

NOTES OF COUNCIL MEETING

November 1, 2016

(Subject to Approval at the November 15, 2016 Council Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Jason Alexander, Alderman Ward Three Paul McCulloch, Alderman Ward One Mike Ryan, Jr., Aldermen Ward Two T.J. Carey, Alderman Ward Three Bobby Maupin and Alderman Ward One Mark Dalton. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Ryan seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held October 18, 2016 were presented. Alderman Ryan made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Chamber Commerce - Temporary Intersection Closures

Christmas Tree
Lighting 12.2.16
Temporary Street
Closure

The Chamber of Commerce requested temporary street closures for the *Christmas Tree Lighting and Reindeer Dash* scheduled for Friday, December 2, 2016 from 5:00-8:00 p.m. along Main Street. They reported that they would contact the Street, Police & Fire Departments and the ambulance service. The Chamber requested that the intersections of North Clark & Main, Taylor Street & Main, and Hughes Ford & Main be temporarily closed for this event. Alderman McCulloch made a motion to approve the Chamber's request as outlined. Alderman Ryan seconded the motion and it carried unanimously.

STANDING COMMITTEE REPORTS

Planning & Zoning

P&Z Conditional
Use Permit
35 S. Center

Conditional Use - Beauty Shop (35 S. Center)

P&Z scheduled a public hearing for 7:00 p.m. on Tuesday, November 8, 2016 in the council room at the request of Craig Hamann of Bombshell Salon, 217 North Church. Mr. Hamann has requested a conditional use permit to operate a beauty shop/Hair salon at 35 South Center Street.

Subdivision Plat
Review

Subdivision Plat - 121 Pump Hollow Road

P&Z will review a subdivision plat submitted by Wayne Immekus located at 121 Pump Hollow

Road. He is changing boundary lines on two existing lots in an R-4 zoned area.

CITY ADMINISTRATOR

Sullivan PD - No Shave November Mission

No Shave
November
Mission
Sullivan PD

The Sullivan Police Department would like to participate in raising funds for cancer research and treatment. The funds raised would also educate people about preventative measures. Other entities have participated during the last six years and have raised more than \$3.5 million to help combat the disease. The *No-Shave November Mission* states that each whisker grown allows one to embrace their own hair, which many cancer patients lose during treatment. This year, the Sullivan Police Department wants to join the fight. The Sullivan PD has a goal of \$1,000 which can be viewed on the following link: <https://no-shave.org/team/sullivanpd>. The Board stated no objections.

DLA Hummer Vehicle

Police Hummer
Vehicle @ No
Cost to City

The Defense Logistics Agency (DLA) offers used equipment and/or vehicles at no cost to local law enforcement agencies if they have a certifiable training plan and safety standards. The local governing body must approve the requested controlled equipment and/or vehicles. The Police Department would like to requisition a hard top Hummer H1 with four doors and truck bed. This would mostly be used for public relations. However, it could also be utilized during emergency situations. Staff reported that the title would remain with the DLA. The city would be responsible for liability insurance, maintenance, service and repairs. Staff checked into liability insurance which would run approximately \$400 annually. Alderman Maupin made a motion authorizing the controlled Hummer vehicle. Alderman McCulloch seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported there was one matter concerning personnel for closed session.

FINANCE COMMITTEE

November 2016
Finance
Committee

November 2016

Alderman Ryan was appointed to review the monthly bills for November 2016 with Alderman McCulloch named as the alternate.

ORDINANCES

City Collector Compensation

City Collector
Compensation

Bill No. 3749 sponsored by Alderman Mark Dalton, being an ordinance amending Title One (I) Article Four (IV) of the Municipal Code dealing with compensation of the City Collector for the City of Sullivan, Missouri, by repealing Section 115.210 and enacting a new Section 115.210 of said Code in lieu thereof, and establishing the effective date was introduced and read two times. The question was asked, "Shall Bill No. 3749 become Ordinance No. 3749?" The aldermen were polled and voted as follows: Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye, Alderman Mark Dalton, aye, Alderman Jason Alexander, aye, and Alderman Paul McCulloch, aye. Passage of this ordinance increased the City Collector

compensation from \$35,000 to \$36,000 annually which would become effective after the April 4, 2017 municipal election. The last time this compensation was increased was back in the year 2007.

DeLuca Audit
Service
FY 2017-2019

Fiscal Years 2017-2019 K DeLuca Audit Services, LLC

Bill No. 3750 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with K DeLuca Audit Services, LLC which agreement deals with the city's annual audit for Fiscal Years 2017, 2018 & 2019 in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. A brief discussion ensued with Alderman Carey noting that this was the same firm that the city has used for the last three years. He added that he would like to see this bid out so that a different set of eyes could look at it. Following this discussion, the question was asked, "Shall Bill No. 3750 become Ordinance No. 3750?" The aldermen were polled and voted as follows: Alderman Mark Dalton, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, nay; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; and Alderman Jason Alexander, aye. Passage of this ordinance approved audits for FY2017 & FY2018 at \$12,000 each, and \$12,500 for FY2019. Should a single audit be required due to Federal Grant funds received, an additional fee of \$2,000 would be incurred.

