

# DRAFT NOTES OF COUNCIL MEETING

May 5, 2020

(Subject to Approval at the May 19, 2020 Council Meeting)

## SPECIAL NOTE

COVID  
Note

### Public Health Crisis - COVID Pandemic

Due to the current public health crisis and in order to protect the public from possible transmission of COVID-19, the Board conducted this meeting using social distancing measures.

## CALL TO ORDER

Call to Order

### Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting in person was Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, Alderman Ward Three Paul McCulloch, Alderman Ward One Tony Wessler, Alderman Ward Two T.J. Carey, and Alderman Ward Three Bobby Maupin. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Clerk Jan Koch, and City Engineer Robert Schaffer.

## PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

## AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as presented. Alderman Alexander seconded the motion and it carried unanimously.

## MINUTES APPROVED

Minutes

Notes from the council meeting held April 21, 2020 were presented. Alderman Carey made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried unanimously.

## STANDING COMMITTEES

P&Z  
Plat Review

### Planning & Zoning

Alderman Wessler reported P&Z held a meeting on Tuesday, April 28, 2020 at 6:00 p.m. Three plats were reviewed and recommended for approval. (See "Ordinances" later on in the meeting for more info.)

## CITY ADMINISTRATOR

Primacy  
Fees

### Primacy Fee

Primacy fees, which are user fees collected by the City of Sullivan on behalf of the Missouri Department of Natural Resources to insure citizens are provided adequate water that is safe to drink, will be billed on the June 2020 utility bills. For residential connections less than one-inch was \$3.00 for water and 80¢ for sewer.

Disconnects

### Utility Disconnects

At the March 17, 2020 council meeting, the Board suspended residential utility disconnections

through May 25, 2020 with late & continuation/reconnection fees being applied. Staff reported that timely payments seem to be trending upwards with disconnect notices having a lower count than in the past. Some discussion was held with the general consensus to move forward with disconnects for nonpayment of utility bills.

**COVID-19 Pandemic (Update)**

COVID & Guidelines

Administrator Hardy reported that the city's assets have remained closed, pursuant to the State of Missouri DHSS (Department of Health & Senior Services) order and the CDC (Center for Disease Control) guidelines about reopening, which ordered maintaining social distancing along with other measures. This led into a rather lengthy discussion on touch points, city functions & activities, and enforcement as they pertain to the immediate future. Surrounding cities have been contacted about their future plans, which resulted in a mixed assortment of ideas and approaches.

*Swimming Pool*

Swim Pool

Administrator Hardy reported that most cities are not opening their outside pools at this time. Most are waiting for the Governor's Order to expire on May 31, 2020. Normally the city pool opens on Memorial Day weekend (which this year is May 23, 2020). Staff recommended postponing the city's pool opening until later review. There would be, more than likely, an issue with enforcing six-foot distancing measures at the pool. Operating costs of the pool were discussed with Administrator Hardy reporting that startup takes a couple of weeks with cleaning, checking the pumps, etc. However, this should be done routinely as preventive maintenance anyway.

*Basketball & Tennis Courts*

Basketball & Tennis

Some discussion was held about basketball & tennis court usage and the city's monitoring responsibilities. Alderman McCulloch stated he was opposed to ignoring CDC Guidelines.

*Splash Park*

Splash Pad

The splash pad has several touch points. If it were allowed to be open in the near future, occupancy limitations should be established that would require monitoring by staff. The splash pad will be made operational by the Parks & Recreation Department but will remain closed for now.

*Meramec Fair*

Fair

Some discussion was held about the Meramec Fair which is scheduled to start June 25, 2020. Until the Governor's Order expires on May 31<sup>st</sup>, the Board felt the decision cannot be made at this time on fairground usage after May 31, 2020.

Fireworks

*Fireworks Display*

A brief discussion was held on how social distancing measures would affect the July 2020 Fireworks Display.

Ballfields

*Softball & Baseball Fields*

Alderman Carey conveyed the Softball Associations plans for complying with guidelines. This was discussed at length with the general consensus of the Board to remain status quo with the fields being closed and wait until the Governor's Order expires or a new one is in place.

Police HVAC Purchase **Police HVAC Quotes**  
 At the April 21, 2020 council meeting, Administrator Hardy reported that the Police HVAC went out. Quotes were obtained for two ductless mini-split units which are like the ones recently installed at City Hall. Two quotes were obtained as follows:

<i>Company</i>	<i>Quote</i>
Juergens Heating & Cooling, LLC Sullivan, MO	\$12,290.00
Maciejewski Plumbing & Heating, Inc. Owensville, MO	\$9,962.00

Pursuant to City Code 145.030, Alderman McCulloch made a motion to approve the quote from Maciejewski in the amount of \$9,962. Alderman Maupin seconded the motion and it carried unanimously. Staff noted this purchase would warrant a budget adjustment.

