

DRAFT NOTES OF COUNCIL MEETING

July 7, 2020

(Subject to Approval at the July 21, 2020 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Alderman Ward Three Bobby Maupin and Alderman Ward Three Paul McCulloch were unable to attend. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman Dalton made a motion to approve the agenda as submitted. Alderman Carey seconded the motion and it carried.

MINUTES APPROVED

Minutes

Notes from the council meeting held June 16, 2020 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried. Notes from the closed meeting held June 16, 2020 were presented. Alderman Carey made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried.

REQUESTS & PETITIONS

Manion Street
Area Nuisances

Manion Street Area Nuisances

Kathy Berti notified the city that the nuisances she was going to discuss with the Board have since been rectified. So she withdrew her request.

Temple Baptist
Temp Street
Closure
7/9/20

Temple Baptist - Temporary Beeman Closure

Temple Baptist Church requested that Beeman Street from Orchard to South Mansion, which is directly in front of their property, be temporarily closed on Thursday, July 9, 2020 between the hours of 5:30 p.m. to 7:30 p.m. The purpose is for their "Vacation Bible School Family Night" for the community. The church reported they would be in charge of the road block and will contact all emergency services. The Board also requested that Temple contact the health department and follow their guidelines concerning COVID-19 social distancing. Alderman Wessler made a motion to approve the request as outlined. Alderman Dalton seconded the motion and it carried.

Liquor Sales
City Code
Schools/Churches

City Code - Liquor Sales

Alana Ryan appeared before the Board regarding the current City Code concerning Sale of Liquor Prohibited Near Schools and Churches. They would like to see the distance lowered from 300-feet to 100-feet. She operates the Clark Street Bakery which is located within 300-feet of the Sullivan School Districts Alternative School on Clark Street. Ms. Ryan noted that

they have added a patio in the back of their building where they would like to schedule special events. Some discussion ensued with the Mayor & Board expressing concerns how her request to change City Code might affect other protected entities. City Code Section 600.035 states the following:

City Code
600.035 Liquor
Sales
Schools/Churches

Sale of Liquor Prohibited Near Schools and Churches, Exceptions.

The Board shall consider the location of the proposed business for which a license is sought with respect to its proximity to a school, a church, or other buildings regularly used as a place of religious worship and shall have authority to refuse to issue a license when in their judgment the issuance thereof would not be in the best interests of the locality in which the applicant applies for a location of such place. In no event shall the Board approve the issuance of a license for the sale of liquor within three hundred (300) feet of any school, church or other building regularly used as a place of worship; except that when a school, church or place of worship shall thereafter be established within three hundred (300) feet of any place of business licensed to sell intoxicating liquor, renewal of the license shall not be denied for this reason. This Subsection shall not apply to a holder of a license issued pursuant to Section 311.090, 311.218, 311.482, RSMo., or to any premises holding a license issued before January 1, 2004, by the Supervisor of Alcohol and Tobacco Control for the sale of intoxicating liquor.

The Board took no action at this time. They indicated they would like more information on how this request for a Code change would affect others.

STANDING COMMITTEES

Planning & Zoning

P&Z Hearing
Conditional Use
Mulligan Drive

P&Z will be holding a meeting at 6:00 p.m. on Tuesday, July 14, 2020 where a public hearing has been scheduled to hear citizen input regarding a conditional use permit that would allow Pat Alexander from Village on the Green Apartments to expand the apartment complex by 36-units. This property is located at 104 Mulligan Drive and is in an R-2 zoned district. (FYI - The Board of Adjustment held a public hearing on 7/6/20 for a variance request concerning Alexander's property. The rear setback requirement in an R-2 zoned district is 25-feet. The Board of Adjustment approved the variance request for a 17-foot setback.)

CITY ADMINISTRATOR

Wood Pole Bids

Wood Pole Bids

Bids were advertised and opened on June 30, 2020 for 40-foot wooden poles, WQC inspected, M-20 Framing, #12 Penta. They are briefly summarized as follows:

<i>Bidder/Address</i>	<i># Poles/Load</i>	<i>\$/Pole</i>	<i>Delivery</i>	<i>Total</i>
Baldwin Pole Wiggins, MS	39	\$322.00	5-7 days	\$12,558.00
Bridgewell Dierks, AR	37	\$309.10	2-2½ weeks	\$11,436.70
Arkansas Electric Little Rock, AR	No Bid	No Bid	No Bid	No Bid

Staff reported that while the Bridgewell bid was the lowest, they would recommend the bid from Baldwin be accepted since the delivery time is crucial. City Code 145.030 allows this factor when determining the best bid. Following a brief discussion, Alderman Alexander made a motion to approve staff's recommendation. Alderman Wessler seconded the motion

and it carried.

