

DRAFT NOTES OF COUNCIL MEETING

August 18, 2020

(Subject to Approval at the September 1, 2020 Meeting)

PUBLIC HEARING

2020 Tax Levy

2020 Tax Levy
Hearing

Mayor Dennis Watz called the public hearing to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Attending the hearing were seven citizens, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two T.J. Carey, Alderman Ward Three Paul McCulloch and Alderman Ward Two Jason Alexander. Alderman Ward Three Bobby Maupin was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch. The following is a brief summary of the proposed tax levy for 2020:

Assessed Valuation *(Real Estate Only)*

Fund	Prior Tax Year (2019)	Current Tax Year (2020)	Adjusted Current Tax Year (2020)
General:	\$87,081,667	\$87,699,210	\$86,857,439

Estimated Property Tax Revenue *(Real Estate Only)*

Fund	Prior Year (2019)	Current Year (2020)	Change (±) (in Dollars) \$	Change (±) (Percentage)%
General:	\$362,602	\$365,830	\$3,228	0.8902%

Property Tax Rates *(Real Estate Only)*

Fund	Prior Year (2019)	Proposed Current Year (2020)	Change (±) (in Dollars) \$	Change (±) (Percentage)%
General:	\$0.4201	\$0.4212	\$0.0011	0.2618%

This rate is subject to review and approval by the Missouri State Auditor's Office based upon any new information received prior to September 1, 2020. There are no personal property taxes in Sullivan as they were repealed in 1993.

Hearing
Adjourned

HEARING ADJOURNED

Being no citizen input, the hearing was declared adjourned at approximately 7:05 p.m.

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CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington at approximately 7:05 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Alderman Ward Three Bobby Maupin was unable to attend. Also

attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as submitted. Alderman Dalton seconded the motion and it carried.

MINUTES APPROVED

Minutes

Notes from the council meeting held August 4, 2020 were presented. Alderman Carey made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried.

REQUESTS & PETITIONS

Turkey Trot
11/26/2020

Turkey Trot - November 26, 2020

Anytime Fitness owner, Maggie Heidbrink submitted a request to hold the second annual Thanksgiving morning 5K run known as a ‘Turkey Trot’ starting at 8:00 a.m. on November 26, 2020. This is a fund raiser for the Special Olympics. Last year’s first run for Sullivan raised \$4,700--which was donated to the local chapter. City streets involved would be Park Ridge Drive, Springfield Avenue, Clark Street, Main Street, and Church Street. Private parking lots slated for use are the Dickey Bub Plaza and WalMart. Ms. Heidbrink noted there would be volunteers at intersections along the way with water stations around the route in order to help direct runners for this event. She reported the Police and emergency services will be notified along with the Franklin County Health Department. Since crossing the railroad tracks to Main Street would be involved, staff recommended that Burlington Northern Railroad also be alerted. Alderman Carey made a motion to approve the temporary street closures for the Turkey Trot as requested, contingent upon notification of all emergency personnel, the Burlington Northern Railroad, and notification to the Franklin Health Department. Alderman Dalton seconded the motion and it carried.

STANDING COMMITTEES

Planning & Zoning

P&Z

Comprehensive Plan - Adoption

Comprehensive
Plan Adoption

Alderman Wessler reported that Planning & Zoning held their regular meeting on August 11, 2020 where a public hearing was held to hear citizen input on changes to the Comprehensive Plan. It was noted that no zoning changes were made. Following the public hearing, P&Z adopted the Plan and recommended Board endorsement. At this time, Alderman McCulloch then made a motion to endorse the Comprehensive Plan as adopted by Planning & Zoning at their August 11, 2020 meeting. Alderman Wessler seconded the motion and it carried with Alderman Alexander being opposed, stating he would like additional time to review the plan. This Plan will be filed with the Franklin County Recorder of Deeds Office & the Crawford County Recorder of Deeds Office.

