

DRAFT NOTES OF COUNCIL MEETING

June 16, 2020

(Subject to Approval at the July 7, 2020 Meeting)

CALL TO ORDER

Attendance

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, Alderman Ward Two T.J. Carey, Alderman Ward Three Bobby Maupin and Alderman Ward Three Paul McCulloch. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as submitted. Alderman Wessler seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held June 2, 2020 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously. Notes from the closed meeting held June 2, 2020 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

FINANCE COMMITTEE

June 2020
Finance

June 2020

Alderman McCulloch reported he reviewed the monthly bills for June 2020 and made a motion to approve payment in the amount of \$1,444,932.99. Alderman Maupin seconded the motion and it carried unanimously.

ELECTION RESULTS

June 2, 2020 (Postponed from April 7, 2020 Municipal Election)

Franklin County Clerk Tim Baker submitted the following election results for the City of Sullivan:

June 2, 2020
Election Results

<i>Position</i>	<i>Candidate</i>	<i>Votes</i>
<i>Alderman Ward One (two year term)</i>	Mark Dalton (Write-in Votes)	40 3
<i>Alderman Ward Two (two year term)</i>	Jason Alexander (Write-in Votes)	64 1
<i>Alderman Ward Three (two year term)</i>	Paul McCulloch (Write-in Votes)	21 1

Crawford County Clerk John Martin submitted the following election results:

<u>Position</u>	<u>Candidate</u>	<u>Votes</u>
<i>Alderman Ward Three</i> <i>(two year term)</i>	Paul McCulloch	61

Alderman Maupin made a motion to accept the election results from the county clerks. Alderman Carey seconded the motion and it carried unanimously.

OATH OF OFFICE

Oath of Office

Newly Elected Officials

City Clerk Jan Koch administered the oaths of office to Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, and Alderman Paul McCulloch.

REQUESTS & PETITIONS

The Secret Kitchen Liquor Licenses

The Secret Kitchen - Liquor License

Laura Price of The Secret Kitchen, 10 West Main Street, submitted an application for a package liquor license and a tasting permit. These are annual licenses (July-June) and the liquor is not to be consumed on premises. Alderman Wessler made a motion to approve the package liquor and tasting permit licenses, contingent up approval by the State of Missouri. Alderman McCulloch seconded the motion and it carried unanimously.

(7th Annual) Memorial 5K-Den Run

5K-Den Memorial Run 9/12/20

Elizabeth Keller & Jill Wagner appeared before the Board with a request to use city streets for a 5K-fund raising event on September 12, 2020. This event is in memory of Kaden Keller who was diagnosed with acute lymphoblastic leukemia at age seven in 2009 and passed away on September 9, 2014. Elizabeth reported that proceeds from this fund raiser will go to three local families who have children with serious medical needs. She reported that last year, \$18,000 was raised, which brings the total to \$80,000 being raised in the last six years. Emergency personnel (police, fire, and ambulance services) will be notified. Homeowners in the area will also be contacted. The 5K will start at the Campbell-Chapman ball complex and end at the Sullivan Fairgrounds. Streets involved will be Lilac, Bon Oaks, Mattox Drive, and Land Drive. They will follow required guidelines at the time of the event regarding the current pandemic. A virtual run option to reduce the potential size of the physical event will also be planned. Alderman Maupin made a motion to approve the temporary street closures as requested. Alderman Alexander seconded the motion and it carried unanimously.

CITY ADMINISTRATOR

Paint Sprayer - Street Department

Bids were advertised and opened on June 5, 2020 for a paint sprayer and ride-on driver for the Street Department. They are briefly summarized as follows:

Street Department Paint Sprayer Bids

<u>Bidder/Address</u>	<u>Make</u>	<u>Model</u>	<u>Price</u>	<u>Delivery</u>
1) Sherwin-Williams Washington, MO	Graco	17H453 3900 Auto	\$11,996.00* (add \$1,400 to meet specs = \$13,396.00)	One Week
2) PPG Architectural Finishes, Inc. Ballwin, MO	Graco	GRA32000/EA Line Lazer & GRA26702/EA Ride-On Driver HD	\$12,424.86* (add \$1,260 to meet specs = \$13,684.86)	7-10 Days
3) Crafcro, Incorporated		Line Lazer V3900		

Chandler, AZ	Graco	with Line Driver & Lazer	\$12,514.61	Two Weeks
4) Diamond Vogel		17U805 3900 Line Lazer V 2 Gun		
Lees Summit, MO	Graco	auto w/2000 Lazer 262005 Line Driver HD	\$13,295.00	15 Days ARO

* Did not meet specs: Must add target box & lazer guide in order to meet specifications.

