

# NOTES OF COUNCIL MEETING

**November 19, 2019**

*(Subject to Approval at the December 3, 2019 Council Meeting)*

## **CALL TO ORDER**

Attendance

### **Roll Call**

In absence of Mayor Dennis Watz, President of the Board of Aldermen and Mayor Pro Tem Paul McCulloch called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward Two Jason Alexander, Alderman Ward Two T.J. Carey, and Alderman Ward One Tony Wessler. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Engineer Robert Schaffer, and City Clerk Jan Koch.

Pledge

## **PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

## **AGENDA APPROVAL**

Alderman Maupin made a motion to approve the agenda as presented. Alderman Dalton seconded the motion and it carried unanimously.

Minutes

## **MINUTES APPROVED**

Notes from the council meeting held November 5, 2019 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman Alexander seconded the motion and it carried unanimously.

Christmas Parade

## **REQUESTS & PETITIONS**

### **Temporary Street Closure - Christmas Festival**

President Natalie Parks from the Sullivan Chamber of Commerce appeared before the Board and requested some temporary street closures on Saturday, December 7, 2019 from 3:00 p.m.-8:00 p.m. for a downtown lighted Christmas festival. The parade route lineup will start on Elm & Park Streets from 4:30 p.m.-5:30 p.m. and end up at Hughes Ford & Beeman Streets. Temporary street closures requested were for West Main Street at North Clark, Taylor & Hughes Ford Road from 3:00 p.m.-8:00 p.m. Alderman Maupin made a motion to approve the temporary street closures for the parade as requested, contingent upon notification of all emergency personnel and the Burlington Northern Railroad. Alderman Alexander seconded the motion and it carried unanimously.

Raymond & Fair Streets

### **Jeff Hubbard - 812 Raymond**

Mr. Jeff Hubbard of 812 Raymond Street appeared before the Board and stated he felt more police patrolling was warranted in his neighborhood. Discussion ensued with Mr. Hubbard reporting on some incidents and later offering up some suggestions. The Board thanked Mr. Hubbard for his time and directed staff to do some investigation.

### **David Windle - 812 Raymond**

Mr. David Windle also of 812 Raymond Street appeared before the Board and stated some neighborhood safety concerns that mirrored Mr. Hubbard's concerns.

**STANDING COMMITTEES**

**Planning & Zoning**

P&Z  
Vacation  
Elbert Street

*Public Hearing - Vacating Portion of Elbert Street*

P&Z also held a second public hearing at the same time at the request of the City of Sullivan to hear citizen input on the vacation of 265-feet of the northern portion of Elbert Street. Planning & Zoning recommended approval. Alderman Alexander asked whether all adjoining property owners had been notified. Later on in the meeting, staff reported that letters were mailed not only to adjacent east & west property owners Robert Casey, and Jeffery & Bambi Hempel, but also to abutting northern property owners Austin & Jessica Berti. Staff also pointed out that public hearing notices were published in the newspaper. (See Ordinance No. 3870 passed later on in the meeting.)

P&Z Micro  
Brewery  
Conditional  
Use

*Public Hearing - Micro Brewery*

P&Z held a public hearing in City Hall on Tuesday, November 12, 2019 at 6:00 p.m., at the request of Mitchell Wideman & Drake Bequette for a conditional use permit to operate a micro brewery and tap room at 11 West Main. This property is located in a C-1 zoned district. Planning & Zoning approved the conditional use permit.

Comprehensive  
Plan

*Comprehensive Plan*

Administrator Hardy reported that Planning & Zoning has completed a final draft of the City's Comprehensive Plan which is pending Board review. The City Administrator requested the Board submit their input some time prior to the next regular council meeting.

**CITY ADMINISTRATOR**

**Turkey Trot - November 28, 2019**

Thanksgiving  
Turkey Trot

City Administrator J.T. Hardy reminded everyone that on Thanksgiving morning, a 5K run known as the 'Turkey Trot' will be starting at 7:30 a.m until about 9:30 a.m. City streets involved will be Park Ridge Drive, Springfield Avenue, Clark Street, Main Street, and Church Street. Private parking lots will also be used that are owned by Dickey Bub Plaza and WalMart.