Comp Plan
Endorsed

Cox Addition Plat *Cox Addition Plat Review*
 P&Z also reviewed a plat submitted by Lolita Cox of 26 Elmont. The plat was recommended for Board approval. (See Ordinance #3890 passed later on in the meeting.)

Eaton Conditional Use *Eaton Funeral Home - Conditional Use Request*
 A special P&Z meeting has been scheduled for August 25, 2020 to hear citizen input at a public hearing on a request from Eaton Funeral Home for a conditional use permit in a C-3 zoned district. The conditional use permit would be for an additional crematorium at their Clark Street property.

Airport Board

New Hangars

Airport Hangars & Leases City Administrator J.T. Hardy reported that the Airport Board met on Wednesday, August 12, 2020 at the Airport Meeting Room at 6:00 p.m. Ten new hangars are under construction which are expected to be completed by October 27, 2020. At this meeting, discussion was held on what the process should be for who should occupy the ten new hangars. Each Airport Board member was polled and their suggestions included a waiting list, aircraft size preference, bid process, and seniority. A consensus was reached that city staff should calculate the current square footage cost of an enclosed hangar and apply that cost to the new hangars with possibly placing an addition \$10 charge for the new hangar. This information would then be mailed to current enclosed hangar renters asking for their interest in moving to a new hangar at the calculated price. After these responses have been received, staff will attempt to determine seniority and renters interest in the new hangars. This information compiled will then be submitted to the Airport Board for their recommendation.

CITY ADMINISTRATOR

Fisher Drive Sidewalks - Bids

Bids: Fisher Drive Sidewalks Bids were advertised and opened on August 11, 2020 for adding sidewalks along Fisher Drive. This is a 75/25 grant-funded project. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Total Bid</i>
1) Donald Maggi, Incorporated Rolla, MO	\$334,636.02
2) KJU, Inc dba/KJ Unnerstall Washington, MO	\$364,603.00
3) Dura-Seal Paving Contractor Barnhart, MO	\$373,289.08
4) Sweetens Concrete Services Wentzville, MO	\$377,377.37
5) Lamke Trenching & Excavating Marthasville, MO	\$401,783.50
6) BuildPro STL Construction, Inc. St. Ann, MO	\$429,011.75

- 7) Spencer Contracting Company
Arnold, MO \$454,020.87
- 8) CE Contracting, Inc.
Ste. Genevieve, MO \$486,544.90
- 9) XL Contracting, Inc.
St. Peters, MO \$504,994.18
- 10) Kelpe Contracting, Inc.
Wildwood, MO \$531,599.31

Maggi Contract
Fisher
Sidewalks

Staff recommended accepting the lowest qualifying bid in the amount of \$334,636.02 from Donald Maggi, Incorporated. Alderman Alexander made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried. An enabling ordinance will be drafted as soon as Cochran Engineering receives MoDOT concurrence on a contract.

Electric Dept - Wood Pole Bids

Electric Wood
Pole Bids

Bids were advertised and opened on August 11, 2020 for 35-foot, REA, WQC Inspected, M-20 Framing, #12 Penta wooden poles. They are briefly summarized as follows:

<i>Bidder Name/Address</i>	<i>Poles/Load</i>	<i>\$/Pole</i>	<i>Total Price</i>	<i>Delivery</i>
1) Baldwin Pole Wiggins, MS	45	\$257.00	\$11,565.00	2 Weeks
2) Bridgewell Dierks, AR	46	\$235.00	\$10,810.00	2 Weeks
3) Arkansas Electric Little Rock, AR	No Bid	No Bid	No Bid	No Bid
4) Technology International, Inc. Lake Mary, FL	43	\$282.00	\$12,126.00	8 Weeks

Staff recommended accepting the lowest qualifying bid in the amount of \$10,810.00 from Bridgewell. Alderman McCulloch made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried.

