

NOTES OF COUNCIL MEETING

January 17, 2017

(Subject to Approval at the February 7, 2017 Council Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two T.J. Carey, Alderman Ward Two Jason Alexander, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Bobby Maupin, and Alderman Ward One Mark Dalton. Alderman Ward Three Paul McCulloch was unable to attend. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held January 3, 2016 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

Planning & Zoning

P&Z
Kennel
891 S Service Rd

P&Z met on January 10, 2017 where a public hearing for a conditional use permit was held at the request of Taylor & Cole Medlin, Medlin Pet Company, LLC. The conditional use permit would allow a kennel to operate at 891 S. Service Road which is zoned C-4. Following the public hearing, Planning & Zoning approved the permit for Medlin Pet Company, LLC. Should any issues develop, they can be revisited if the business is sold.

CITY ADMINISTRATOR

Sho-Me Power - Substation Upgrade

Substation
Upgrade
Agreement

In order to diversify the city's electrical load, Sullivan Municipal Utilities requested that Sho-Me Power energize their spare transformer currently stored onsite at Sullivan #1 Substation. Sho-Me agreed to this conversion provided that SMU reimburse them for any costs associated to make this upgrade which has been estimated to run \$9,744.80. Alderman Ryan made a motion to authorizing City Administrator Hardy to execute the agreement for this upgrade. Alderman Dalton seconded the motion and it carried unanimously.

Police Phone Bid

Bids- Police Telephone System

Bids were advertised and opened on January 5, 2017 for a digital desk phone system for the

Sullivan Police Department. They are briefly summarized as follows:

Police Phone Bids

<i>Bidder/Address</i>	<i>Make/Model</i>	<i>Total</i>
Commercial Technology Solutions, LLC Granite City, IL	Avaya/IP Office Essential Edition	\$6,863.00
Century Link Chesterfield, MO	Avaya IP Office/500	\$7,255.40
STL Communications, Inc. Chesterfield, MO	Avaya IP Office/500	\$7,720.00
Fidelity Communications Sullivan, MO	Avaya/IP500v2	\$8,590.00

Staff recommended accepting the lowest qualifying bid from Commercial Telephone Systems, Granite City, Illinois. Alderman Dalton made a motion to approve staff’s recommendation. Alderman Maupin seconded the motion and it carried unanimously.

Police Department Bids - Two Motorola MIP5000 VoIP Radio Consoles

Bids were advertised and opened on January 5, 2017 for two Motorola MIP 5000 Radio Consoles for the Sullivan Police Department. They are briefly summarized as follows:

Police Radio Console Bids

<i>Bidder/Address</i>	<i>Make/Model</i>	<i>Total</i>
RCC, Inc. Washington, MO	Motorola/MIP 5000	\$58,452.03
Wireless USA, Inc. Maryland Hts, MO	Motorola/MIP 5000	\$42,336.00

Staff recommended accepting the best bid from RCC, Incorporated. Wireless USA did not meet the bid specs--due to not including enough gateways to control all radio resources. Staff reported this would essentially disconnect one channel from the console system, and police dispatching would lose functionality that they currently have today. Additionally, the base station included in the bid is only a dedicated single channel base radio. This would allow dispatch to only receive one channel at any given time. The remaining three channels (Point to Point, Mutual Aid and Sheriffs’ Net) would not be received. This would not allow coordination with other agencies during critical incidents. Furthermore, staff reported that they were familiar with the quality and performance through recent contracts and services of RCC – compared to other vendors used in the past. Staff felt the best bid was from RCC and therefore recommended accepting their bid in the amount of \$58,452.03. Alderman Maupin made a motion to approve staff’s recommendation. Alderman Alexander seconded the motion and it carried unanimously.

Demolition Bids - 103R Virginia

Demolition Bids
103R Virginia

Bids were advertised and opened on January 12, 2017 for demolition of 103R Virginia. They are briefly summarized as follows:

Demolition Bids 103R Virginia	<i>Bidder/Address</i> Mid-State Paving, Inc Sullivan, MO	<i>Total Bid</i> \$3,500.00
	Matt Girardier Excavating St. Clair, MO	\$4,500.00
	CMEC, Inc. Belle, MO	\$4,950.00
	KR Wilson Contracting Sullivan, MO	\$5,950.00

Staff recommended accepting the lowest qualifying bid from Mid-State Paving, Incorporated in the amount of \$3,500. Alderman Ryan made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried with Alderman Maupin abstaining due to possible conflict-of-interest.

Property Insurance Payment
 Property Insurance Invoice
 Liberty Mutual
 An invoice in the amount of \$58,787.00 from Liberty Mutual Insurance was received today for the city's property insurance. The deadline for payment is February 1, 2017. Alderman Ryan made a motion to approve this payment. Alderman Alexander seconded the motion and it carried unanimously.

CLOSED SESSION

Personnel & Litigation
 Closed Session
 Administrator Hardy reported he had one matter concerning personnel and City Attorney Head reported he had one matter concerning litigation.

FINANCE COMMITTEE

January 2017
 January 2017
 Monthly Bills
 Paid
 Alderman Maupin reported he reviewed the monthly bills for January 2017 and made a motion to approve payment in the amount of \$1,390,359.29. Alderman Ryan seconded the motion and it carried unanimously.

ALDERMEN

Ice Storm
 Ice Storm
 The Board commended city crews for keeping the streets clear during the recent ice storm. It was also noted that there were no electrical power outages related to the ice storm.

