

NOTES OF COUNCIL MEETING

April 5, 2016

(Subject to Approval at the April 19, 2016 Council Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting was Alderman Ward One Mike Ryan, Jr., Alderman Ward Three Paul McCulloch, Alderman Ward One Tony Wessler, and Alderman Ward Two Jason Alexander. Alderman Ward Three Bobby Maupin was unable to attend. Alderman Ward Two T.J. Carey arrived shortly after the meeting convened. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman McCulloch made a motion to approve the agenda as submitted. Alderman Alexander seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held March 15, 2016 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Ryan seconded the motion and it carried unanimously.

(Note: At this time, 7:05 p.m., Alderman Carey arrived at the meeting in progress.)

Jekyll & Hyde's
Liquor License

REQUESTS & PETITIONS

Jekyll & Hyde's Liquor License

Alvin R. Rion II of Rion Entertainment LLC dba/Jekyll & Hyde's submitted an application to sell intoxicating liquor (all kinds) by the drink with Sunday sales at 651 Fisher Drive. Alderman McCulloch made a motion to approve the licenses contingent upon approval by the State of Missouri and city business license. Alderman Ryan seconded the motion and it carried unanimously.

Meats & Eats
Liquor License

Meats & Eats Liquor License

Kathy J. Heintz of Meats & Eats LLC submitted an application to sell malt liquor & light wine by the drink for 693 Fisher Drive. Alderman McCulloch made a motion to approve the license contingent up approval by the State of Missouri. Alderman Ryan seconded the motion and it carried unanimously.

2015 Delinquent
Taxes

City Collector - 2015 Delinquent Tax List

City Collector Staci Pfeuffer submitted a detailed report of delinquent taxes for 2015. The report showed Crawford County listed 85 tax bills at \$5,350.88 with Franklin County at 441 for

\$30,385.31. It was noted that Franklin County property is subject to a courthouse tax sale after three years of nonpayment and in Crawford County it is one or two years. Alderman Ryan made a motion to accept the City Collector’s Delinquent Tax Report with Alderman Carey seconding it. The motion carried unanimously.

STANDING COMMITTEE

P&Z Hearing **Planning & Zoning**
 Tessa Park Estates *Public Hearing - T.A.S. Investments*
 TAS Investments P&Z scheduled a public hearing for citizen input for Tuesday, April 12, 2016 at 7:00 p.m. in the Council Room at City Hall at the request of T.A.S. Investments, LLC for a conditional use permit that would allow them to create a major subdivision consisting of six residential lots on property located at the end of Caleb Court in Tessa Park Estates.

P&Z Hearing *Public Hearing - Conditional Use Permits*
 Conditional Use Planning & Zoning scheduled another public hearing for Tuesday, April 12, 2016 at 7:00 p.m.
 Permits C-1 Zone in the council room at City Hall to hear citizen input on allowing a conditional use permit in the C-1 zoning district for the 9.20 Use (sales with installation of motor vehicle parts or accessories, e.g., tires, mufflers, etc.).

CITY ADMINISTRATOR

Elmont Overpass Signalization
 Bids were advertised and opened on March 30, 2016 at 10:00 a.m. for the signalization of the Elmont Overpass. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Total Bid</i>
1) Gerstner Electric Fenton, MO	\$159,477.00
2) Meyer Electric Jefferson City, MO	\$178,413.20
3) Reinhold Electric St. Louis, MO	\$181,951.00
4) T.G.B. Electric St. Louis, MO	\$211,942.95

MoDOT Review & Approval Staff recommended accepting the lowest qualifying bid from Gerstner Electric in the amount of \$159,477. The budgeted amount was \$275,000 which is 80% grant reimbursable. Alderman Wessler made a motion to approve the Gerstner bid as recommended. Alderman Alexander seconded the motion and it carried unanimously. Administrator Hardy reported that this bid will be submitted to MoDOT for review and approval, followed by contract adoption via an ordinance. The expected time line would be sometime around July 2016.