Community Center Polling Place **Community Center-Municipal Election**  
 While the Community Center continues to be closed during the *COVID-19 Pandemic*, the building will be used on June 2, 2020 in order to hold the Municipal Election originally scheduled for April 7, 2020.

Skate Rink & Driver's License **Skating Rink - Highway Patrol Use**  
 In the past, a portion of the skating rink has been used for driver's license testing by the Missouri Highway Patrol. Some discussion was held about whether to allow this to resume/continue. Testing is done the second & fourth Tuesday of every month. The Board directed Administrator Hardy to investigate testing procedures as it pertains to CDC (Center for Disease Control) guidelines. If the site is satisfactorily following the guidelines, the Board stated no objections to allowing the testing to proceed.

Golf Course **Golf Course**  
 Some discussion was held about whether current State guidelines are being followed at the Sullivan Golf Course. Mayor Watz reported that they are being followed and are being monitored as well.

**FINANCE COMMITTEE**

May 2020 Bills **May 2020**  
 Alderman Tony Wessler was appointed to review the monthly bills for May 2020 with Alderman Paul McCulloch named as the alternate.

**ORDINANCES**

Ord #3885 Tessa Park #9 **Tessa Park Plat #9**  
 Bill No. 3885 sponsored by Alderman Tony Wessler, being an ordinance approving Tessa Park Estates Plat 9 (Nine) in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat was introduced and read two times. The question was asked, "Shall Bill No. 3885 become Ordinance No. 3885?" The aldermen were polled and voted as follows:

Alderman T.J. Carey, aye; Alderman Jason Alexander, aye; Alderman Mark Dalton, aye; Alderman Paul McCulloch, aye; Alderman Bobby Maupin, aye; and Alderman Tony Wessler, aye. Passage of this ordinance resubdivided Lots 29 & 30 of Tessa Park Estates by moving the lot line 10-feet south in order to make Lot 30 larger. The property is owned by Crump Investments, Incorporated and is currently zoned R-2.

Ord #3886  
Lakeview  
Addition #2

**Lakeview Addition Plat #2**  
Bill No. 3886 sponsored by Alderman Tony Wessler, being an ordinance approving Lakeview Addition Plat 2 (Two) in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat was introduced and read two times. The question was asked, "Shall Bill No. 3886 become Ordinance No. 3886?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman Bobby Maupin, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; and Alderman Mark Dalton, aye. Passage of this ordinance adjusted the lines on two separate lots located at 42 S. Olive. The property is owned by Kuenzel Properties, LLC and is currently zoned R-1.

Ord #3887  
Toews  
Addition

**Toews Addition Plat**  
Bill No. 3887 sponsored by Alderman Tony Wessler, being an ordinance approving Toews Addition in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat was introduced and read two times. The question was asked, "Shall Bill No. 3887 become Ordinance No. 3887?" The aldermen were polled and voted as follows: Alderman T.J. Carey, aye; Alderman Jason Alexander, aye; Alderman Mark Dalton, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Paul McCulloch, aye. Passage of this ordinance consolidated four lots into two lots located at 347 N. Clark, 122 W. Springfield & 126 W. Springfield. The property is owned by Leroy & Sharon Toews and Cross Stone Holdings and is currently zoned C-3.

## **ALDERMEN INPUT**

Tessa  
Parking

**Tessa Drive Parking**  
Alderman Alexander reported that Tessa Drive seems crowded with all the street parking being used. Administrator Hardy reported that there are several other places in town that have the same problem. Whenever the complexes were built, at the time there was sufficient parking. However, apparently the problem has evolved with growth. He noted that the Board could adopt City Code options limiting the parking. Alderman Alexander stated he would like to see Planning & Zoning take parking into consideration on multi-family units.

Trash  
Containers

**Trash Receptacle**  
Alderman McCulloch reported a resident on South Park Street complained to him about neighbors using her trash can to throw things away, but then at the same time, also rummaging through it and stealing her trash. The resident claims she called the Police Department to complain about all of this and was told that when the trash receptacle is placed street-side, it becomes a public receptacle. Administrator Hardy reported he also spoke with the resident. He then noted City Code Chapter

235 contains information and references pertaining to solid waste disposal.

**ADJOURN**

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:15 p.m.