

DRAFT NOTES OF COUNCIL MEETING

August 4, 2020

(Subject to Approval at the August 18, 2020 Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman Alexander made a motion to approve the agenda as submitted. Alderman McCulloch seconded the motion and it carried.

Minutes

MINUTES APPROVED

Notes from the council meeting held July 21, 2020 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried. Notes from the closed meeting held July 21, 2020 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried.

Homecoming
Parade 9/23/20

REQUESTS & PETITIONS

Sullivan High School - Homecoming Parade

Sullivan High School requested approval for their annual homecoming parade to be held on Wednesday, September 23, 2020 starting at 5:00 p.m. They plan on using the usual parade route starting with the lineup at the Sullivan Elementary School at 4:15 p.m. They will notify the police, fire, ambulance, and Burlington Northern Santa Fe Railroad. Alderman Alexander made a motion to approve the request as outlined and also contingent upon notification to the health department. Alderman Dalton seconded the motion and it carried unanimously.

P&Z Village on
the Green
Addition

STANDING COMMITTEES

Planning & Zoning

P&Z held a meeting on July 14, 2020 where a public hearing was held on a request for a conditional use permit that would allow Village on the Green Apartments to expand from sixty units to an additional thirty-six units. This property is located at 104 Mulligan Drive. A rather lengthy discussion was held along with citizen input. Action on the request was tabled until a special meeting could be held on July 28, 2020. Alderman Wessler reported that at the July 28th meeting, P&Z approved the conditional use permit. P&Z discussion points were as follows:

- Village on the Green Conditional Use Permit
- 1) The entrance and road off Main Street and leading to the rear of the existing apartments shall be gated and paved.
 - 2) Pertaining to this new, paved access drive, a privacy fence or other barrier shall be installed alongside from the endpoint of the existing trees (a natural barrier) so that residential houses to the east of the complex shall be somewhat shielded from walk-thru traffic.
 - 3) The current trash receptacle/dumpster at the upper complex will be moved from its existing perimeter location to a location further from the perimeter, to help mitigate noise when this receptacle is dumped.
 - 4) Concerning this trash receptacle/dumpster, and the new receptacle/dumpster planned for placement at the lower area of the complex, trash pickup will be scheduled no earlier than 8:00 a.m. (as far as possible) by working with the schedule of the contracted trash service.
 - 5) Concerning these two trash receptacle/dumpsters, they shall be treated and sprayed for insect pests at a maximum of a two-month interval.
 - 6) Occupancy for the new proposed one bedroom apartments shall be no more than two people per unit.

Eaton Crematorium Request

City Administrator Hardy noted that Planning & Zoning will hold their regular meeting on August 11, 2020. Another special meeting will be held on August 25, 2020 to hear citizen input at a public hearing on a request from Eaton Funeral Home for a conditional use permit in a C-3 zoned district. The conditional use permit is for an additional crematorium at their Clark Street property. In addition to Eaton's request, there will also be a plat ready for review.

FINANCE COMMITTEE

August 2020

August 2020 Finance

Alderman Dalton was appointed to review the monthly bills for August 2020 with Alderman Carey named as the alternate.

ALDERMEN INPUT

Highway 185 North (Elmont Road)

Hwy 185 North School Crossing

Alderman Alexander reported that with summer school being in session right now, a citizen asked that MoDOT be contacted about the school crossing at Elmont Road & Falcon Drive. The painting/stripping needs to be redone. They also felt an additional speed limit sign should be posted. This led into some discussion about the electronic sign. Staff reported they will contact MoDOT about these concerns.

Sales Tax & Budget

Sales Tax & Budget

Alderman Alexander asked how the sales tax was doing. Administrator Hardy reported that currently, it is trending a little higher than it was last year at this time. Alderman Wessler reported that he was contacted by a citizen with a budget request (this was discussed further at the Budget Workshop Meeting following this regular meeting).

Above Ground Pools

Swim Pool Enclosure

Alderman McCulloch reported he received an inquiry about the rules concerning aboveground

swimming pool fencing or enclosures. Staff distributed a copy of the building permit requirements for Board review.

MAYOR INPUT

Liquor Sales Distances

City Code - Liquor Sales

At the last council meeting, the Board was tasked with polling protected entities for their opinions on lowering the distance from 300-feet to 100-feet regarding the current City Code concerning *Sale of Liquor Prohibited Near Schools and Churches*. Some aldermen reported on their research and others reported they were still in the process of doing so. Mayor Watz asked that the aldermen continue their polling.

CITY CLERK

2020 Tax Levy Hearing 8/18/20

2020 Tax Levy Hearing

A public hearing has been scheduled for 7:00 p.m. on August 18, 2020 for setting the 2020 tax levy. Preliminary figures indicate a slight tax increase. However, the final assessment figures won't be available until the Board of Equalization confirms them. These figures are expected by the end of the week.

ADJOURN

Adjourn

Being no further business at this time, Alderman Dalton made a motion to adjourn the regular meeting. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 7:25 p.m.



BUDGET REVIEW WORKSHOP - FY 2020/2021

Budget Workshop Review FY 2020 & FY 2021

Roll Call

Mayor Dennis Watz called the workshop meeting to order in the Council Room at City Hall, 210 West Washington at 7:30 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, and City Clerk Jan Koch.

Budget Projections

FY2021 Projections

City Administrator Hardy submitted a balanced budget for Board review and reported the city's budget has a projected balance forward of \$24.8 million from FY 2020, \$22.7 million in revenues for FY 2021 with \$22.3 million for expenditures. The multi-year capital improvement budget included \$825,872 for FY 2021. Some placeholders were earmarked in a separate column. There were no personnel step increases budgeted for Fiscal Year 2021. All budgeted projections were reviewed at length with Administrator Hardy fielding Board questions. Following completion of this review, Administrator Hardy reported he would draft a detailed budget for Board consideration. A public hearing will then be scheduled and an ordinance prepared for adoption of the FY 2021 budget.

ADJOURN

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Wessler seconded the motion and it carried. The meeting adjourned at approximately 9:30 p.m.

DRAFT