Surplus Property **2016 Surplus Property - Spreaders & Plows**
 At the February 16, 2016 council meeting, the Board declared some items surplus and placed

them out for bid pursuant to City Code 145.090. Bids were duly advertised and opened on March 30, 2016 at 10:00 a.m. for the sale of surplus property. Only one bid was received from Mack Sales, Cuba, Missouri and it is briefly summarized as follows:

Surplus Property Sold - Spreaders & Plows Mack Sales	<i>Bidder Name/Address</i>	<i>Property Description</i>	<i>Bid Total</i>
	1) Mack Sales Cuba, MO	(one) Hiway 506 10-foot dump truck spreader	\$31.00
		(three) 8-foot Swensen Spreaders (marked as #1, #2 & #3)	#1) \$28.00 #2) \$28.00 #3) \$28.00
		(two) 7½-foot Pro Plow Western (marked as #1 & #2)	#1) \$22.00 #2) \$22.00
		(one) 10-foot Western Plow	\$26.00

Staff recommended accepting the bids from Mack Sales for a total amount of \$185.00. Alderman McCulloch made a motion to approve the sale of the surplus property as recommended. Alderman Ryan seconded the motion and it carried unanimously.

City Hall Accessible Lift & Stair Rehabilitation

City Hall Lift Bids

Bids were advertised and opened for an accessible lift and stair rehabilitation at City Hall on March 30, 2016 at 2:00 p.m. Several contractors were directly solicited but only one response was received which is briefly summarized as follows:

Ed Laubinger Excavating

<i>Bidder/Address</i>	<i>Total Bid</i>
1) Ed Laubinger Excavating Company St. Clair, MO	\$66,456.00

Staff recommended accepting the bid from Laubinger. The budgeted amount was \$70,000. Alderman Ryan made a motion to accept the bid as recommended. Alderman Wessler seconded the motion. Some discussion ensued with it being noted that the current ramp will be razed—which is part of this bid. Following this discussion the motion was voted upon and carried unanimously. An ordinance authorizing a contract with Ed Laubinger Excavating Company will be submitted at the next council meeting.

SIPE Sanitary Sewer Extension

SIPE Sewer Extension
Kolb Grading

Budget Adjustment

In order to extend and provide City sewer services to properties north and east of the Sullivan Industrial Park East (SIPE), a proposal was received from Kolb Grading, LLC who is installing all of the utility work on the site. Staff felt this would be the most expeditious way to get this line constructed. Kolb has the equipment on site, is aware of the location of the other utilities they have installed, and knows the construction schedule. Menards wants to start paving in the area that the city needs to cross within the next couple of weeks. A quote was requested from Kolb Grading, LLC to install the sewer with the city providing the material and construction stake out. The proposal included installation of the pipe, manholes, concrete encasement, mechanical trench compaction, rock, connection to the existing manhole, build a new invert, and testing. The city would provide the material at a cost of around \$5,000. Staff requested approval to have Kolb Grading, LLC construct the sewer extension including the city provided material for \$25,000.00. City Code Section 145.030 allows for this provision. (See Ordinance No. 3723

subsequently passed later on in the meeting.) Administrator Hardy noted that the water main extension was budgeted for \$1.2 million. The low bid came in at \$1,150,530. The sewer extension would be funded through a budget adjustment (from budget line 420-959-458 to line 420-960-458) resulting in a zero net dollar change in the overall Water & Sewer Department budget. Alderman Ryan made a motion to accept the Kolb proposal and approve the budget adjustment. Alderman McCulloch seconded the motion and it carried unanimously.

Surplus Vehicles

Surplus Vehicles
Electric Dept

Electric Commissioner Joe Thurmond requested some vehicles be declared surplus and placed out for bid pursuant to City Code 145.090. The vehicles were as follows:

- 1) 1985 Ford F-700/Altec Digger-Derrick (apx mileage 15,402)
- 2) 1996 GMC Pickup (apx mileage 101,684)
- 3) 1998 GMC 3500 Utility Dump w/Heil Dump (apx mileage 15,425)

All vehicles are to be sold “as is”. Alderman Wessler made a motion authorizing the sale as requested. Alderman Carey seconded the motion. It was noted the low mileage on the vehicles was due to idle time on job sites. Following this discussion, the motion was voted upon and carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported there was one matter concerning litigation for closed session.