**Campbell-Chapman Ballfield Asphalt Replacement**

Ballfield  
Complex  
Asphalt  
Bids

Bids were advertised and opened on November 6, 2019 for the removal and replacement of existing asphalt walking areas and bleacher pads at the Campbell-Chapman Complex. Bids were requested for just the walking areas, just the bleacher pad areas, and for the entire project in both asphalt and concrete with five (5) alternates. The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Base Bid</i>	<i>Alt #1</i>	<i>Alt #2</i>	<i>Alt #3</i>	<i>Alt #4</i>	<i>Alt #5</i>
N.B. West Contracting Sullivan, MO	\$70,142.80	(No Bid)	\$57,212.40	(No Bid)	\$121,695.00	(No Bid)
Donald Maggi, Incorporated Rolla, MO	\$26,713.96	\$48,204.52	\$22,301.16	\$37,713.48	\$45,486.00	\$83,125.00

As it was with N.B. West & Donald Maggi, Capital Paving, and Pierce Asphalt, bids were directly solicited. Capital Paving indicated they did not have the time to take on this project. Pierce Asphalt informed staff they would be doing asphalt work for Donald Maggi. Staff recommended

approving Alternate #4 in the amount of \$45,486.00 from Donald Maggi, Incorporated which is for asphalt over 8" compacted Type 5 Base on the walk areas and bleacher pads. Some discussion was held about the price difference on the bids. Staff reported this was questioned but verified. Alderman Alexander made a motion to approve staff's recommendation to accept the bid from Donald Maggi, Incorporated. Alderman Carey seconded the motion and it carried unanimously.

## **FINANCE COMMITTEE**

November  
2019 Bills

### **November 2019**

Alderman Wessler reported he reviewed the monthly bills for November 2019 and made a motion to approve payment in the amount of \$1,566,513.77 with Alderman Maupin seconding it. The motion carried unanimously.

## **ORDINANCES**

Northern  
Portion  
Elbert Street  
Vacation

### **Northern Portion - Elbert Street Vacated**

Bill No. 3870 sponsored by Alderman Tony Wessler, being an ordinance of the City of Sullivan, Missouri, vacating all of the northernmost two-hundred and sixty-five (265) feet of Elbert Street right-of-way located in the City of Sullivan, being part of the Southwest Quarter of the Southwest Quarter in Section Eight (8), Township Forty (40) North, Range Two (2) West of the 5<sup>th</sup> P.M., in the City of Sullivan, Franklin County, Missouri; and reserving utility and public access trail easements thereon, was introduced and read two times. Some discussion ensued about the impact this vacation would have on the three neighboring parcels. Staff reported that the three adjoining property owners were notified by mail but no responses were received. As noted earlier in the meeting, notices were published in the local newspaper. Following this discussion, the question was asked, "Shall Bill No. 3870 become Ordinance No. 3870?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; and Alderman Tony Wessler, aye. Passage of this ordinance vacated the northern R-O-W portion of Elbert Street with the vacated portion merging with an abutting parcel (#35-3-08.0-3-000-051.000). The city is to retain utility & public access trail easements over the vacated parcel and no permanent structures are to be placed on these easements.

## **ALDERMEN INPUT**

Leaf  
Vacuum

### **Leaf Vacuuming**

The Board commended the Street Department for collecting leaves for city residents. Staff noted that this will start December 2, 2019 thru December 13, 2019 on residents' regular trash collection day (weather permitting). This is a one-time free service through these dates listed.

Dog Park

### **Dog Park**

Alderman Alexander reported that a citizen contacted him praising all the amenities the city has to offer. However, this citizen would like to see a dog park created. Staff mentioned that besides this cost, there are also other things to consider such as liability. Alderman Carey suggested exploring a public/private partnership.

**CITY CLERK**

2020  
Election  
Filing

**2020 Municipal Election**

Filing opens on December 17, 2019 at 8:00 a.m. and closes January 21, 2020 at 5:00 p.m. for the April 7, 2020 Municipal Election. Positions to be voted upon include one alderman each for Wards One, Two, and Three. These positions are currently held by Alderman Ward One Mark Dalton, Ward Two Jason Alexander, and Ward Three Paul McCulloch.

Adjourn

**ADJOURN**

Being no further business at this time, Alderman Maupin made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously. The meeting adjourned at approximately 8:15 p.m.

