

DRAFT NOTES OF SPECIAL COUNCIL MEETING

August 11, 2015

(Subject to Approval at the August 18, 2015 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the special council meeting to order in the Conference Room at City Hall, 210 West Washington, Sullivan, Missouri at 6:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward Two T.J. Carey, Alderman Ward Three Paul McCulloch, and Alderman Ward One Mike Ryan, Jr. Alderman Ward Two Jason Alexander and Alderman Ward Three Bobby Maupin were unable to attend. Also attending were City Administrator J.T. Hardy and City Clerk Jan Koch.

SPECIAL MEETING PURPOSE

Fiscal Year 2016 Budget Workshop

Special Meeting
Purpose - Budget

The main purpose of the special meeting was to review the proposed budget for Fiscal Year 2016. At this time, Mayor Watz shared his vision for the City of Sullivan which amongst other things, included a good clean environment, a safe place to live, financial stability, and economic development.

(Note: at 7:00 p.m. Alderman Tony Wessler temporarily left the meeting due to Planning & Zoning Board commitments.)

General Fund

General Fund
Balance

Administrator Hardy reported that projections for Fiscal Year 2016 show the General Fund to be in balance. He reported that sales tax revenue is showing a steady increase since the low point in the year 2010. This led into some discussion about additional staffing in the Police and Parks Department.

(Note: at 7:40 p.m. Alderman Wessler returned to the meeting in progress.)

Police Detective

Police Detective

An additional detective for the Police Department was discussed at length with the focus being on pursuing drug related crimes. It was the general consensus of the Board to include another detective in the 2016 FY Budget if this increase in cost could be covered in other areas within the Police Department.

Personnel Package

Personnel
Package

Administrator Hardy reported that retirement costs are down and the self-funded health insurance has stabilized. Due to these reductions, more discussion ensued about a pay increase with the Board generally sanctioning a budget increase of 3% for employees.

Parks & Recreation Foreman

Parks Foreman

Administrator Hardy reported that with the promotion of Dave Wall from foreman to director, a vacancy in the Parks Department still remains. This was slated for discussion during closed session.

- Nova Chip Program
Street Department - Motor Fuel
Street Commissioner Larry Cuneio would like to Nova Chip more streets in Fiscal year 2016 reporting that this would help keep mobilization costs down in the long run and over the years. \$210,000 was budgeted for the Nova Chip Overlay Program.
- Elmont Signal & Airport Pavement
Federal Grant Programs
\$684,500 was budgeted for grant programs which included: 1) signalization at the Springfield & Schatz Memorial Bridge intersection, and 2) airport pavement maintenance.
- Park Improvements
Capital Improvements
Capital improvements were reviewed in detail which included several park improvements.
- Automatic Operations Cost Adjustment Suspended
Electric Distribution
City Administrator J.T. Hardy reported that after reviewing revenues and expenditures for the Electric Fund, he recommended suspending the 3% automatic operations cost adjustment for Fiscal Year 2016. He felt the current electric rates along with the city's fiscal conservancy that there would be a sufficient amount to sustain the operation costs for Fiscal Year 2016 without the 3% automatic operations cost.
- Bucket Truck
Bucket Truck
It was noted that a new bucket truck for the Electric Department was budgeted for last year but was postponed until Fiscal Year 2016.
- Radio Read Meter
Utility Radio Read Equipment
Electric Commissioner Joe Thurmond has indicated he would like to see the city convert to an automatic meter reading system. Some discussion was held on the equipment and its purpose which is also used in the Water & Sewer Department.
- Sewer Lining Insituform FY2015 Budget
Water & Sewer Lining - Insituform
City Code 145.030 authorizes cooperative purchasing with the State of Missouri. As done in the past using Insituform Technologies, Water & Sewer Commissioner Kent Koch requested authorization to pursue lining sewer pipe and manholes in order to help eliminate root infiltration and I&I (infiltration & inflow) for this fiscal year (2015). The amount quoted was \$171,307.13. Following some discussion, Alderman Wessler made a motion authorizing the project to proceed. Alderman McCulloch seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Tony Wessler, aye.
- Water & Sewer Improvements
Water & Sewer Projects
A water tower maintenance program, extending a water main to Sullivan Industrial Park East, a new well at SIPE, a backhoe, and sewer vacuum repairs were budgeted for FY 2015. The grand total on these projects amounted to \$1,993,500.
- Next Budget Mtg
Next Budget Meeting
The next budget meeting was scheduled immediately following the regular council meeting on August 18, 2015.

CLOSED SESSION
Closed Session The time was approximately 9:55 p.m. and Alderman Paul McCulloch made a motion to adjourn into closed session to discuss matters matter concerning personnel. Alderman Mike Ryan, Jr. seconded the motion and it carried with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS
Closed Results As a result of the closed meeting held August 11, 2015 four matters concerning personnel were discussed with no results to report at this time. Three more matters concerning personnel were also discussed with the Board taking the following action:

1) **Police Dispatcher**
Brittnay Bradshaw
Hired-Dispatcher A motion was made and duly seconded to hire Brittnay N. Bradshaw for the position of dispatcher effective August 26, 2015 at a Grade 9(2) \$14.37 per hour subject to satisfactory completion of preemployment screening paperwork. The motion carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Tony Wessler, aye.

2) **Transfer to Police Patrolman**
Zach Hudson
Transferred-Patrol A motion was made and duly seconded transfer Zachary Hudson from the Police Dispatch to the Patrol Division effective August 19, 2015 at a Grade 10(3) \$16.28 per hour. The motion carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Tony Wessler, aye.

3) **Parks & Recreation Semi-Skilled Laborer**
Mark Brady Hired
Parks Dept Director Dave Wall submitted a recommendation to hire Mr. Mark Brady as a semi-skilled laborer in the Parks Department at a Grade 9(1) \$13.95 per hour as soon as possible subject to satisfactory completion of preemployment screening paperwork. Mr. Brady's history includes employment at the Sullivan Country Club as a grounds/maintenance manager. Alderman McCulloch made a motion to approve hiring Mr. Brady as recommended with Alderman Wessler seconding it. The motion carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Tony Wessler, aye

RETURN TO OPEN
Return to Open The Board reconvened into open session at approximately 10:40 p.m.

ADJOURN
Adjourn Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Wessler seconded the motion and it carried unanimously. The meeting adjourned at approximately 10:40 p.m.