

# NOTES OF COUNCIL MEETING

**February 7, 2017**

*(Subject to Approval at the February 21, 2017 Council Meeting)*

## **CALL TO ORDER**

### **Roll Call**

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward Two T.J. Carey, Alderman Ward Two Jason Alexander, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Bobby Maupin, and Alderman Ward One Mark Dalton. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

## **PLEDGE OF ALLEGIANCE**

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## **AGENDA APPROVAL**

Agenda

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

## **MINUTES APPROVED**

Minutes

Notes from the council meeting held January 17, 2017 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously. Notes from the closed meeting held January 17, 2017 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

Boy Scout Badge **Brandon Davis - Boy Scout Merit Badge**

At this time, Mayor Watz acknowledged the presence and welcomed Brandon Davis who is working on a merit badge from the Boy Scouts for *Citizenship in the Community*. He was accompanied by his father, Scott Davis, who is also the scoutmaster for Troop 444.

## **REQUESTS & PETITIONS**

### **Temporary Street Closures - Madison Bartle #2 Memorial 5K Run**

2<sup>nd</sup> Memorial  
Run Madison  
Bartle

Kylie Feese submitted a request to organize a 5K Run on May 6, 2017 starting at 9:00 a.m. in memory of Madison Bartle who passed away on November 16, 2015 as a result of an automobile accident at the age of 19 years. The temporary street closures for Lilac & Bon Oaks would last about 20-30 minutes and closure of Progress Drive, Mattox and Land Streets from 8:00 a.m. until approximately 9:30 a.m. Emergency personnel services will be notified. (Volunteers will be on hand to allow local access to residents' homes.) This is the second year for this memorial run. Staff reported that like last year, there will be a softball tournament at the ballcomplex. However, the two events did not conflict. Alderman Carey made a motion to approve the temporary street closures contingent upon notification and approval by emergency services. Alderman Ryan seconded the motion and it carried unanimously.

Chamber Craft  
Fair  
Street Closures

**Chamber of Commerce - Temporary Street Closure**

The Sullivan Area Chamber of Commerce requested temporary street closures for the Flea Market/Craft Fair for Saturday, September 30, 2017 from 8:00 a.m. to 4:00 p.m. with a rain date of Saturday, October 7, 2017. The Flea Market/Craft Fair will take place on Main Street. The Chamber requested temporary closure of Main Street between Clark Street and Hughes Ford Road and also the intersections of Clark Street, Taylor Street, and Hughes Ford Road. The Chamber will contact emergency personnel. Alderman Ryan made a motion to approve the Chamber’s request as outlined. Alderman Maupin seconded the motion and it carried unanimously.

**CITY ADMINISTRATOR**

**Administration**

Surplus Property  
2008 Crown Vic

City Administrator Hardy recommended that a 2008 Ford Crown Vic be declared surplus and placed out for bid pursuant to City Code 145.090. The approximate mileage is 109,596 and would be sold “as is”. Alderman Maupin made a motion declaring the 2008 Crown Vic as surplus property and authorizing the sale as requested. Alderman McCulloch seconded the motion and it carried unanimously.

**Resolution - Northside Park Trail Phase II**

Resolution  
Northside Park  
Trail

A resolution was introduced authorizing the City Administrator to sign an application for federal assistance required by the State of Missouri or the Federal Highway Administration for the purpose of a project entitled *Northside Park Trail Phase II*. In the event a grant is awarded, this would be 20% matching share and the city would be responsible for maintaining the project in a safe & attractive manner for twenty-five years. Alderman Carey made a motion authorizing the Mayor to execute the resolution as presented. Alderman Ryan seconded the motion and it carried unanimously.

**Aluminized Culvert Pipe Bids - Street Department**

Aluminized  
Culvert Pipe Bids

Bids were advertised and opened on February 7, 2017 for 60-foot 10-gauge culvert pipe. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Unit Price/Ft</i>	<i>Delivery</i>	<i>Total Bid</i>
Metal Culverts, Inc. Jefferson City, MO	\$79.95	3 wks ARO	\$4,797.00
Contech Engineering Solutions Sikeston, MO	\$92.70	10 work days	\$5,562.00

Staff recommended accepting the lowest qualifying bid from Metal Culverts, Incorporated in the amount of \$4,797.00. Alderman McCulloch made a motion to approve staff’s recommendation. Alderman Ryan seconded the motion and it carried unanimously.