ALDERMEN INPUT

August 21, 2017
Total Eclipse

Total Eclipse 2017

Alderman Carey reported that on August 21, 2017, the City of Sullivan will witness a total eclipse of the sun where the moon completely blocks the sun. The city is formalizing plans to handle the potential influx of people to view this rare celestial event.

Capital
Improvements &
Handicapped
Parks Equipment

Capital Improvements FY 2017

Alderman Carey reported that he has been discussing the city's capital improvement plans for Fiscal Year 2017 on Facebook. One question posed was about handicapped playground equipment. He brought this to Administrator Hardy's attention who also pointed out that a *Liberty Swing* was soon to be installed in the park next to the Police Department on Progress Drive. This swing has full wheelchair use. Administrator Hardy will coordinate with Parks Director Dave Wall about future equipment upgrades that include handicapped equipment.

Spooktacular
Event

Halloween Spooktacular

Alderman McCulloch reported he received many compliments about businesses participating in the trick-or-treat event sponsored by the Chamber of Commerce on Monday, October 31, 2016. Police patrolling the city played Halloween songs through their loud speakers which residents and businesses reportedly loved.

MAYOR INPUT

FCML Meeting
Total Eclipse of
the Sun 08.21.16
Dr. Speck

FCML Meeting - Dr. Angela Speck

Mayor Watz reported that the City of Sullivan hosted the last Franklin County Municipal League meeting on Wednesday, October 19, 2016. The guest speaker was Professor Angela Speck from Missouri University who explained this eclipse is akin to a cosmic billiard shot where the sun, moon and earth line up to reveal the sun's atmosphere---its corona. She reported that this eclipse on earth occurs only because of an amazing celestial coincidence and pointed out that Sullivan would be a great viewing area. As Alderman Carey mentioned earlier in the meeting, a total

eclipse of the sun will occur in Sullivan on August 21, 2017. The last time this happened in the City of Sullivan was in the year 1442.

CITY CLERK

Filing Opens - April 4, 2017 Municipal Election

Filing Opens
December 13,
2016
April 4, 2017
Election

Filings for Mayor, City Collector, Municipal Judge, and one Alderman each for Wards 1, 2, and 3, will open Tuesday, December 13, 2016 at 8:00 a.m. and closes Tuesday, January 17, 2017 at 5:00 p.m. Filings will be accepted by City Clerk Janice K. Koch at City Hall, 210 West Washington, Sullivan, Missouri during regular office hours. Each elected position shall hold their respective offices for a term of two years. Candidates must be able to fulfill any bonding requirements for the office sought. The election is to be held Tuesday, April 4, 2017. No person shall qualify as a candidate for elective public office in the state of Missouri who has been found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state. Any person who files as a candidate for election to a public office shall be disqualified from participation in the election for which the candidate has filed if such person is delinquent in the payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated on the declaration of candidacy, or if the person is a past or present corporate officer of any fee office that owes any taxes to the state (*RSMo 115.306*). Candidates must file a *Candidates Tax Affidavit Form 5120* with the Missouri Department of Revenue and also with City Clerk Janice K. Koch. *Form 5120* may be obtained by going to the Missouri Department of Revenue website (www.dor.mo.gov) and clicking on the tab *Find a Form*, then typing in *5120*.

CLOSED SESSION

Closed Session

The time was approximately 7:25 p.m. and Alderman Ryan made a motion to adjourn into closed session to discuss one matter concerning personnel. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Jason Alexander, aye; Alderman Bobby Maupin, aye; and Alderman Mike Ryan, Jr., aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held November 1, 2016 one matter concerning personnel was discussed with the Board taking the following action:

W&S Semi-Skilled Laborer Hired-Matthew Campbell

Matthew
Campbell Hired

A motion was made a duly seconded to hire Matthew Campbell to the full-time position of W&S semi-skilled laborer (Grade 9-1, \$14.37/hour) with a tentative starting date of November 9, 2016 contingent upon satisfactory completion of preemployment screening paperwork. The motion carried unanimously with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; Alderman Mike Ryan, Jr., aye; Alderman T.J. Carey, aye; Alderman Paul McCulloch, aye; and Alderman Jason Alexander, aye.

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 7:40 p.m.



Adjourn

ADJOURN

Being no further business at this time, Alderman Alexander made a motion to adjourn. Alderman McCulloch seconded the motion and it carried unanimously with a roll call vote as follows: Alderman T.J. Carey, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. The meeting adjourned at approximately 7:40 p.m..