Independent Audit Services

Audit Proposals
Fiscal Years
2020 thru 2022

Firms were directly solicited and proposals advertised locally in the newspaper and on the city’s website for independent audit services. Staff reviewed the proposals and contacted references. The proposals are briefly summarized as follows:

<i>Firm/Address</i>	<i>Fiscal Year 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>Single Audit Act</i>
KPM CPAs & Advisors Springfield, MO	(No Response)	No Response	No Response	No Response
Clifton Larson Allen, LLP St. Louis, MO	(No Response)	No Response	No Response	No Response
Tochtrop & Associates PC Washington, MO	(No Response)	No Response	No Response	No Response
Bates CPA St. Charles, MO	(Declined)	Declined	Declined	Declined
Fick, Eggemeyer & Williamson, CPAs St. Louis, MO	\$12,000	\$12,300	\$12,500	\$2,000
K DeLuca Audit Services, LLC St. James, MO	\$12,500	\$12,500	\$12,500	\$3,000
Hochschild, Bloom & Co. LLP Washington, MO	\$18,000	\$18,500	\$19,000	\$2,500

Staff reviewed and contacted references and recommended accepting the qualified proposal from Fick, Eggemeyer & Williamson, CPAs. Their firm was established in 1976 and currently audits more than 150 governmental and non-profit entities annually including twenty-nine cities in Missouri & Illinois. Following some discussion, Alderman Carey made a motion to approve staff’s recommendation. Alderman Dalton seconded the motion and it carried. An agreement will be presented at the next regular council meeting.

Nova Chip/Ultrathin Bonded Wearing Surface - Bids

Nova Chip
Ultrathin
Bonded Surface
Bids

Bids were advertised and opened on July 2, 2020 for the Nova Chip/Ultrathin Bond Wearing Surface program for FY 2020. The streets in this project are: North Olive to Blair, Blair to Jackson, Dill Street, North Park, Ramsey Street, Fisher from Elmont to Ramsey, Second Street, Hilda Crow, Fourth Street, Walnut, McMurphy, North Olive from Euclid to Elm, and North Mansion from Euclid to Springfield Avenue. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Total Bid</i>
N.B. West Contracting Sullivan, MO	\$202,372.20
Ideker, Inc St. Joseph, MO	(No Response)
PACE Construction St. Louis, MO	(No Response)

Staff recommended awarding the bid/contract to N.B. West Contracting in the amount of \$202,372.20. Alderman Dalton made a motion to approve staff's recommendation. Alderman Alexander seconded the motion and it carried. A contract will be submitted at the next regular council meeting for Board consideration.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported there were three matters concerning personnel and two matters concerning real estate for closed session.

FINANCE COMMITTEE

July 2020

July 2020
Finance

Alderman Maupin was appointed to review the monthly bills for July 2020 with Alderman Dalton named as the alternate.

ALDERMEN INPUT

Storm Drainage

Storm Drainage
Hwy185 North

Alderman Carey reported that a recent storm caused flooding across Highway 185 near the Dollar General Store. Staff noted that this does not happen every time it rains but the volume that it rained in that short period of time did cause the water to cross over the road.

MAYOR INPUT

City Code Change Request - Liquor Sales

City Code &
Liquor Sales

Mayor Watz reiterated earlier discussion from this meeting regarding the request from Alana Ryan to change City Code that prohibits liquor sales near schools and churches. He stated that this change might affect other protected entities, so he felt it warranted more research.

CITY CLERK

FCML Meeting

FCML Meeting

City Clerk Jan Koch reported that the next Franklin County Municipal League meeting will be in New Haven on July 15, 2020.

CLOSED SESSION

Closed Session

The time was approximately 8:00 p.m. and Alderman Carey made a motion to adjourn into closed session to discuss three matters concerning personnel and two matters concerning real estate. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, (absent), Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); and Alderman T.J. Carey, aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held July 7, 2020, two matters concerning real estate were

discussed with no final results to report at this time. Three matters concerning personnel were also discussed with the Board taking the following action:

Tinsley Hired 1) *Benjamin Tinsley - Police Patrolman*
A motion was made and duly seconded to hire Benjamin E. Tinsley of St. James, Missouri as patrolman. Mr. Tinsley will begin employment on or around July 22, 2020 at a Grade 10(6) \$18.87 per hour. The motion carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, (absent); Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye.

Post Hired 2) *Emily Post - Police Patrolman*
A motion was made and duly seconded to hire Emily J. Post of Maryville, Missouri as patrolman. Ms. Post will begin employment on or around July 22, 2020 at a Grade 10(6) \$18.87 per hour. The motion carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, (absent); Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye.

Pigg Hired 3) *Mary Pigg - Police Dispatcher*
A motion was made and duly seconded to hire Mary B. Pigg of Pacific, Missouri as dispatcher. She will begin employment on or around July 22, 2020 at a Grade 9(5) \$16.66 per hour. The motion carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, (absent); Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye.

Return Open **RETURN TO OPEN**
The Board reconvened into open session at approximately 8:30 p.m.



Adjourn **ADJOURN**
Being no further business at this time, Alderman Carey made a motion to adjourn. Alderman Alexander seconded the motion and it carried. The meeting adjourned at approximately 8:30 p.m.