

DRAFT NOTES OF COUNCIL MEETING

April 21, 2020

(Subject to Approval at the May 5, 2020 Council Meeting)

COVID
Crisis

SPECIAL NOTE

Public Health Crisis - COVID Pandemic

Due to the current public health crisis and in order to protect the public from possible transmission of COVID-19, the Board conducted this meeting using social distancing measures with a quorum present and a some members using telephone communication in order to allow more room for the public and social distancing.

CALL TO ORDER

Attendance

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting in person was Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, Alderman Ward Three Paul McCulloch, and Alderman Ward One Tony Wessler. Alderman Ward Two T.J. Carey, Alderman Ward Three Bobby Maupin, and City Attorney Justin Head were in attendance using telephone conference technology. Also attending were City Administrator J.T. Hardy, City Clerk Jan Koch, and City Engineer Robert Schaffer.

Pledge

PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

AGENDA APPROVAL

Alderman McCulloch made a motion to approve the agenda as presented. Alderman Dalton seconded the motion and it carried unanimously.

Minutes

MINUTES APPROVED

Notes from the council meeting held March 17, 2020 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the closed meeting held March 17, 2020 were presented. Alderman Alexander made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried unanimously.

FY2019
Audit

K DeLuca Audit Services, LLC - Fiscal Year 2019 Audit

The 2019 Fiscal Year Audit prepared by K DeLuca Audit Services, LLC was sent digitally to the Mayor & Board prior to the meeting. CPA Kristen DeLuca was present via telephone conference and fielded questions from the Board. Mayor Watz asked CPA DeLuca where the City of Sullivan rated in comparison to other cities audits. She stated that the City of Sullivan audit was the most fiscally responsible of all the audits that she preformed. The CPA added that she wished that all her audits were as good and went as smooth as the City of Sullivan's. Following this, Alderman Alexander made a motion to accept the audit as presented. Alderman McCulloch seconded the motion and it carried unanimously.

Meramec
Fair Liquor
Licenses

Meramec Community Fair
Temporary Liquor Licenses

Meramec Fair member Diane M. Ward submitted applications for temporary permits to sell intoxicating liquor for consumption next to the track pit area, rodeo and stage field areas for June 25 through June 27, 2020. Alderman Dalton made a motion to approve the temporary licenses as requested contingent upon approval by the State of Missouri. Alderman McCulloch seconded the motion and it carried unanimously.

STANDING COMMITTEES

P&Z
Meeting

Planning & Zoning

Alderman Wessler reported the next P&Z meeting has been scheduled for Tuesday, April 28, 2020 at 6:00 p.m.

Airport
Hangars

Airport Board

While the Airport Board has not met recently, hangar construction has started. It was noted that the city should be receiving about \$30,000 in federal funding for airport operations sometime in the future.

CITY ADMINISTRATOR

COVID
Crisis
Update

COVID-19 Pandemic (Update)

City Administrator J.T. Hardy reported that the order from Missouri Governor Mike Parsons expires May 3rd so regulations are expected to be loosened on May 4, 2020. Franklin County's main orders affecting non-essential businesses expires on April 24th. There are some other orders that expire on April 30th. Crawford County's order expires on April 30, 2020. Administrator Hardy then went over what effect these measures had on the City of Sullivan's activities which included city hall, ballfields, playgrounds, splash pad & pool, fireworks, and the fair. City employees have implemented social distancing and are using personal protective equipment. He thanked local industries for their donations which included disinfectant from Aerofil, face shields from SLP Lighting, and face masks from Meramec Group. Administrator Hardy reported that recently sales tax revenue for April 2020 was down by almost \$10,000 which is the lowest since 2014. However, fiscal year-to-date sales tax is still above Fiscal Year 2019 trend. Administrator Hardy reported that the HVAC went out in the Police Dispatching Department. This will need a budget adjustment. He noted the future may require spending reductions. Following the COVID update, the City Administrator asked the Board for any input. This led into a rather lengthy discussion on city functions and activities as they pertain to the immediate future. It was the general consensus to revisit these plans again at the May 5, 2020 council meeting.

FINANCE COMMITTEE

April 2020
Bills Paid

April 2020

Alderman Jason Alexander reported he reviewed the monthly bills for April 2020 and noted a payment made to MoDOT in the amount of \$458,000 for the 50/50 cost share of the MoDOT Exit 226 Project. He then made a motion to approve payment of the monthly bills in the amount of \$1,835,306.22. Alderman Dalton seconded the motion and it carried unanimously.

ALDERMEN INPUT

Late Fees

Utility Late Fees

Alderman Dalton reported he received a complaint about late & continuation/reconnection fees still being applied. (At the March 17, 2020 meeting the Board suspended disconnections until May 25th. This will be reviewed again at the May 5, 2020 council meeting.)

Nuisances

Nuisance Complaints

Alderman Alexander and Alderman McCulloch noted some nuisances that are listed on the city's nuisance log. Some have been addressed and others are still in the works.

Go-Cart
Plans

Fairgrounds Lease

Alderman Alexander asked if there's been any activity on the request from Jack Halbert & Rex Pingleton for go-cart racing at the fairgrounds. Administrator Hardy reported he spoke with Mr. Pingleton and requested a proposed business plan & lease agreement.

Bleachers

Ballfield Bleachers

Alderman Carey reported he received a request from the ball leagues for more bleachers for the purpose of social distancing—whenever the playing resumes.

CITY CLERK INPUT

June 2, 2020
Election

April 7, 2020 Municipal Election

City Clerk Jan Koch reported that pursuant to Missouri Governor Mike Parson's Executive Order 20-02 declaring a state of emergency in response to COVID-19 and a request from Secretary of State Jay Ashcroft, Governor Parson signed Executive Order 20-03 which ordered all Missouri municipal elections previously scheduled for April 7, 2020, to be postponed to June 2, 2020. The Executive Order declared that ballots already printed for the April 7 election may be used at the postponed date of June 2.

ADJOURN

Adjourn

Being no further business at this time, Alderman Wessler made a motion to adjourn. Alderman McCulloch seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:00 p.m.