

# DRAFT NOTES OF COUNCIL MEETING

January 21, 2020

(Subject to Approval at the February 4, 2020 Council Meeting)

## CALL TO ORDER

### Roll Call

Attendance Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, and Alderman Ward Two T.J. Carey. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

## PLEDGE OF ALLEGIANCE

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

## AGENDA APPROVAL

Alderman Alexander made a motion to approve the agenda as presented. Alderman McCulloch seconded the motion and it carried unanimously.

Minutes

## MINUTES APPROVED

Notes from the council meeting held January 7, 2020 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously.

## REQUESTS & PETITIONS

### Temporary Street Closures - Madison Bartle Scholarship Fun Run (5<sup>th</sup> Year)

Madison  
Bartle Fun  
Run 5/2/20

Kylie Feese submitted a request to organize a Fun Run on Saturday, May 2, 2020 for the Madison Bartle Scholarship. It will begin at 9:00 a.m. at the Sullivan Fairgrounds. Temporary street closures are needed for Lilac & Bon Oaks that will last 20-30 minutes and temporary closure of Progress Drive, Mattox Drive, and Land Street from 8:00 a.m. until approximately 9:30 a.m. Emergency personnel services will be notified and volunteers will be on hand to allow access to residents homes. Alderman McCulloch made a motion to approve the temporary street closures contingent upon notification and approval by emergency services. Alderman Dalton seconded the motion and it carried unanimously.

## STANDING COMMITTEES

### Planning & Zoning

#### *Off Premise Sign - Elmont & Deer Path*

Sign @  
Elmont &  
Deer Path

Alderman Wessler reported that P&Z held a public hearing on January 14, 2020 and later on in the meeting approved a conditional use permit for Kman27, LLC dba/Sullivan Storage (Carolyn Samra) which allows for an off-premise sign to be located on the lot she owns at the corner of Elmont Road & Deer Path.

#### *Cell Phone Tower Request*

Cell Phone  
Tower

A request for constructing a cell phone tower was reviewed by Planning & Zoning. The area was

residential which P&Z generally felt was not conducive for this type of development. The commission requested that a representative attend a future meeting in order to field P&Z questions.

*Comprehensive Plan Update*

Comp Plan  
Public  
Hearings

Planning & Zoning also reviewed the Comprehensive Plan update and finalized the recommended changes. Public hearings will be scheduled covering these changes. The first hearing will be for proposed changes north of I-44; the second hearing will be for proposed changes south of I-44; and, the third hearing will be for changes to lot sizes and lot densities along with the proposed Neighborhood Commercial District definition and guidelines.

**CITY ADMINISTRATOR**

HVAC

*City Hall HVAC*

The new HVAC system has been installed and seems to be working well.

Phone  
Upgrade

*City Hall Phone System*

The fiber and network cables have been installed and tested. The next step will be installing the new phones and training.

Solid Waste  
Bids  
2020-2025

*Solid Waste Bids - 2020 thru 2025*

On January 8, 2020 the City of Sullivan requested proposals from qualified hauling contractors to provide solid waste services to our residents. The requested term was for a five-year period commencing May 1, 2020 and terminating April 30, 2025. Three proposals/bids were reviewed by a committee consisting of Utility Billing Clerk Lecia Maupin, City Clerk Jan Koch, Alderman Tony Wessler, and City Administrator J.T. Hardy. The following is a brief synopsis:

<i>Bidder/Address</i>	<i>Per Customer Unit Per Month</i>
1) Waste Connections Bridgeton, MO	\$13.80
2) Republic Services Dexter, MO	\$13.25
3) Swinger Sanitation, LLC Cuba, MO	\$10.98

Swinger Bid

After reviewing details of the proposals/bids, it is the committee's recommendation to enter into a contract with Swinger Sanitation--who is the current solid waste hauler. Swinger's new bid increased by 53¢ which is the first increase in the past ten years. The committee recommended passing this increase along to users and also noted that the compost site is funded by a portion of the monthly charge (which will increase from \$13.85 to \$14.38). A notation to residential customers will be posted on their March 2020 utility bills--which will be effective on the June 1, 2020 utility billing. Alderman McCulloch made a motion to accept the proposal from Swinger Sanitation as recommended by the committee. Alderman Dalton seconded the motion and it carried unanimously. A contract was presented later on in the meeting in ordinance form (see Ord #3875).

**Utility Billing Process**

Utility  
Billing

Alderman McCulloch asked if any progress has been made on getting utility billings more current. Administrator Hardy reported that bills received the first of the month have a lag time of one month—however, the city allows almost another month for payment to be made. He stated that the billing & payment process is being reviewed, will continue to be reviewed, and that he plans on discussing this with the Board during the budget process.

**CITY ATTORNEY**

Closed  
Session

**Closed Session**

City Attorney Justin Head reported there was one matter for discussion during closed session for real estate.

**FINANCE COMMITTEE**

January  
2020 Bills  
Paid

**January 2020**

Alderman Maupin reported he reviewed the monthly bills for January 2020 and made a motion to approve payment in the amount of \$1,398,698.01. Alderman Dalton seconded the motion and it carried unanimously.