Temporary
Power Outage &
Emergency
Procurement

Temporary Power Outage - Emergency Procurement

Administrator Hardy reported that on Monday, August 10, 2020 a severe storm downed overhead feeder power lines which affected Interstate 44, causing the highway to be closed. It took several minutes for the Missouri Highway Patrol to clear I-44 so that the electric line could be safely repaired. In order to safely repair the line in a timely manner, emergency procurement was and will be utilized.

Springfield Ave. Water Line Relocation - Bids

Bids were advertised and opened on August 5, 2020 for the installation of a water main from East Springfield to Fig Street. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Mobilization</i>	<i>1,000 Linear Feet 8" Water Main Installation</i>	<i>Two 6" 3-Way Fire Hydrant Assembly</i>	<i>Total Bid</i>
1) Person & Sons, Inc. Poplar Bluff, MO	\$8,843.00	\$43,000.00	\$1,640.00	\$53,483.00
2) PJ Myers Hauling LLC Cuba, MO	\$1,800.00	\$24,000.00	\$800.00	\$26,600.00
3) Donald Maggi, Inc. Rolla, MO	No Bid	No Bid	No Bid	No Bid
4) CE Construction Ste. Genevieve, MO	No Bid	No Bid	No Bid	No Bid

PJ Myers Bid
Approved
Springfield to
Fig Water Line
Installation

Staff recommended accepting the lowest qualifying bid in the amount of \$26,600.00 from P.J. Myers Hauling & Excavating, LLC. Alderman Carey made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported there was one matter concerning litigation for closed session.

FINANCE COMMITTEE

August 2020

August 2020
Monthly Bills

Alderman Carey reported he reviewed the monthly bills for August 2020 and made a motion to approve payment in the amount of \$1,583,907.30. Alderman Wessler seconded the motion and it carried.

ORDINANCES

Plat - Cox Addition

Cox Addition
Plat

Bill No. 3890 sponsored by Alderman Tony Wessler, being an ordinance approving Cox Addition in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat, was introduced and read two times. The question was asked, "Shall Bill No. 3890 become Ordinance No. 3890?" The aldermen were polled and voted as follows: Alderman Mark Dalton, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, (absent); Alderman Paul McCulloch, aye; Alderman T.J. Carey, (abstain); and Alderman Jason Alexander, aye. Alderman Carey noted his abstention was due to the fact that Mrs. Cox was a family member. Passage of this ordinance approved adjusting property lines at 26 Elmton Road, thereby making two lots which are owned by Lolita Cox. The property is currently zoned R-2 (single & multiple-family district).

2020 Tax Levy

2020 Tax Levy
42.12¢

Bill No. 3891 sponsored by Alderman Bobby Maupin, being an ordinance levying taxes for the Year 2020 and fixing the effective date of said ordinance was introduced and read two times. The question was asked, "Shall Bill No. 3891 become Ordinance No. 3891?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman T.J.

Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; and Alderman Jason Alexander, aye. Passage of this ordinance levied real estate taxes for 2020 at 42.12¢ per \$100 valuation for the General Fund. Last year’s tax levy was 42.01¢. A public hearing was held on August 18, 2020. This rate is subject to review and approval by the Missouri State Auditor’s Office based upon any new information received prior to September 1, 2020. There are no personal property taxes in Sullivan as they were repealed in 1993.

PJ Myers Hauling Contract - E. Springfield to Fig Street Water Line Installation

PJ Myers
Contract
Ord #3892

Spfg to Fig
Water Line
Installation

Bill No. 3892 sponsored by Alderman Tony Wessler, being an ordinance approving a contract agreement with P.J. Myers Hauling & Excavating, LLC which agreement deals with installation of water main improvements in the Springfield Road to Fig Street area in the City of Sullivan, for an amount not to exceed Twenty-six Thousand, Six Hundred Dollars (\$26,600.00), and authorizing the Mayor to execute was introduced and read two times. The question was asked, “Shall Bill No. 3892 become Ordinance No. 3892?” The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; Alderman Paul McCulloch, aye; and, Alderman Bobby Maupin, (absent). Passage of this ordinance approved a 30-day contract in the amount of \$26,600 with PJ Myers Hauling to install 1,000 linear feet of 8" water main and two 6-inch 3-way fire hydrants in the Springfield Road to Fig Street area.

