

NOTES OF COUNCIL MEETING

May 2, 2017

(Subject to Approval at the May 16, 2017 Council Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at approximately 7:15 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, Alderman Ward Two T.J. Carey, Alderman Ward One Tony Wessler, and Alderman Ward One Mark Dalton. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as presented. Alderman Carey seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held April 18, 2017 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

FY2016 Audit

Fiscal Year 2016 Audit

CPA Kristen DeLuca appeared before the Board and presented the 2016 Fiscal Year Audit prepared by K DeLuca Audit Services, LLC of St. James, Missouri. CPA DeLuca reported the city received a clean opinion on the audit. She then reviewed the basic financial statements with the Board which included net assets, activities, balance sheet, and cash flows. At the end of September 30, 2016 the city as a whole had a net increase of 2.7% from Fiscal Year 2015. Capital assets including police equipment, buildings, park facilities, electric, water & sewer lines totaled \$31.211 million. The city's long-term debt was \$5.774 million. Following this presentation, Alderman McCulloch made a motion to accept the audit as presented. Alderman Maupin seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Ward Three Paul McCulloch, aye; Alderman Ward Two Jason Alexander, aye; Alderman Ward Two T.J. Carey, aye; Alderman Ward One Tony Wessler, aye; Alderman Ward One Mark Dalton, aye; and, Alderman Ward Three Bobby Maupin, aye.

Audit
Performance

Audit Comparisons

Mayor Watz asked CPA DeLuca where the City of Sullivan rated in comparison to other cities's audits to which she replied that the City of Sullivan was the most efficient compared to other audits she has performed.

Meramec Fair
Parade &
Temporary
Grigsby Closing

Meramec Fair Parade 2017

Parade Route & Temporary Closure Grigsby Street

Meramec Fair submitted a request for authorization to hold their annual parade with the usual route on (Tuesday) June 20, 2017 starting at 6:00 p.m. As part of the parade lineup, they also requested temporary closure of Grigsby Street starting at 5:00 p.m. Emergency services (police, ambulance & fire) have been contacted and stated no objections. Alderman Maupin made a motion to approve the parade and temporary street closure as requested. Alderman Wessler seconded the motion and it carried unanimously.

Temporary
Liquor Licenses
Meramec Fair

Temporary Liquor License - Meramec Fair 2016

Track Pit & Stage Field Area

Meramec Fair member Diane M. Ward submitted an application for a temporary permit to sell intoxicating liquor for consumption next to the track pit area and stage field area for June 22 through June 24, 2017 on premises of the fairgrounds located between Progress Drive and Mattox Drive. Alderman McCulloch made a motion to approve the license requests, contingent upon approval by the State of Missouri. Alderman Dalton seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

Subdivision Review

Resub P&Z
Review

Planning & Zoning will have a meeting on May 9, 2017 where they will review a resubdivision plat from Mr. Robert Reed for Lot 1 of Euclid and Virgil, which is located at 224 West Euclid. This plat would combine two lots into one. It is currently zoned R-2.

CITY ADMINISTRATOR

Wood Pole Bids

Wood Pole Bids

Bids for 40-foot wood poles for the Electric Department were opened on April 19, 2017 and are briefly summarized as follows:

<i>Bidder Name/Address</i>	<i>Price/Pole</i>	<i>Poles/Load</i>	<i>Total</i>	<i>Delivery</i>
Baldwin Pole Wiggins, MS	\$290.00	39	\$11,310.00	5-7 days
Bridgewell Resources Dierks, AR	\$280.35	36	\$10,092.60	10 days ARO
Arkansas Electric Little Rock, AR	\$276.30	36	\$9,946.80	1-2 weeks

Alderman Alexander made a motion to accept the lowest qualifying bid from Arkansas Electric in the amount of \$9,946.80. Alderman Carey seconded the motion and it carried unanimously.

Airport
Consultant
Certification

Airport Consultant Certification

At the April 4, 2017 council meeting, Crawford, Murphy & Tilly was selected to be the city's retained airport consultant for the next five years and part of this process requires a selection of consultants airport improvement program sponsor certification to be executed with the Missouri

Department of Transportation Aviation Section. Alderman McCulloch made a motion authorizing City Engineer Robert Schaffer to sign the sponsor certification on behalf of the city as the sponsor's authorized official. Alderman Wessler seconded the motion and it carried unanimously.

Railroad Crossing **Railroad Crossing**

Maintenance

Administrator Hardy reported that the Elmont railroad crossing and the Clark Street crossing are being repaired by Burlington Northern. While they were scheduled to be completed by the end of the week, inclement weather may cause the reopenings to be postponed.

