

NOTES OF COUNCIL MEETING

August 20, 2019

(Subject to Approval at the September 3, 2019 Council Meeting)

PUBLIC HEARING

2019 Tax Levy

2019 Tax
Levy Public
Hearing

Mayor Dennis Watz called the public hearing to order in the Council Room at City Hall, 210 West Washington at 7:00 p.m. Attending the hearing were four citizens, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, Alderman Ward Three Bobby Maupin, Alderman Ward Two T.J. Carey, Alderman Ward Three Paul McCulloch and Alderman Ward Two Jason Alexander. Also attending were City Attorney Justin Head, City Administrator J.T. Hardy, City Engineer Robert Schaffer, and City Clerk Jan Koch. The following is a brief summary of the proposed tax levy for 2019:

Assessed Valuation *(Real Estate Only)*

Assessed Valuation Increase	Fund	Prior Tax Year (2018)	Current Tax Year (2019)	Adjusted Current Tax Year (2019)
	General:	\$82,294,325	\$87,081,667	\$86,315,495

Estimated Property Tax Revenue *(Real Estate Only)*

Estimated Revenue	Fund	Prior Year (2018)	Current Year (2019)	Change (±) (in Dollars) \$	Change (±) (Percentage)%
	General:	\$348,546	\$362,602	\$14,056	4.0328%

Property Tax Rates *(Real Estate Only)*

Tax Rate Lowered	Fund	Prior Year (2018)	Proposed Current Year (2019)	Change (±) (in Dollars) \$	Change (±) (Percentage)%
	General:	\$0.4324	\$0.4201	(-\$0.0123)	(-2.8446%)

This rate is subject to review and approval by the Missouri State Auditor's Office based upon any new information received prior to September 1, 2019. There are no personal property taxes in Sullivan as they were repealed in 1993.

Hearing
Adjourned

HEARING ADJOURNED

Being no citizen input, the hearing was declared adjourned at approximately 7:05 p.m.



CALL TO ORDER

Roll Call

Call to
Order

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at approximately 7:05 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Two Jason Alexander, Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward Two T.J. Carey, and Alderman Ward One Tony

Wessler. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, City Clerk Jan Koch and City Engineer Robert Schaffer.

Pledge **PLEDGE OF ALLEGIANCE**
At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda **AGENDA APPROVAL**
Alderman McCulloch made a motion to approve the agenda as presented. Alderman Alexander seconded the motion and it carried unanimously.

Minutes **MINUTES APPROVED**
Notes from the council meeting held August 6, 2019 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the closed meeting held August 6, 2019 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Commissioner Hinson Prop P Projects **Commissioner Dave Hinson - Franklin County Jail Renovation**
Franklin County Commissioner Dave Hinson appeared before the Board with an update on the Prop P projects and goals. He stated that the partnered half-cent sales tax being collected is not only being divided among the county sheriff's department and municipal law enforcement for salary increases, it is also being used to fund the Franklin County jail expansion and 911 communications. Commissioner Hinson reported that the jail site experienced some initial construction delays due to unstable soil encountered which had to be replaced with rock. Nevertheless, construction is on schedule and the jail should be completed by November or December of 2020 with the 911 center scheduled to be opened by February 2020. After fielding some questions from Board members about statistics regarding Prop P and the reduction of jail overcrowding, Commissioner Hinson thanked the Board for their time and left the meeting.

Temporary Liquor License Demolition Derby **Temporary Liquor License - Meramec Fair Demolition Derby**
Meramec Fair Secretary Diane Ward submitted a temporary liquor license request for a demolition derby planned for October 12, 2019 at the Sullivan Fairgrounds. Alderman Dalton made a motion to approve the temporary liquor license to sell intoxicating liquor by the drink at the Sullivan Fairgrounds small stage area located at 1175 Mattox Drive, contingent upon approval by the State of Missouri. Alderman Wessler seconded the motion and it carried unanimously.