MAYOR

Highway D & Hospital
 Emergency Street
 Cleaning
 Highway D
 Mayor Watz reiterated the Board's input regarding street cleaning during the recent inclement weather. He also noted that the city will assist MoDOT in keeping a section of Highway D, which is a state-maintained road, clear for hospital access during times of emergency.

April 4, 2017
Election
Candidates

CITY CLERK

April 4, 2017 Municipal Election

One new filing was received – for the Municipal Judge position. Filing closed today, Tuesday, January 17, 2017 at 5:00 p.m. Filings are as follows:

- Mayor - Dennis Watz (incumbent)\
- City Collector - Judy McPherson (incumbent) & Mike McCulloch
- Municipal Judge - Mike Randazzo (incumbent)
- Alderman Ward One - Tony Wessler
- Alderman Ward Two - T.J. Carey (incumbent)
- Alderman Ward Three - Bobby Maupin (incumbent).

Closed Session

CLOSED SESSION

The time was approximately 7:25 p.m. and Alderman Maupin made a motion to adjourn into closed session to discuss one matter concerning personnel and one matter concerning litigation. Alderman Ryan seconded the motion and it carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; Alderman Bobby Maupin, aye; and Alderman Mike Ryan, Jr., aye.



Closed Results

CLOSED RESULTS

As a result of the closed meeting held January 17, 2017 one matter concerning personnel and one matter concerning litigation was discussed with no final results to report at this time.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 8:20 p.m. (Note: during closed session Bobby Maupin left the meeting.)



FY2017 Budget
Review

BUDGET REVIEW - FISCAL YEAR 2017

Fund Balances

Two deficits were reported:

1) as of January 17, 2017, the federal grant fund had a deficit of \$91,973 which is the result of the Elmont & Springfield signalization project. Reimbursement requests have been submitted, however that revenue has not been received yet; and,

2) the state grant fund had a deficit of \$2,296 which is the result of a radar guns grant for the Police Department. Grant reimbursement has not been received for those.

Sales Tax

Sales Tax Trend

The general fund sales tax is currently 2% above the previous fiscal year's at this point in time.

Municipal Court Software Upgrade

Municipal Court
Under a recently announced Missouri Supreme Court order, municipal courts are required to have implemented or be working toward implementing solutions for online payments as well as free online access/information about pending cases, outstanding warrants, and scheduled municipal division dockets. This requires a change to software that will annually cost \$2,900 (\$3,700 initially).

City of Sullivan Signs @ Elmont Overpass

Elmont Overpass Signs
MoDOT reported they would not maintain the “Sullivan Missouri” signs since it was discovered these are considered special signs. Before they were attached to the Elmont Overpass, a signed agreement (TR42) with MoDOT was warranted, but never formally executed. Administrator Hardy asked for Board direction. Some discussion was held on whether to remove the signs, to replace them with the same sign, or to get difference signs. If the same two signs were replaced, the cost would run about \$5,442. Following this discussion, it was the general consensus to replace them with the same sign. An agreement with MoDOT will need to be executed. Alderman Alexander offered to sponsor the ordinance authorizing this (TR42) agreement.

Exit 226 Overpass Signalization

Exit 226 Overpass
Staff reported an STP grant may be available for three new traffic signals at the Exit 226 overpass (near Flying J Truck Stop). This would be an 80/20 cost share project. It was the general consensus that if Oak Grove Village is willing to participate in this project, staff should proceed.

Fisher Drive Sidewalks & Parking Lane

Fisher Drive Sidewalks & Parking Lane
An STP grant application is due March 2, 2017 for additional sidewalks and parking lane on Fisher Drive from Elmont Road to West Springfield. This grant would be an 80/20 cost share project. The actual construction cost would be \$355,027. The application fee would be \$1,420, engineering \$31,952, and construction administration/inspection/testing fees would be \$22,3267. This would bring the city’s cost share to \$126,745. Some discussion ensued. Administrator Hardy noted that the application would be submitted before the Board in ordinance form. Alderman Alexander offered to sponsor the ordinance when that time arrives.

Mervin & George & Bud Street

Mervin & George & Bud Street Improvements
Discussion was held about budgeting funds for improvements to the Bud, Mervin & George Street area with particular emphasis on storm water. Staff will check on the status of available funding.

Leads Online Police Software

Leads Online Technology Service
The Police Department would like to try out some technology that supports law enforcement by helping them solve crimes. Leads Online is a link between investigators and missing items or individuals who may turn out to be instrumental in solving a homicide, finding a meth lab, or getting stolen property back to its rightful owner. The nationwide option would run about \$1,758 with the statewide option would be \$1,488 annually. Funding for this would come out of the Drug Enforcement fund.

Parks & Street
Department Roof
Maintenance

Parks & Street Department Roof

The roof at the Parks & Street Department has been coated with a “mop-down” asphalt and covered with an elastomeric coating of some sort. Staff recommended the roof be modified using a polyglass roofing system which is highly reflective--reducing energy cost in warmer months as well as reducing thermal shock and UV damage. A 10-year warranty roof would cost \$33,750 and a 20-year warranty roof would cost \$39,150. Some discussion ensued on whether future plans were in the works for relocating these two departments. If that is the case, the Board indicated they would be reluctant to spend money on a new roof.

Adjourn

ADJOURN

Being no further business at this time, Alderman Carey made a motion to adjourn. Alderman Dalton seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Jason Alexander, aye; Alderman Mike Ryan, Jr., aye; Alderman T. J. Carey, aye; and Alderman Mark Dalton, aye. The meeting adjourned at approximately 10:00 p.m..