

# DRAFT NOTES OF COUNCIL MEETING

September 1, 2020

(Subject to Approval at the September 15, 2020 Meeting)

## CALL TO ORDER

### Roll Call

Attendance

In absence of Mayor Dennis Watz, President of the Board of Aldermen and Mayor Pro Tem Paul McCulloch called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, and Alderman Ward Two Jason Alexander. Alderman Ward Two T.J. Carey was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

## PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## AGENDA APPROVAL

Agenda

Alderman Alexander made a motion to approve the agenda as submitted. Alderman Maupin seconded the motion and it carried.

## MINUTES APPROVED

Minutes

Notes from the council meeting held August 18, 2020 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried. Notes from the closed meeting held August 18, 2020 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried.

## STANDING COMMITTEES

### Planning & Zoning

#### *Eaton Funeral Home - Conditional Use Request*

Eaton

Conditional Use

A special P&Z meeting was held August 25, 2020 to hear citizen input at a public hearing on a request from Eaton Funeral Home for a conditional use permit in a C-3 zoned district. The conditional use permit was for an additional crematorium at their Clark Street property. Planning & Zoning approved the conditional use permit request.

#### *Grant Estates Plat Two*

Grant Estates  
Plat #2

P&Z also reviewed a resubdivision plat from Jerome Crump and Brandon & Megan Strauser that would adjust a property line and combine two lots. Planning & Zoning recommended approval of the plat. (See Ord #3893 passed later on in the meeting.)

## CITY ADMINISTRATOR

### West Main Street Sidewalks

Bids W. Main  
Sidewalks

Bids were advertised and opened on May 13, 2020 for construction of a 6-ft wide sidewalk along the northern side of West Main Street from Elmont Road to the Community Center. Since this is a partial grant-funded project, MoDOT reviewed the bids which are briefly

outlined as follows:

Bids W. Main  
Sidewalks

<i>Bidder/Address</i>	<i>Total Bid</i>
Donald Maggi, Incorporated Rolla, MO	\$138,453.60
Spencer Contracting Company Arnold, MO	\$150,292.60
KJ Unnerstall Construction Company Washington, MO	\$119,128.30
Raineri Construction, LLC St. Louis, MO	\$140,754.47
Lamke Trenching & Excavating, Inc. Marthasville, MO	\$145,863.71
CE Contracting, Incorporated Ste. Genevieve, MO	\$118,649.90

Staff recommended accepting the lowest qualifying bid from CE Contracting, Incorporated in the amount of \$118,649.90. MoDOT finished their review and gave concurrence to accept the lowest qualifying bid. This is a grant-funded project (approximately 57%). Alderman Maupin made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried unanimously.

**Budget - Fiscal Year 2021**

Budget Hearing  
FY2021

A public hearing has been advertised and scheduled for September 15, 2020 at 7:00 p.m. pertaining to the adoption of the Fiscal Year 2021 Budget. An ordinance adopting same will also be scheduled for the September 15<sup>th</sup> meeting.

**Fall 2020 - Citywide Cleanup**

Fall Cleanup

The Fall Citywide Clean Up will be on citizens' normal trash day the week of October 19-23, 2020. The following information can be viewed on the city's website ([sullivan.mo.us](http://sullivan.mo.us)) under "Recent News"): Two bulk items per house. All boards or lumber cannot exceed four-feet in length. All items need to be bagged or boxed with a maximum weight of thirty pounds, maximum of six bags, and stacked neatly at the curb. Residents may contact Swinger Sanitation at (877) 407-8261 for specific questions about the pick up.

**FINANCE COMMITTEE**

September 2020  
Finances

**September 2020**

Alderman Alexander was appointed to review the monthly bills for September 2020 with Alderman Wessler named as the alternate.

**ORDINANCES**

**Plat - Grant Estates Plat Two**

Plat - Grant  
Estates #2

Bill No. 3893 sponsored by Alderman Tony Wessler, being an ordinance approving Grant Estates Plat 2 (Two) in the City of Sullivan, Crawford County, Missouri and authorizing the

City Clerk to execute said plat, was introduced and read two times. The question was asked, “Shall Bill No. 3893 become Ordinance No. 3893?” The aldermen were polled and voted as follows: Alderman T.J. Carey, (absent); Alderman Jason Alexander, aye; Alderman Mark Dalton, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Paul McCulloch, aye. Passage of this ordinance approved adjusting a property line and combining two lots on Watson Road owned by Jerome Crump and Brandon & Megan Strauser. The property is zoned R-4.

Engagement  
Letter  
Eckelkamp  
Kuenzel LLP

**Engagement Letter - Eckelkamp Kuenzel LLP**

Bill No. 3894 sponsored by Alderman Jason Alexander, being an ordinance approving an engagement letter with Eckelkamp Kuenzel LLP which deals with legal representation for litigation arising from Case No. 4:20-CV-00923 filed in the United States District Court for the Eastern District of Missouri styled “Continental Western Insurance Company versus the City of Sullivan, et al”; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, “Shall Bill No. 3894 become Ordinance No. 3894?” The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman T.J. Carey, (absent); Alderman Paul McCulloch, aye; Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; and Alderman Mark Dalton, aye. Passage of this ordinance approved an agreement with the law firm of Eckelkamp Kuenzel LLP from Washington, Missouri for representing the city in a lawsuit filed in Federal Court by Continental Western Insurance.

CE Contracting  
W. Main  
Sidewalks

**CE Contracting, Incorporated - West Main Street Sidewalk**

Bill No. 3895 sponsored by Alderman Jason Alexander, being an ordinance approving a contract agreement with C.E. Contracting, Incorporated which agreement deals with installation and construction of approximately 1,800 (One Thousand Eight Hundred) linear feet of six-foot wide sidewalk along West Main Street in the City of Sullivan, for an amount not to exceed \$118,649.90 (One-hundred Eighteen Thousand, Six-hundred Forty-nine Dollars and Ninety Cents), and authorizing the Mayor to execute was introduced and read two times. The question was asked, “Shall Bill No. 3895 become Ordinance No. 3895?” The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman T.J. Carey, (absent); Alderman Paul McCulloch, aye; Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; and Alderman Tony Wessler, aye. Passage of this ordinance approved a 30-day contract with CE Contracting in the amount of \$118,649.90 to construct a 6-ft wide sidewalk along the northern side of West Main Street from Elmton Road to the Community Center.

**ALDERMEN INPUT**

**Route 66**

Route 66  
Designation

Alderman Dalton asked whether the city had any plans to promote Old Route 66 that would point out the historic significance this year. Staff reported that the city has a marketing agreement with the Sullivan Chamber of Commerce for such activities.

**Swim Pool Enclosure**

Swim Pool  
Fencing

Alderman McCulloch noted the building permit requirements concerning above ground swimming pool fencing or enclosures and asked whether the safety guidelines were being followed. City Attorney Justin Head stated this is on the city’s radar and reported on a municipal court case where a resident received a citation.

**ADJOURN**

Being no further business at this time, Alderman Alexander then made a motion to adjourn. Alderman Maupin seconded the motion and it carried. The meeting adjourned at approximately 7:30 p.m.

**Draft**