dace, aye. Passage of this ordinance approved an agreement with MRPC to facilitate a CDBG application in conjunction with *Project WinDell* located at SIPE, formerly known as the Tyree Tract. The application process involves about 20 hours at a rate of \$56 per hour - \$1,120.

Environmental
Review CDBG
WinDell Project

MRPC Contract - Project WinDell (Environmental Review)

Bill No. 3614 sponsored by Alderman Jason Alexander, being an ordinance approving a contract with Meramec Regional Planning Commission which contract deals with technical assistance for an environmental review pursuant to a Community Development Block Grant for *Project WinDell* at Sullivan Industrial Park East in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No.

3614 become Ordinance No. 3614?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Dennis Watz, aye; Alderman Mike Ryan, Jr., aye; Alderman Jason Alexander, aye; Alderman Craig Kase, aye; and Alderman Jarrett Dace, aye. Passage of this ordinance approved a \$3,500 agreement with MRPC to perform a required CDBG environmental review in conjunction with *Project WinDell* located at SIPE, formerly known as the Tyree Tract.

ALDERMEN INPUT

Snow Removal

Snow Removal
Process

Alderman Dace reported he received a comment from a resident about enhancing the city's snow removal methods. Alderman Dace noted that the recent winter storm had record snowfall and such detailed snow removal would not only be expensive and time consuming, it would also create greater insurance liabilities. Alderman Watz reported that in his neighborhood Highway D was not as clear as city maintained streets Watson Road and Sappington Bridge.

Speeders

Speeding

Alderman Alexander reported he received a call about speeding and forwarded this onto staff.

Water Main Breaks

Water Mains

Alderman Watz reported he noticed city crews at work during the frigid holidays fixing water main breaks.

Grants

Grant
Applications

Alderman Watz noted that the city has been receiving some grants lately and acknowledged the efforts of City Administrator Hardy and City Engineer Robert Schaffer in obtaining them.

Warming Center

Warming
Center

Alderman Wessler reported that while there weren't any users, a warming center at the Community Center was made available during the recent winter storm. Several volunteers readied themselves to serve.

MAYOR INPUT

Proclamation - Bob Cosgrove

Bob Cosgrove
Proclamation

Mayor Leasor reported that at a memorial service, he presented the family of local KTUI radio personality Robert (Bob) Cosgrove, who passed away on December 13, 2013, with a proclamation in his honor. At this time, Mayor Leasor then read a copy of that proclamation aloud for everyone.

CITY CLERK

2014 Election - Filing Opens

April 8, 2014
Election Filings

City Clerk Jan Koch reported that filings for one alderman in each ward (Wards 1, 2, and 3), will close on January 21, 2014 at 5:00 p.m.. Incumbent Alderman Ward One Tony Wessler and incumbent Alderman Ward Two Jason Alexander have filed. There were three other filings: David A. Cochran, Jr. filed for Alderman Ward Two, Paul L. McCulloch filed for Alderman Ward Three, and Robert (Bob) Hathman filed for Alderman in Ward Three but later withdrew. The election will be held April 8, 2014.

Closed Session

CLOSED SESSION

The time was approximately 7:35 p.m., and Alderman Dace made a motion to adjourn into closed session with closed records and closed votes to discuss matters concerning litigation, personnel and real estate. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Mike Ryan, Jr., aye; Alderman Jarrett Dace, aye; Alderman Craig Kase, aye; Alderman Dennis Watz, aye; Alderman Jason Alexander, aye; and Alderman Tony Wessler, aye.

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Closed Results

CLOSED RESULTS

As a result of the closed meeting held January 7, 2014 one matter concerning personnel, two matters concerning litigation and two matters concerning real estate were discussed with no final results to report at this time.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 8:15 p.m.

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Adjourn

ADJOURN

Being no further business at this time, Alderman Dace made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:15 p.m.