Medical Emergency & Flooding

Medical

Emergency

Displacement

At this time, Alderman McCulloch noted that some area residents outside the city limits contacted local emergency services due to flooding and loss of electrical power. Alderman McCulloch reported that *Life Care Center of America* will temporarily assist anyone with medical emergency needs during times of emergency displacement.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported one matter concerning personnel was needed for closed session.

FINANCE COMMITTEE

May 2017

May 2017 Finance

Alderman Wessler was appointed to review the monthly bills for May 2017 with Alderman McCulloch named as the alternate.

ORDINANCES

Airport Consultant Retainer - CMT Agreement

CMT Airport
Consultant
Retainer

Bill No. 3761 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with Crawford, Murphy & Tilly, Incorporated which agreement deals with professional services for Sullivan Regional Airport development projects in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3761 become Ordinance No. 3761?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. At the April 4, 2017 council meeting, based on SOQ's received, the Board approved the committee's recommendation to continue with CMT as airport consultant. Passage of this ordinance approved a five-year retainer agreement for professional services at the Sullivan Regional Airport.

ALDERMEN INPUT

Rex Pingleton - 411 Smith Street

Pingleton Yard
@ Smith Street

Alderman Maupin acknowledged Rex Pingleton in the audience who complained about flooding in his yard at 411 Smith Street. Mayor Watz pointed out that Mr. Pingleton's dilemma was most

likely propagated from a nearby parking lot of an apartment complex. He then asked that city staff contact the adjacent apartment complex property owner(s) and request a conversation.

Public Parking & Downtown Business

Public Parking &
Downtown
Business District

Alderman Alexander reported a constituent feels handicapped parking is inadequate, particularly in the downtown business district. He asked the constituent to submit guidelines in writing. Staff reported that their research has found technical guidelines for garage or parking lots but none for public street parking in smaller cities. It has always been the city's goal to meet guidelines as best as possible. Alderman Alexander reported that he noticed the public parking area on (West) Main Street could use some concrete to smooth the transition across the street. Staff will investigate. Alderman Alexander asked if this downtown business district was considered a historical district. Alderman Wessler reported that years ago, Planning & Zoning investigated the benefits of designating a historical district. P&Z ultimately decided to recommend a "Downtown Business District" which was adopted by ordinance (back in 2004). Staff reported that City Code (505.060) outlines the area and building materials (basically required are brick, block, glass, and/or stone).

Elmont Overpass Signs

Elmont Overpass
Signs

Alderman Alexander asked for an update on the Elmont Overpass signs. As reported at an earlier council meeting, MoDOT indicated they would not maintain the "Sullivan Missouri" signs since it was discovered these are considered special signs. Before they were attached to the Elmont Overpass, a signed agreement with MoDOT was warranted, but never formally executed. It's basically a MoDOT sign permit. Further conversation could be held at a budget meeting.

Exit 226 Overpass

East Overpass
Grant
Applications

Alderman McCulloch asked for an update of the application for an STP grant which may be available for three new traffic signals at the Exit 226 overpass (near Flying J Truck Stop). Staff reported if approved, this would be an 80/20 cost share project. To date, the city is still waiting approval.

Pedestrian/Storm Water

Storm Water

Alderman McCulloch suggested that the city investigate pedestrian/storm water development for Sappington Bridge. Administrator Hardy noted this would be an item for conversation during budget development and/or review. He pointed out there were several areas throughout the city in need of storm water and/or pedestrian upgrades. He suggested that whenever the debt has been paid for the Elmont Overpass (transferred from special reserves and the electric fund), perhaps citizens might be interested in keeping something in place in order to address these areas.

MAYOR INPUT

Budget Review FY 2017

Budget Meeting

Mayor Watz called for a budget review workshop following the next regular council meeting on May 16, 2017. Board members stated no objections.

CLOSED SESSION

Closed Session

The time was approximately 8:30 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss one matter concerning personnel. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; and Alderman Tony Wessler, aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held May 2, 2017 one matter concerning personnel was discussed with the Board taking the following action:

Police Patrolman Hired-William Rowden

William Rowden
Hired

A motion was made and duly seconded to hire William Rowden to the full-time position of police patrolman (Grade 10-4, \$17.27/hour) with a tentative starting date of May 17, 2017 contingent upon satisfactory completion of preemployment screening paperwork. The motion carried unanimously with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman T.J. Carey, aye; Alderman Paul McCulloch, aye; and Alderman Jason Alexander, aye.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:50 p.m.



ADJOURN

Adjourn

Being no further business at this time, Alderman Maupin made a motion to adjourn. Alderman McCulloch seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:50 p.m..