

NOTES OF COUNCIL MEETING

January 16, 2018

(Subject to Approval at the February 6, 2018 Council Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Jason Alexander, Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, Alderman Ward One Mark Dalton, and Alderman Ward One Tony Wessler. Alderman Ward Two T.J. Carey was unable to attend. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Clerk Jan Koch and City Engineer Robert Schaffer.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as presented. Alderman Wessler seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held January 2, 2018 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried unanimously. Notes from the closed meeting held January 2, 2018 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Chamber of Commerce - Temporary Street Closure

Temporary
Street
Closure

The Sullivan Area Chamber of Commerce requested temporary street closures for the Flea Market/Craft Fair for Saturday, September 29, 2018 from 7:00 a.m. to 4:00 p.m.. The Flea Market/Craft Fair will take place on Main Street. The Chamber requested temporary closure of the following intersection closures on Main Street:

09/29/2018

- 1) North Clark & Main Street
- 2) Taylor & Main Street
- 3) Hughes Ford & Main Street

The Chamber will contact emergency personnel. Alderman Dalton made a motion to approve the Chamber's request as outlined. Alderman Wessler seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

Planning & Zoning

Comp Plan
Review

P&Z met on January 9, 2018 and reported that they plan on reviewing the city's comprehensive plan at their future meetings.

CITY ADMINISTRATOR

7-ft Rotary
Cutter Bids

2018 Seven-Foot Rotary Cutter Bush Hog

Bids were advertised and opened on January 11, 2018 for a rotary cutter bush hog. They are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Make/Model</i>	<i>Total Bid</i>	<i>Delivery Date</i>
Sydenstricker Implement Marthasville, MO	John Deere HX7	\$5,475.00	60 days ARO
Wayde's Equipment LLC Cuba, MO	Land Pride RCF 3684	\$5,638.15	February 2018
Boast Enterprises Sullivan, MO	Land Pride RCF 3684	\$6,700.00	4-6 weeks

Staff recommended accepting the lowest qualifying bid from Sydenstricker Implement Company in the amount of \$5,475. Alderman Maupin made a motion to approve staff's recommendation. Alderman Alexander seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed
Session

Closed Session

City Attorney Justin Head reported there was one matter concerning potential litigation for closed session.

FINANCE COMMITTEE

January
2018
Monthly
Bills

January 2018

Alderman Maupin reported he reviewed the monthly bills for January 2018 and made a motion to approve payment in the amount of \$1,554,544.96 with Alderman McCulloch seconding it. The motion carried unanimously.

ALDERMEN INPUT

Vacant
Buildings
Registry

Vacant Buildings

Alderman Alexander acknowledged that staff is in the process of developing a vacant/abandoned building registry for Board review. Alderman Dalton stated that he received a call from a resident about a vacant residence in his ward. Staff reported that the real estate agent has indicated they will take care of this complaint.

Ozark Trail

Ozark Trail Expansion

Alderman Alexander reported than an alderman from Pacific, Missouri contacted him about expansion of the Ozark Trail. Plans include involving the City of Pacific towards Meramec State Park.

MAYOR INPUT

Warming
Centers

Warming Centers

Mayor Watz asked the City Administrator to remind everyone where the warming stations were in Sullivan. Administrator Hardy reported that Grace United Methodist Church contacted him and told him that the hours listed were incorrect and they would contact Franklin County about getting this corrected.

CITY CLERK INPUT

4/3/18
Election

Filing Close - April 3, 2018 Municipal Election

City Clerk Jan Koch reported that filing closed at 5:00 p.m. on Tuesday, January 16, 2018 for the April 3, 2018 municipal election. The final slate of candidates are all incumbents:

- Alderman Ward One Mark Dalton
- Alderman Ward Two Jason Alexander
- Alderman Ward Three Paul McCulloch
- City Collector Judy McPherson *(one year unexpired term)*

CLOSED SESSION

Closed
Session

The time was approximately 7:20 p.m. and Alderman Alexander made a motion to adjourn into closed session to discuss one matter concerning litigation. Alderman Maupin seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS

Closed
Results

As a result of the closed meeting held January 16, 2018 one matter concerning litigation was discussed with no final results to report at this time.

RETURN TO OPEN

Return to
Open

The Board reconvened into open session at approximately 7:40 p.m.



BUDGET WORKSHOP - FISCAL YEAR 2018

Budget
Workshop

Mayor Watz called a budget workshop meeting to order at approximately 7:40 p.m. Those attending were Alderman Ward Two Jason Alexander, Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, Alderman Ward One Mark Dalton, and Alderman Ward One Tony Wessler. Alderman Ward Two T.J. Carey was unable to attend. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Clerk Jan Koch and City Engineer Robert Schaffer.

Restroom Northside Park

Northside
Park
Restroom

Discussion was held about the restroom for the Northside Park. The City Engineer reported that the building would be constructed of block and this work will need to be bid out. The budgeted amount is \$25,000 but costs may be as high as \$40,000 so a budget adjustment may be requested after the bidding process.

(Note: At this time City Engineer Robert Schaffer left the meeting.)

Local Use Tax

Local Use
Tax

Per Ordinance No. 3783 passed at the December 19, 2017 council meeting, voters will be given the

opportunity at the April 3, 2018 municipal election ballot measure to consider collection of city use tax based on the point of delivery or out-of-state purchases. It was discussed that the city retail sales tax rate would not increase if the use tax passed. It would only be on out-of-state purchases. Other facts and questions were also discussed.

Building Code Review

Building Code Review

Administrator Hardy reported that the Building Department recently underwent a survey by ISO (Insurance Services Office) of their effectiveness. This survey takes place every five years and results are distributed by ISO for use of property/casualty insurers to assist in their insurance underwriting and premium development programs for residential and commercial properties. In order to keep the best classification possible, staff recommended appointing an ad hoc committee to review 2018 ICC (International Code Council) codes who would make recommendations to the Board of Aldermen. After the committee completes their review, the codes and amendments would be placed on public display for ninety days, followed by a public hearing, then ultimately adopted by the Board of Aldermen.

Water & Sewer Budget Adjustment

W&S Budget Adjustment

Administrator Hardy reported that a \$26,000 adjustment in the capital improvement section of the Water & Sewer Fund is needed in order to purchase a process analyzer for the WWT Plant to replace the current failing analyzer. Alderman Alexander made a motion to approve the budget adjustment as outlined. Alderman McCulloch seconded the motion and it carried unanimously.

Parks Department Truck

Park Truck

A Parks Department truck was involved in an accident recently. The accident was deemed not to be the city's fault and the other driver's insurance offered to pay for totaling the truck out. A brief discussion was held with the consensus to accept the offer from the other driver's insurance.

Long Term Planning

Long Term Plans

City Administrator J.T. Hardy reviewed long term planning with the Board with emphasis on the Parks Department, Police Department and the Water & Sewer Department.

ADJOURN

Adjourn

Being no further business at this time, Alderman Dalton made a motion to adjourn. Alderman Maupin seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Paul McCulloch, aye. The meeting adjourned at approximately 9:10 p.m.