

# NOTES OF COUNCIL MEETING

**August 16, 2016**

*(Subject to Approval at the September 6, 2016 Council Meeting)*

## **CALL TO ORDER**

Call to Order

### **Roll Call**

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Aldermen Ward Two T.J. Carey, Alderman Ward Three Bobby Maupin and Alderman Ward One Mark Dalton. Alderman Ward Two Jason Alexander and Alderman Ward Three Paul McCulloch were unable attend. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

## **PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

## **AGENDA APPROVAL**

Alderman Ryan made a motion to approve the agenda as submitted. Alderman Maupin seconded the motion and it carried unanimously.

Minutes

## **MINUTES APPROVED**

Notes from the council meeting held August 2, 2016 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

## **STANDING COMMITTEE REPORTS**

Pizza Hut Plat

### **Planning & Zoning**

#### ***Sullivan Pizza Hut***

P&Z met on August 9, 2016 and recommended approval of a plat submitted by Summit Pizza, Incorporated (Sullivan Pizza Hut) that would combine two lots into one lot at 100 South Service Road West. (See Ord No. 3740 subsequently passed later on in this meeting.)

Vacating Streets

#### ***Vacating Streets, Roads & Easements***

P&Z also drafted procedures regarding requests to vacate public streets, roads and easements and recommended Board approval of same.

Airport Fly-In

### **Airport Board**

Administrator Hardy reminded everyone that the *Show Me Barnstormers and Young Eagles* plan on free plane rides at the Fly-In for children (ages 8-17) on August 20, 2016 from 8:00 a.m.. to 2:00 p.m. (and additionally the week after on August 27<sup>th</sup>). It was noted that this *Barnstormers and Young Eagles* event is for educational purposes (not intended to be a free carnival ride).

Public Hearing  
2016 Tax Levy

**PUBLIC HEARING**

**2016 Tax Levy**

Mayor Dennis Watz called the public hearing to order in the Council Room at City Hall, 210 West Washington at 7:10 p.m. Attending the hearing were two citizens, Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Bobby Maupin, Alderman Ward One Mark Dalton, and Alderman Ward Two T.J. Carey. Alderman Ward Three Paul McCulloch and Alderman Ward Two Jason Alexander were unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch. The following is a brief summary of the proposed tax levy for 2016:

<b>Assessed Valuation (Real Estate Only)</b>			
<b>Fund</b>	<b>Prior Tax Year (2015)</b>	<b>Current Tax Year (2016)</b>	<b>Adjusted Current Tax Year (2016)</b>
General:	\$77,698,838	\$77,650,195	\$76,975,223

Proposed Levy

<b>Estimated Property Tax Revenue (Real Estate Only)</b>				
<b>Fund</b>	<b>Prior Year (2015)</b>	<b>Current Year (2016)</b>	<b>Change (±) (in Dollars) \$</b>	<b>Change (±) (Percentage)%</b>
General:	\$331,168	\$334,027	\$2,859	0.8633%

<b>Property Tax Rates (Real Estate Only)</b>				
<b>Fund</b>	<b>Prior Year (2015)</b>	<b>Proposed Current Year (2016)</b>	<b>Change (±) (in Dollars) \$</b>	<b>Change (±) (Percentage)%</b>
<b>General:</b>	<b>\$0.4299</b>	<b>\$0.4339</b>	<b>\$0.0040</b>	<b>0.9304%</b>

Library Scenic  
Regional

There are no personal property taxes in Sullivan as they were repealed back in 1993. The new tax rate is subject to review and approval by the Missouri State Auditor's Office. Note: Last year the Sullivan Library District merged with Scenic Regional Library.

Hearing  
Adjourned

**HEARING ADJOURNMENT**

Being no citizen input, the hearing was declared adjourned at approximately 7:10 p.m.



**FINANCE COMMITTEE**

**August 2016**

August 2016  
Bills Approved

Alderman Dalton reported he reviewed the monthly bills for August 2016 and made a motion to approve payment in the amount of \$2,002,001.61. Alderman Maupin seconded the motion and it carried unanimously.