STANDING COMMITTEES

P&Z Plat Review **Planning & Zoning**
P&Z held a meeting on August 13, 2019 and reviewed a plat submitted by Rita Martin

Bellwood
Place Plat
Boundary
Adjustment

and Theodore & Nancy Logan that would adjust lot lines in Bellwood Place subdivision which is located between Hawthorn Drive and a private drive called Rosetta Lane. Planning & Zoning recommended approval. (See Ord #3866 passed later on in the meeting.) Alderman Wessler reported that an attempt was made to review another plat. However, the owners did not fully execute this plat in time for the meeting. P&Z scheduled a special meeting on Thursday, August 22, 2019 in order to complete the review process. Alderman Wessler reported that a public hearing has been scheduled by Planning & Zoning at 6:00 p.m. on Tuesday, September 10, 2019 in the Council Room at City Hall for a conditional use permit that would allow Amy Yan of Greener Grass LLC to operate a medical marijuana dispensary at 105 Progress Drive. This announcement led into some discussion about the conditional use permit process along with State regulations. Alderman Carey noted that some cities record conditional use permits and some cities do not. This led into more discussion on whether the conditional use permit was specific to a person or to a property. Alderman Alexander reported he received an inquiry as to whether a business was allowed to operate out of a vehicle. In this instance, a physician was administering medical examinations in a vehicle located in front of a licensed local business for a particular event. However, physicians are exempt from city licensing by State law. Alderman Wessler requested staff provide P&Z with a copy of State regulations regarding medical marijuana.

Conditional
Use Permit
Medical
Marijuana
Dispensary

Airport Board

Airport Fly-In
& Car Show

Administrator Hardy reported that the 10th Annual Fly-In held Saturday, August 17, 2019 was well attended. A T28 aircraft flew in. A total of 161 children (from the ages of 8-17) received free educational plane rides courtesy of the Show Me Barnstormers and the local EAA Chapter who organized the event. In conjunction with the Fly-In, ACE Manufacturing sponsored a car show which was also well attended.

CITY ADMINISTRATOR

Electric
Wood Pole
Bids

Electric Department - Wood Poles

Bids were solicited and duly advertized then opened on August 13, 2019 for 45-foot wooden poles, REA, WQC inspected, M-20 Framing, #12 Penta treated class 3. The bids are briefly summarized as follows:

<i>Bidder Name/Address</i>	<i>Poles per Load</i>	<i>Price per Pole</i>	<i>Total Price</i>	<i>Delivery Time</i>
1) Baldwin Pole Wiggins, MS	\$32.00	\$350.00	\$11,200.00	3-5 Days
2) Bridgewell Dierks, AR	\$31.00	\$347.10	\$10,760.10	3-4 Weeks
3) Arkansas Electric Little Rock, AR	No Bid	No Bid	No Bid	N/A

Staff recommended accepting the lowest qualifying bid from Bridgewell in the amount of \$10,760.10. Alderman Carey made a motion to approve staff's recommendation with

Alderman Maupin seconding it. The motion carried unanimously.

Street Department - Truck Repairs

Street Dept
Truck
Repairs

Street Commissioner Billy Parker requested approval to repair a 2012 International dump truck. The repair consists of replacing two turbos, the exhaust manifold gasket along with other parts. The diesel truck has been frequently maintained and currently has 44,179 miles on it. Harmon Truck Service submitted a written estimate of \$10,994.20 for repairs which amounted to \$4,900.00 for labor, \$5,919.20 for parts, and shop supplies in the amount of \$175.00. Some discussion was held on the possibility of getting bids from other vendors. Staff reported while this would be entirely possible, transporting it to qualified vendors would likely be time-consuming and not very cost-effective. Administrator Hardy quoted City Code 145.030(8)(g) that states the bidding process may be waived for the purpose of purchasing goods and services for reasons deemed necessary by the Board of Aldermen. Following this discussion, Alderman Dalton made a motion to approve the repairs as outlined. Alderman Alexander seconded the motion and it carried unanimously.

