

NOTES OF COUNCIL MEETING

April 4, 2017

(Subject to Approval at the April 18, 2017 Council Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, Alderman Ward Two T.J. Carey, Alderman Ward One Mike Ryan, Jr., and Alderman Ward One Mark Dalton. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Ryan made a motion to approve the agenda as presented. Alderman Alexander seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held March 21, 2017 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Fire Department - Parade & Temporary Street Closure

Fire Department
Parade & Temp
Street Closure

The Sullivan Fire Protection District requested to have a parade starting at 5:00 p.m. on May 4, 2017 for their Annual Fireman's Picnic. EMS and the police have been notified and have no objections. The Fire District also requested temporary closure of Thurmond Memorial Drive from May 4th thru May 6th, 2017. Concessions will be made for emergency vehicles & personnel throughout this time. Alderman Maupin made a motion to approve the parade and temporary street closure as requested. Alderman McCulloch seconded the motion and it carried unanimously.

STANDING COMMITTEE

Planning & Zoning

P&Z Zoning
Chng Hearing

P&Z scheduled a public hearing at 7:00 p.m. on Tuesday, April 11, 2017 in the council room at the request of James Douglas Strauser, representing Charles D. & Barbara J. Strauser Trust. Mr. Strauser is requesting the zoning for the 41.35 acre tract of land located at 151 North & South Road be changed from R-4 to R-2 zoning to allow for possible future multi-family development.

Resub W Euclid
& Virgil

Resubdivision Review

Robert Reed is requesting a resubdivision plat for Lot 1 of Euclid & Virgil which is located at 224 West Euclid. This plat would combine two lots into one. It is currently zoned R-2.

Delinquent Tax List 2016

CITY ADMINISTRATOR

City Collector - 2016 Delinquent Tax List

City Collector Judy McPherson submitted a detailed report of delinquent taxes for 2016. The report showed Crawford County listed 62 tax bills at \$2,572.49 with Franklin County at 450 for \$29,967.39. (Franklin County property is subject to a courthouse tax sale after three years of nonpayment and in Crawford County it is one year.) Alderman Ryan made a motion to accept the City Collector’s Delinquent Tax Report with Alderman Dalton seconding it. The motion carried unanimously.

CMT Airport Consultant Review

Airport Consultant

The city selects an airport consultant every five years to be retained to handle all airport projects. This is an FAA requirement since the city is an airport that receives AIP (Airport Improvement Program) discretionary funding. Crawford, Murphy, and Tilly (CMT) have been the city’s airport engineer since the planning stages of Sullivan Regional in the mid 1980’s. Statements of Qualifications (SOQ’s) were advertised on MoDOT’s aviation website, the city’s website, and in the local newspapers. SOQ’s were also directly solicited from the following nine firms:

- | | |
|---|--|
| 1) Crawford, Murphy & Tilly, Inc.
2750 West Washington Street
Springfield, Illinois 62702 | 6) HDR, Inc
Union Square Plaza
326 S. 21st Street, Suite 400
St. Louis, Missouri 63103-2267 |
| 2) Burns & McDonnell
Dave Hadel, Director of Aviation Services
9400 Ward Parkway
Kansas City, Missouri 64114 | 7) Jacobs Engineering
One Financial Plaza
501 N. Broadway
St. Louis, Missouri 63102-2121 |
| 3) Hanson Professional Services, Inc.
Barry Stolz, PE, Aviation Project Manager
13801 Riverport Drive, Suite 300
St. Louis, Missouri 63043 | 8) Jviation
Ryan Lorton, Project Manager
12200 N. Ambassador Drive
Kansas City, Missouri 64163 |
| 4) H. W. Lochner
Matt Jacobs
903 E 104th Street, Suite 900
Kansas City, Missouri 64131 | 9) Parsons Brinckerhoff
Jennifer Kuchinski, Sr. Project Manager
211 N. Broadway, # 2800
Saint Louis, Missouri 63102 |
| 5) Wilbur Smith Associates
1301 Gervais Street
PO Box 92
Columbia, SC 29202-0092 | |

Only two responses to the request for Statements of Qualifications (SOQ’s) were received: one full response from CMT (the city’s current consultant), and a letter from Hanson declining. Staff noted it’s not unusual to not receive many responses to these solicitations unless it is known that there are issues with the current consultant. A committee of City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineering Robert Schaffer reviewed the SOQ’s and evaluated as

required. It was recommended to continue with CMT as the airport consultant of the Sullivan Regional Airport. Alderman McCulloch made a motion concurring with the committee's selection of CMT. Alderman Ryan seconded the motion and it carried unanimously. MoDOT will be contacted about this selection. If MoDOT also concurs, a five-year retainer from CMT will then be submitted for Board approval at a later meeting.

Parks Department-11' Grooming Mower

Parks Mower

Bids were advertised and opened on March 21, 2017 for an 11-foot all flex grooming mower for the Park Department. They are briefly outlined as follows:

<i>Name/Address</i>	<i>Make</i>	<i>Model</i>	<i>Total Bid</i>
1) Wayde's Equipment LLC Cuba, MO	Land Pride	AFM 4211-31	\$12,209.60
2) Schweissguth Brothers Union, MO	Land Pride	AFM 4211	\$12,567.28
3) Schaeperkoetter Sales & Service Owensville, MO	Land Pride	(not specified on bid sheet)	\$13,066.00

Staff recommended accepting the lowest qualifying bid from Wayde's Equipment in the amount of \$12,209.60. Alderman Maupin made a motion to approve staff's recommendation. Alderman Ryan seconded the motion and it carried unanimously.

W&S Department - 2017 Zero Turn Mower

Water & Sewer Mower

Bids were advertised and opened on March 21, 2017 for a zero turn mower for the Water & Sewer Department. They are briefly summarized as follows:

<i>Name/Address</i>	<i>Make</i>	<i>Model</i>	<i>Total Bid</i>
1) Loftis Small Engine Ozark, MO	2017 Husqvarna	PZ60 (FX801 Kawasaki)	\$8,499.95
2) Morigde Manufacturing, Inc. Moundridge, KS	2017 Grasshopper	329B/61	\$8,561.25
3) Schaeperkoetter Sales & Service Owensville, MO	2016 Hustler	Super Z	\$8,578.00
4) Loftis Small Engine Ozark, MO	2017 Husqvarna	PZ60 (FX921 Kawasaki)	\$8,799.95
5) Tri-Co Equipment Sales Sullivan, MO	2017 Gravley	ProTurn 260	\$8,900.00
6) Schaeperkoetter Sales & Service Owensville, MO	2017 Hustler	Super Z	\$8,978.00
7) ChaseCo, Inc. Sullivan, MO	2016 Hustler	Super Z	\$9,583.00

RETURN TO OPEN

The Board reconvened into open session at approximately 7:45 p.m.



ADJOURN

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously. The meeting adjourned at approximately 7:45 p.m..