Staff recommended accepting the lowest qualifying bid from Crafc0, Incorporated in the amount of \$12,514.61. Alderman Maupin made a motion to approve staff's recommendation. Alderman Dalton seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney Justin Head reported there was one matter concerning personnel and one matter concerning real estate for closed session.

ORDINANCES

Ethics Policy - Conflict of Interest

Ethics Policy

Bill No. 3888 sponsored by Alderman Paul McCulloch, being an ordinance of the City of Sullivan, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials was introduced and read two times. The question was asked, "Shall Bill No. 3888 become Ordinance No. 3888?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Jason Alexander, aye. Passage of this ordinance readopted the policy whereby certain municipal officials file personal financial disclosure requirements with the Missouri Ethics Commission.

ALDERMEN INPUT

Annual Appointments

McCulloch
Board President

Board President

Alderman Dalton made a motion to reelect Alderman Paul McCulloch as Acting President of the Board of Aldermen. Alderman Wessler seconded the motion. The motion carried unanimously. Alderman McCulloch thanked the Board for their support.

City Clerk Koch

City Clerk

Alderman Maupin made a motion to reappoint Jan Koch as City Clerk. Alderman Dalton seconded the motion and it carried unanimously.

Golf Course

Golf Course

Alderman Alexander reported he received a couple of comments from a citizen about the golf course being a positive asset to the city and a worthwhile investment.

(Note: at approximately 7:25 p.m., Alderman Maupin left the meeting due to prior commitments.)

Community Relations

Community
Matters

Alderman Alexander noted that some communities are experiencing social unrest recently. He asked whether Sullivan was being proactive. Administrator Hardy reported that every event, local or national causes changes within the Sullivan Police Department and these are reviewed regularly along with congressional mandates regarding same.

MAYOR INPUT

Annual Appointments

City Treasurer

City Treasurer
Juergens

Mayor Watz reappointed Florence Juergens as City Treasurer. Alderman Carey made a motion to approve the Mayor's appointment. Alderman Dalton seconded the motion and it carried.

City Attorney

Law Firm
Attorney

Mayor Watz reappointed the law firm of Hansen, Stierberger, Downard, Schroeder & Head, LLC to serve as City Attorney. Alderman Dalton made a motion to approve the Mayor's appointment. Alderman McCulloch seconded the motion and it carried. (This firm has served the city since the year 2002.) Alderman Carey abstained due to potential conflict of interest.

Planning & Zoning Appointments

P&Z
Appointments

Mayor Watz reappointed Alan Mastin & Tony Wessler to P&Z. He also appointed Chris Bunk to replace David Jones. Their terms expire May 2024. Alderman McCulloch made a motion to approve the Mayor's appointments. Alderman Alexander seconded the motion and it carried.

Board of Adjustment Appointments

Board of
Adjustment
Appointments

Mayor Watz reappointed Paul Schierhoff to the Board of Adjustment and Theresa McKinney as the alternate. Their terms expire May 2025. Alderman Dalton made a motion to approve the Mayor's appointments. Alderman McCulloch seconded the motion and it carried.

Airport Advisory Board Appointments

Airport Board
Appointments

Mayor Watz reappointed Zack Rennick (pilot), Kevin Ijames, and Josh Branson (pilot) to the Airport Board. Their terms expire May 2023. Alderman McCulloch made a motion to approve the Mayor's appointments. Alderman Carey seconded the motion and it carried.

CITY CLERK

FCML Meeting

FCML Meeting

City Clerk Jan Koch reported that the next Franklin County Municipal League meeting will be in New Haven on July 15, 2020.

CLOSED SESSION

Closed Session

The time was approximately 7:45 p.m. and Alderman Carey made a motion to adjourn into closed session to discuss one matter concerning personnel and one matter concerning real estate. Alderman McCulloch seconded the motion and it carried with a roll call vote as

follows: Alderman Bobby Maupin, (absent), Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye.



CLOSED RESULTS

Closed Results As a result of the closed meeting held June 16, 2020, one matter concerning real estate was discussed with no final results to report at this time. One matter concerning personnel was discussed with the Board taking the following action:

Donald Randolph Hired - Code Enforcement Officer

Donald Randolph Hired

A motion was made and duly seconded to hire Donald Randolph for the position of Code Enforcement Officer at a Grade 10(1) \$16.28 per hour contingent upon preemployment screening and paperwork. His starting date will be in two weeks or a mutually agreed upon date. The motion carried with a roll call vote as follows: Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; Alderman T.J. Carey, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; and Alderman Paul McCulloch, aye.

RETURN TO OPEN

Return to Open The Board reconvened into open session at approximately 9:00 p.m.



ADJOURN

Adjourn

Being no further business at this time, Alderman Wessler made a motion to adjourn. Alderman McCulloch seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:00 p.m.