**ORDINANCES**

Solid Waste  
Contract  
2020-2025  
Swinger  
Sanitation

**Solid Waste Contract - Swinger Sanitation 2020-2025**

Bill No. 3875 sponsored by Alderman Tony Wessler, being an ordinance approving a contract agreement with Swinger Sanitation LLC which agreement deals with refuse, yard waste, and recyclable material collection, processing, and disposal services in the City of Sullivan, Missouri and authorizing the Mayor to execute, was introduced and read two times. The question was asked, “Shall Bill No. 3875 become Ordinance No. 3875?” The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. Passage of this ordinance approved a 5-year contract with Swinger at a cost of \$10.98 per month per residential household from May 1, 2020 to April 30, 2025. The previous (two) 5-year contracts with Swinger Sanitation were in the amount of \$10.45.

Amendment  
#1 MoDOT  
Grant  
Airport  
Hangar  
Construction

**Amendment #1 - MoDOT Grant (Airport Hangar Construction)**

Bill No. 3876 sponsored by Alderman Paul McCulloch, being an ordinance approving Amendment Number One to a State Block Grant Agreement with Missouri Highways & Transportation Commission which amendment deals with additional funding in an amount not to exceed One Million Four Hundred Sixty-three Thousand Five Hundred Twenty-three Dollars (\$1,463,523) for design and construction of a four unit T-hangar and a six unit executive hangar at the Sullivan Regional Airport in the City of Sullivan, Franklin County, Missouri; and, authorizing the Mayor to execute, was introduced and read two times. The question was asked, “Shall Bill No. 3876 become Ordinance No. 3876?” The aldermen were polled and voted as follows: Alderman T.J. Carey, aye; Alderman Paul McCulloch, aye; Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; and Alderman Jason Alexander, aye. Passage of this ordinance approved adding construction funds in the amount of \$1,463,523 and extended the

project frame time through June 30, 2020 to the 90/10% cost-share grant agreement.

**Supplemental Agreement #1 - CMT (Airport Hangar Construction Inspections)**

Supplemental Agreement #1 CMT Airport Hangar Inspections

Bill No. 3877 sponsored by Alderman Paul McCulloch, being an ordinance approving Supplemental Agreement Number One with Crawford, Murphy & Tilly, Incorporated which agreement deals with professional services for airport hangar construction at the Sullivan Regional Airport in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3877 become Ordinance No. 3877?" The aldermen were polled and voted as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; and Alderman Tony Wessler, aye. Passage of this ordinance approved supplemental agreement #1 with CMT in an amount not to exceed \$54,508.66 for inspection services involved with construction of four-unit T-hangars and six-unit executive hangars at the airport. This brings the total agreement with CMT to an amount not to exceed \$87,373.90 which is 90/10% grant funded.

**Flood Insurance Study-City Code 405.020**

Flood Insurance Study City Code 405.020

Bill No. 3878 sponsored by Alderman Bobby Maupin, being an ordinance amending Title Four (IV) Article One (I) of the Municipal Code dealing with floodplain management in the City of Sullivan, Missouri, by repealing Section 405.020(c)(1) and enacting a new Section 405.020(c)(1) of said Code in lieu thereof, and establishing the effective date was introduced and read two times. The question was asked, "Shall Bill No. 3878 become Ordinance No. 3878?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton. Passage of this ordinance adopted a new county wide Flood Insurance Study (FIS) that will become effective June 5, 2020. This adoption is required in order to participate in the national flood insurance program.

**ALDERMEN INPUT**

**Conditional Use Permits**

Conditional Use Permits

Alderman Carey stated some cities record conditional use permits and some cities do not. This led into some discussion on whether a conditional use permit was specific to a person or to a property. Staff stated that the conditional use is more unique to the owner and usually follows until the property has been sold. The Board held a brief discussion on conditional use permits which staff noted can sometimes impose stipulations and/or time limits.

**Airport Hangar Rentals**

Airport Hangar Rent

Alderman Alexander asked what current hangar rental fees are? Staff reported that open hangars (10 total) rent for \$66, regular hangars (23 total) rent for \$135, two larger hangars rent for \$165 and the (one) largest hangar rents for \$185 per month.

Exit 226 Signalization Status **Exit 226 Signalization - MoDOT 50/50 Agreement**  
Alderman Wessler requested an update on the east overpass signalization project. Staff reported that engineering is on track with construction scheduled to start in the summer of 2020.

**CITY CLERK**

**2020 Municipal Election**

Candidates 2020 Election City Clerk Jan Koch reported that filing closed January 21, 2020 at 5:00 p.m. for the April 7, 2020 Municipal Election. All three incumbent aldermen have filed: Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander and Alderman Ward Three Paul McCulloch.

**CLOSED SESSION**

Closed Session The time was approximately 8:05 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss one matter concerning real estate. Alderman Maupin seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye, Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye.



**CLOSED RESULTS**

Closed Results As a result of the closed meeting held January 21, 2020, one matter concerning real estate was discussed with no final results to report at this time.

**RETURN TO OPEN**

Return Open The Board reconvened into open session at approximately 8:30 p.m.



**ADJOURN**

Adjourn Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:30 p.m.