FINANCE COMMITTEE

April 2016
Monthly Bills

April 2016

Alderman Ryan was appointed to review the monthly bills for April 2016 with Alderman McCulloch named as the alternate.

ORDINANCES

Kolb Grading
Agreement
SIPE Sewer
Extension

Kolb Grading, LLC - SIPE Sewer Extension

Bill No. 3723 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with Kolb Grading, LLC which agreement deals with extending the sewer system in the City of Sullivan, Missouri to Sullivan Industrial Park East in the amount of twenty five-thousand dollars (\$25,000.00) and authorizing the Mayor to execute, was introduced and read two times. The question was asked, “Shall Bill No. 3723 become Ordinance No. 3723?” The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mike Ryan, Jr., aye; Alderman Bobby Maupin, (absent); Alderman Tony Wessler, aye; and Alderman Jason Alexander, aye. Passage of this ordinance approved extending the city sewer to SIPE which included installation of the pipe, manholes, concrete encasement, mechanical compaction of the trench, rock, connection to the existing manhole, building a new invert, and testing. Kolb is currently installing utilities on site and this agreement would expedite the city sewer installation. City Code allows this provision under Section 145.030.

City Park Services **ALDERMEN INPUT**

City Park

Alderman Carey reported that he has been participating in social media regarding possible expansion of services within the city park system. He encouraged continued input.

Fair & Dunnigan Street Intersection

Fair & Dunnigan Intersection

Alderman McCulloch reported that a resident complained to him about traffic frequently failing to stop at the intersection at Fair & Dunnigan—particularly between the hours of 2:00 p.m. & 6:00 p.m. Staff will investigate.

MAYOR INPUT

Proclamation - Katie Masson Day (May 5, 2016)

Katie Masson Day Proclamation

Mayor Watz presented a proclamation to the father of Katie Masson, Billy Masson, proclaiming May 5, 2016 be declared “Katie Masson Day”. Katie was born with a rare genetic defect “5p-Syndrome” also known as Cat Cry Syndrome (or Cri Du Chat Syndrome). Her father thanked Mayor Watz for helping to raise awareness in an effort to end outdated misinformation.

CLOSED SESSION

Closed Session

The time was approximately 7:45 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss one matter concerning litigation. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T. J. Carey, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held April 5, 2016 one matter concerning litigation was discussed with no final results to report at this time. (Note: during closed session, at approximately 8:30 p.m., Alderman Wessler left the meeting due to commitments.)

Return to Open

RETURN TO OPEN

The Board reconvened into open session at approximately 8:45 p.m.



BUDGET REVIEW - FY 2016

Workshop

Budget Overview

Budget Status Fiscal Year 2016

City Administrator J.T. Hardy reviewed the status of the current budget with Board. He reported that all funds are within budget and sales tax revenue is on track—which is currently trending above last year’s figures.

Code Enforcement

Code Enforcement Officer

A rather lengthy discussion was held on the need and/or desire for a Code Enforcement Officer.

Code Enforcement Officer
Six-Month Seasonal

This person would work under the direct supervision of Code Administrator Dan King. Job duties would include building, electrical, plumbing, public health & sanitation inspections. It would also include inspecting properties for nuisances and issuing occupancy permits (if applicable). It was the general consensus of the Board to have the City Administrator advertise for a six-month seasonal employee at a Grade 7(1) \$11.88 per hour.

Simmons Tuition Reimbursement Request

Simmons Tuition Request

Sergeant Michael Simmons again requested the Board reconsider his request for reimbursement of tuition in pursuit of a doctorate degree. It was noted that this program is subject to available funding as determined in a one year time frame during the annual budget process--and no funding was budgeted for Fiscal Year 2016. The Board indicated they would not reconsider tuition reimbursement funding until the Fiscal Year 2017 budget development.

ADJOURN

Adjourn

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Ryan seconded the motion and it carried unanimously with a roll call vote as follows: Alderman T. J. Carey, aye; Alderman Paul McCulloch, aye; Alderman Mike Ryan, Jr., aye; and Alderman Jason Alexander, aye. The meeting adjourned at approximately 10:00 p.m.