Bidding
Process

Draft - City Code Amendments - Pedestrian Safety

Pedestrian
Safety Code

A draft amendment to City Code was submitted for Board review. The draft proposed changes to Sections 300.010, 345.060 & 345.080 to address safety concerns of pedestrians venturing into vehicular traffic on highway entrance and exit ramps. Some discussion ensued about definitions and terminology. Several Board members offered changes which will be reviewed by City Attorney Justin Head, Mayor Watz, and City Administrator Hardy. This will be submitted in ordinance form at the next regular council meeting.

FINANCE COMMITTEE

August 2019

August 2019
Monthly Bills

Alderman Dalton reported he reviewed the monthly bills for August 2019 and made a motion to approve payment in the amount of \$1,713,406.47. Alderman McCulloch seconded the motion. Following some discussion about monthly, monetary fluctuations, the motion was voted upon and it carried unanimously.

ORDINANCES

2019 Tax Levy

2019 Tax
Levy

Bill No. 3865 sponsored by Alderman Bobby Maupin, being an ordinance levying taxes for the Year 2019 and fixing the effective date of said ordinance was introduced and read two times. The question was asked, "Shall Bill No. 3865 become Ordinance No. 3865?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and, Alderman Jason Alexander, aye. Passage of this ordinance levied real estate taxes for 2019 at 42.01¢ per \$100 valuation for the General

Fund. Last year's tax levy was 43.24¢. A public hearing was held on August 20, 2019. This rate is subject to review and approval by the Missouri State Auditor's Office based upon any new information received prior to September 1, 2019. There are no personal property taxes in Sullivan as they were repealed in 1993.

Bellwood Place - Lot Line Adjustment

Bellwood
Place Plat

Lot Line
Adjustment

Bill No. 3866 sponsored by Alderman Tony Wessler, being an ordinance approving Boundary Adjustment of Adjusted Lot Two (2) of Bellwood Place and Lots Three (3) and Four (4) of Bellwood Place in the City of Sullivan, Franklin County, Missouri and authorizing the City Clerk to execute said plat was introduced and read two times. The question was asked, "Shall Bill No. 3866 become Ordinance No. 3866?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. Passage of this ordinance adjusted lot lines in Bellwood Place subdivision which is located between Hawthorn Drive and a private drive called Rosetta Lane. The R-4 zoned property is owned by Rita Martin and Theodore & Nancy Logan.

ALDERMEN INPUT

Citizen
Comments

Citizen Reports

Several aldermen relayed some citizen comments which staff will investigate.

MAYOR INPUT

Hughes Ford
Road

Hughes Ford Road

Mayor Watz asked about the status of a vacant dwelling at 1457 Hughes Ford. City Attorney Head reported it is being addressed from a couple of different angles with the most recent one being on August 14, 2019.

Jayne Mastin
IDA
Appointment

Appointment - Industrial Development Authority

Mayor Watz reappointed Jayne Mastin to serve on the IDA. Her term will expire 2025. Alderman Maupin made a motion to approve the Mayor's appointment. Alderman McCulloch seconded the motion and it carried unanimously.

(Note: at this time Bobby Maupin left the meeting.)

BUDGET REVIEW - FISCAL YEARS 2019/2020

FY 2020
Budget

Budget Projections

City Administrator Hardy reported the city's budget has a projected balance forward of \$23.79 million from FY 2019, \$24.65 million in revenues for FY 2020 with \$25.43 million for expenditures. The multi-year capital improvement budget included \$2.79 million for FY 2020. The proposed budget included Prop P salary increases for current law enforcement officers with all other city employees receiving a 3% step increase.

FY2020
Budget
Public Hearing
& Adoption

All budgeted projections were reviewed at length with Administrator Hardy fielding Board questions. Some discussion ensued about fund transfers. Administrator Hardy reported that \$770,000 has been budgeted for transfer into the General Fund. Following completion of this review, Administrator Hardy reported he would bind the budget into book form and present it at the next regular council meeting on September 3, 2019. A public hearing will then be scheduled and an ordinance for budget adoption prepared for the September 20, 2019 council meeting.

ADJOURN

Adjourn

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; and Alderman Jason Alexander, aye. The meeting adjourned at approximately 9:40 p.m.