ALDERMEN INPUT

Skate Park Improvements

Skate Park
Improvements

Alderman Carey noted Steve Maune’s presence in the audience who contacted him about the Sullivan Skate Park. Mayor Watz acknowledged Mr. Maune who reported on efforts to raise funds for proper equipment for the Skate Park. He stated that so far \$3,400 has been raised. Forming a nonprofit organization is in the works along with a charity fund-raising event. Alderman Carey noted that more information can be seen on Facebook.

Storm Drainage

Storm Drainage
Issues

Aldermen Carey & Alexander reported on calls received about storm drainage issues—particularly those involved in the recent wind/rain storm. Staff reported that a box culvert under Highway AF may be partially full and MoDOT will be contacted about cleaning it out. This may help with some drainage issues.

Exit 226 Signalization

Exit 226 Signals

Alderman Wessler stated that the east overpass signalization project is underway. Staff reported that six signals are involved in this construction scheduled to be completed sometime in October with striping to be completed by November 5, 2020.

MAYOR INPUT

City Code - Liquor Sales

Liquor Sales &
Protected
Entities

Alderman McCulloch reported that he contacted five protected entities and received four responses on their opinion about lowering the distance from 300-feet to 100-feet regarding the current City Code concerning *Sale of Liquor Prohibited Near Schools and Churches*. He reported that all entities wanted to keep the 300-feet distance and were opposed to lowering

it. Aldermen Wessler & Dalton indicated that they had no information at this time. Alderman Alexander reported all the entities he contacted were in favor of remaining status quo. Following a brief discussion, Alderman Wessler then made a motion to lower the distance from 300-feet to 100-feet for sale of liquor near churches and schools and to sponsor an ordinance enacting same. This motion died for lack of a second.

CLOSED SESSION

Closed Session

The time was approximately 7:45 p.m. and Alderman Carey made a motion to adjourn into closed session to discuss one matter concerning litigation. Alderman Dalton seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye.

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CLOSED RESULTS

Closed Results

As a result of the closed meeting held August 18, 2020, one matter concerning litigation concerning litigation was discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 8:00 p.m.

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BUDGET REVIEW WORKSHOP - FY 2020/2021

Budget Review
FY2020/2021

Roll Call

Mayor Dennis Watz called the workshop meeting to order in the Council Room at City Hall, 210 West Washington at approximately 8:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Alderman Ward Three Bobby Maupin was unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, and City Clerk Jan Koch.

Budget Projections

Budget
Projections

City Administrator Hardy submitted a balanced budget for Board review that included some changes & updated figures from the last budget meeting. He reported the city's budget has a projected balance forward of \$24.4 million from FY 2020, \$22.7 million in revenues for FY 2021 and \$22.4 million for expenditures. The multi-year capital improvement budget included \$825,872 for FY 2021. Some placeholders were earmarked in a separate column. There were no personnel step increases budgeted for Fiscal Year 2021. Budgeted projections were reviewed and Administrator Hardy answered Board questions. Following completion of this review, Administrator Hardy stated that a public hearing will be scheduled for the September 15th regular council meeting along with an ordinance prepared for adoption of the FY 2021 budget.

Alderman Carey - Resignation

Alderman Carey
Resignation

Alderman Carey reported that he plans on submitting his resignation as Alderman Ward Two because future plans include a move outside the corporate boundaries of Sullivan on or shortly before September 1, 2020. He stated that he has enjoyed serving the citizens of Sullivan and plans on staying in touch.

ADJOURN

Adjourn

Being no further business at this time, Alderman Carey then made a motion to adjourn. Alderman Alexander seconded the motion and it carried. The meeting adjourned at approximately 8:20 p.m.

DRAFT