**ORDINANCES**

Pizza Hut Plat

**Plat - Sullivan Pizza Hut**

Bill No. 3740 sponsored by Alderman Jason Alexander, being an ordinance approving the plat of Sullivan Pizza Hut in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat was introduced and read two times. The question was asked, "Shall Bill No. 3740 become Ordinance No. 3740?" The aldermen were polled and voted as follows: Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, (absent); and Alderman Paul McCulloch, (absent). Passage of this ordinance approved the consolidation of two lots into one lot located at 100 South Service Road. P&Z reviewed and recommended approval at their August 9, 2016 meeting.

**Tax Levy 2016**

2016 Tax Levy

Bill No. 3741 sponsored by Alderman Paul McCulloch, being an ordinance levying taxes for the year 2016 and fixing the effective date of said ordinance, was introduced and read two times. The question was asked, "Shall Bill No. 3741 become Ordinance No. 3741?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, (absent); Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Jason Alexander, (absent). Passage of this ordinance levied real estate taxes for 2016 at 43.39¢ per \$100 valuation for the General Fund. Last year's tax levy was 42.99¢. There are no personal property taxes in Sullivan as they were repealed in 1993.

**SIPE Water Well Design Services - Cochran Engineering**

SIPE Water Well Design & Final Plans

Bill No. 3742 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with Cochran Engineering, Incorporated which agreement deals with professional design services not to exceed \$23,750 (Twenty-three Thousand Seven-hundred Fifty Dollars) for completion of a municipal well located at Sullivan Industrial Park East in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3742 become Ordinance No. 3742?" The aldermen were polled and voted as follows: Alderman Mark Dalton, aye; Alderman Jason Alexander, (absent); Alderman Paul McCulloch, (absent); Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Bobby Maupin, aye. Passage of this ordinance approved an agreement with Cochran for completing the design and preparing the final plans in accordance with MoDNR requirements on the new municipal well located at SIPE.

**ADJOURN**

Adjourn

Alderman Ryan made a motion to adjourn this portion of the meeting with Alderman Dalton seconding it. The motion carried unanimously with a roll call vote as follows: Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. This portion of the meeting adjourned at 7:15 p.m.



## **BUDGET WORKSHOP**

Budget FY 2017  
Workshop

### **Attendance**

Mayor Dennis Watz called the budget review workshop meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at approximately 7:25 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mike Ryan, Jr., Aldermen Ward Two T.J. Carey, Alderman Ward Three Bobby Maupin and Alderman Ward One Mark Dalton. Alderman Ward Two Jason Alexander and Alderman Ward Three Paul McCulloch were unable attend. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head and City Clerk Jan Koch.

## **BUDGET REVIEW**

### **Projections Fiscal Year 2016-2017**

FY 2017  
Projections

Administrator Hardy presented a detailed draft budget of projected revenues in the amount of \$20.7 million and expenditures in the amount of \$21.7 million for Fiscal Year 2016-2017. The actual balance forward from previous fiscal year budgets won't be available until the end of September 2016. Items of discussion during this review included:

Items Reviewed

- 1) Fencing around water wells & towers as suggested by MoDNR in order to secure the city's water source;
- 2) General fund balanced which included a 3% step increase for payroll;
- 3) The Municipal Judge stipend increase from \$3,600 to \$7,200 annually;
- 4) A City Collector salary change from \$35,000 to \$36,000 annually (which will need to be done by ordinance before filing opens for the April 2017 election and would go into effect after the election);
- 5) Capital improvements funding for public safety & street/transportation;
- 6) Funding for North Side Trail Park;
- 7) Retrofitting the police building for storage and coverage;
- 8) Suspension of the 3% electric automatic operations cost adjustment for Fiscal Year 2017. Administrator Hardy reported he felt the current electric rates along with the city's fiscal conservancy that there would be a sufficient amount to sustain the operation costs for Fiscal Year 2017 without the 3% automatic operations cost. A motion to suspend it will be needed at the time the new budget is adopted; and
- 9) Review of the salary structure for department heads.

Final Budget &  
Hearing 9/20/16

The final budget will be presented at a budget hearing set for 7:00 p.m. on September 20, 2016 prior to the regular council meeting. An ordinance will also be presented at that same meeting for Board consideration of adopting the budget.

## **ADJOURN**

Adjourn

Being no further business at this time, Alderman Dalton made a motion to adjourn. Alderman Maupin seconded the motion and it carried unanimously with a roll call vote as follows: Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. The meeting adjourned at approximately 9:35 p.m..