231 North Center  
Property  
Acquired

**231 North Center Street Lot**

In 2013 the city completed the demolition of a house at 231 North Center Street pursuant to the dangerous building code. The city had also placed liens on the property for grass cutting in 2012,

2013, 2014 & 2015. Upon researching the owner, it was determined that the property was conveyed to Franklin County due to the property taxes not being paid. Franklin County released the property to the City of Sullivan via a commission order. Alderman Maupin made a motion to accept the conveyance. Alderman Dalton seconded the motion and it carried unanimously.

Closed Session

**CITY ATTORNEY**

**Closed Session**

City Attorney Justin Head reported there was one matter of potential litigation for discussion in closed session.

February 2017  
Finance

**FINANCE COMMITTEE**

**February 2017**

Alderman Dalton was appointed to review the monthly bills for February 2017 with Alderman Carey named as the alternate.

**ORDINANCES**

Change #2  
Gerstner Electric  
Elmont Signal

**Change Order #2 - Gerstner Electric (Elmont Signalization)**

Bill No. 3756 sponsored by Alderman T.J. Carey, being an ordinance approving Change Order Number Two with Gerstner Electric, Incorporated which change order deals with signalization of the Elmont Overpass located at the intersection of Route 185, West Springfield Road, and Elmont Road in the City of Sullivan, Missouri, in the amount of five thousand five hundred twenty dollars and eighty-five cents (\$5,520.85); and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3756 become Ordinance No. 3756?" The aldermen were polled and voted as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; and Alderman Mike Ryan, Jr., aye. Passage of this ordinance approved a change order in the amount of \$5,520.85 for additional concrete & markings for the ADA sidewalk ramps, and replacement of the "stop sign ahead" sign with a "signal ahead" sign for the Elmont Overpass. This change increased the total construction contract to \$194,897.85. This project is grant funded with the city's match being 20%.

Cochran  
Engineering  
STP Grant  
Fisher Drive  
Sidewalks

**STP Grant (Fisher Sidewalk Project) - Cochran Engineering**

Bill No. 3757 sponsored by Alderman Jason Alexander, being an ordinance approving an agreement with Cochran Engineering, Incorporated which agreement deals with professional services for an STP grant application and engineering services for Fisher Drive sidewalks in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3757 become Ordinance No. 3757?" The aldermen were polled and voted as follows: Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; and, Alderman Bobby Maupin, aye. Passage of this ordinance approved Cochran Engineering to apply for a grant project in the amount of \$355,027 for sidewalks along Fisher Drive. If the grant is approved, it would be 80% federally funded with the city share being 20% (\$71,005). If approved the city would then be responsible for the application fee in the amount of \$1,420 plus engineering/inspection fees of \$59,319.

**ALDERMEN**

**Drug Dependency Awareness**

Drug Awareness

Alderman Dalton reported that Franklin County school districts and officials are coming together to offer parents and students free resources to help minimize heroin use. This event has been scheduled Wednesday, February 22, 2017 at the St. Clair High School.

**Liberty Swing**

Liberty Swing  
Donations

Alderman Carey noted that the installation of the 'Liberty Swing' at Campbell-Chapman Park is being done via private donations. Hopefully when the weather breaks, the project will be nearing completion.

**Storm Water Project**

Division Storm  
Water

Alderman McCulloch reported that Division Street residents are pleased with the progress being made on storm water drainage.

**West Springfield Trailer Court**

W. Spfg Trailers

Alderman McCulloch noted that residents in the area are glad to see the trailer court at 889 West Springfield being cleaned up and trailers being moved.

**MAYOR**

**Property Maintenance**

Property Mnt &  
Court System

Mayor Watz stated that the city continuously works on property maintenance issues—noting that sometimes it can take a month or so to get it into the courts' hands.

**Chamber Awards Banquet**

Chamber Banquet  
2017

The Mayor announced that the Chamber Banquet is being held February 18, 2016. (Those interested should contact the Chamber for more information at 573-468-3314.)

**CLOSED SESSION**

Closed Session

The time was approximately 7:40 p.m. and Alderman Ryan made a motion to adjourn into closed session to discuss one matter concerning litigation. Alderman McCulloch seconded the motion and it carried with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; Alderman Bobby Maupin, aye; and Alderman Mike Ryan, Jr., aye.



**CLOSED RESULTS**

Closed Results

As a result of the closed meeting held February 7, 2017 one matter concerning litigation was discussed with no final results to report at this time.

**RETURN TO OPEN**

Return to Open

The Board reconvened into open session at approximately 8:45 p.m.



**ADJOURN**

Being no further business at this time, Alderman Maupin made a motion to adjourn. Alderman Dalton seconded the motion and it carried unanimously 8:45 p.m..

**DRAFT**