

# NOTES FROM SPECIAL COUNCIL MEETING

July 23, 2019

(Subject to Approval at the August 6, 2019 Council Meeting)

## CALL TO ORDER

### Roll Call

Attendance

Mayor Dennis Watz called a special meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 6:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Jason Alexander, Alderman Ward One Tony Wessler, Alderman Ward One Mark Dalton, and Alderman Paul McCulloch. Alderman Ward Two T.J. Carey arrived shortly after the meeting convened. Alderman Ward Three Bobby Maupin was unable to attend. Also attending were City Clerk Jan Koch, City Engineer Robert Schaffer, and City Administrator J.T. Hardy.

## MEETING PURPOSE

Special Meeting Purpose

The main purpose of the special meeting was to discuss repairs for a water main break on the south end of the I-44 crossing near Church Street. Another matter for discussion was a review of the Fiscal Year 2019 budget and projections for the Fiscal Year 2020 budget.

## WATERLINE REPAIR

### Water Crossing of I-44 near Church Street

I-44 Waterline Replacement

At the council meeting held July 16, 2019, City Engineer Robert Schaffer reported that according to Water & Sewer Commissioner John Garner, an 8-inch water main break on the south end of the I-44 crossing near Church Street occurred on the morning of Monday, July 8, 2019. Quotes were provided for the 8-inch replacement. However, staff recommended that it be replaced with a 10-inch pipe in order to meet future growth. Quotes for a 10-inch pipe replacement were obtained after the meeting and are briefly outlined as follows:

|   |  |
|---|--|
| Lamke Trenching and Excavating, Inc<br>Marthasville, MO | \$ 83,825.81   |
| Donald Maggi, Inc.<br>Rolla, MO                         | \$ 85,800.00   |
| Mid-State Pipeline<br>Belle, MO                         | Did Not Quote (too busy to address in a timely manner) |

Staff recommended accepting the quote from Lamke Trenching and Excavating, Inc. as they are lowest bid and appear to have the best approach in doing the project. Work could begin on August 5, 2019 and has been estimated to take about two weeks to complete. According to City Code 145.030(C)1, the bidding process may be waived when the Department Head and the City Administrator agree that the bidding process may cause excessive delay, public inconvenience and/or a significant cost penalty. (This project will require a budget adjustment.) Some discussion was held about both bidders disclaimer about the 18-inch casing pipe. The disclaimer stated that: *"The pipe must be clear of any grout or mud and in good structural shape. Any cleaning or replacing of casing will be time & material based. Any Class 'A' rock will be \$300/cubic yard. If end of casing is more than 2-feet deep, removal of any additional materials will be on time and material basis. Any televising of pipe will be extra. Any cross blocks will be extra."* Following this discussion, Alderman Dalton made a motion authorizing the City Administrator to sign the acceptance of

Disclaimers

Lamke's proposal. Alderman Alexander seconded the motion and it carried.

(Note: At this time, City Engineer Robert Schaffer left the meeting.)

## **FISCAL YEAR BUDGET 2019**

### **GENERAL FUND**

City Hall AC

#### **City Hall Cooling System**

A portion of the central air is not working at City Hall. Depending on the type of fix, estimates for repair/replacement could range anywhere from \$10,000-\$20,000.

Downtown  
Planters

#### **Downtown Trees**

Since most of the trees in the downtown area were removed due to safety & maintenance issues involving the sidewalks, planters will be budgeted so that business owners can decorate and help beautify downtown.

Fireworks

#### **2020 Fireworks**

A brief discussion was held about fireworks for next year. While weather played a role in this year's display, it was the general consensus to schedule and budget another display for the year 2020.

2020  
Chamber

#### **Chamber of Commerce - 2020 Contract**

City Administrator Hardy asked if the Board wished to continue the marketing agreement with the Chamber of Commerce. Being no objections, Administrator Hardy stated he would budget the \$6,000 in the budget.

Elmont  
Overpass  
Repayment

#### **Elmont Overpass Repayment & Transportation Tax**

According to the last audit (9/30/2018) the Elmont Overpass Project received \$4,328,094 from the Special Reserves Fund and \$2,750,000 from the Electric Fund. These internal loans will be repaid from a ½ cent transportation sales tax authorized by the voters in 2004 with a sunset provision in 2024. Administrator Hardy reported that this fiscal year, a total of \$4,328,094 was repaid to the Special Reserves Fund. He noted that there should be adequate time for repayment of the remaining interfund loan which may include some accrued interest.

Electric  
Operations  
Cost  
Suspended

## **ENTERPRISE FUNDS**

### **ELECTRIC FUND**

#### **Automatic Operations Cost Suspension**

City Administrator J.T. Hardy recommended suspending the 3% electric automatic operations cost adjustment for Fiscal Year 2020. He stated that he felt the current electric rates along with the city's fiscal conservancy that there would be a sufficient amount to sustain the operation costs for Fiscal Year 2020 without the 3% automatic operations cost. Alderman Alexander made a motion to suspend the 3% electric automatic operations cost as recommended. Alderman Dalton seconded the motion and it carried unanimously.

Electric  
Budget Items

#### **Electric Equipment (Bucket Truck & High Lift)**

Electric Commissioner Joe Thurmond recommended that the Electric Department's bucket truck be replaced. The replacement value has been estimated to be \$150,000. He also requested that a used high lift be budgeted. This estimate was \$50,000. No objections were stated.

(Note: At this time 6:55 p.m., Alderman Carey arrived at the meeting.)

**SOLID WASTE FUND**

Solid Waste  
Budget

**Funding Source**

Administrator Hardy reported that the compost site is funded by a portion of the monthly charge of \$13.85 on residential utility bills. Most of the monthly charge goes towards a contractual agreement with Swinger Sanitation for weekly residential solid waste service. There was some discussion about possibly increasing the number of citywide cleanups and/or manning the compost facility. Administrator Hardy noted that there's some evidence of nonresidential persons & commercial users taking advantage of this site. Efforts are being taken to remedy this situation.

**WATER & SEWER FUND**

Water &  
Sewer Budget

**Variances**

Administrator Hardy reported fluctuations in the Water & Sewer Fund over the years are a result of projects being completed. For Fiscal Year 2020, \$285,000 has been budgeted for Vine Street Phase One, \$65,000 for Hannah Street, and \$85,000 for Springfield Avenue. Other items budgeted included \$50,000 for a mini-excavator, \$50,000 for the wastewater treatment plant lift station control system, \$20,000 for SCBA equipment, \$10,000 for NH3 detector, and \$10,000 for WAS probe replacement.

(Note: At 7:45 p.m. Alderman Wessler left the meeting due to prior commitments.)

**GENERAL FUND**

Sales Tax  
Trend

**Sales Tax**

City Administrator Hardy reported that overall, General Fund sales tax appears to be trending upward this fiscal year. However, two months remain to be seen yet.

Utilities &  
Personnel

**Fiscal Year 2020**

It was noted that no increases for electric, water, sewer, or solid waste has been budgeted. Prop P wage increases were realized by current law enforcement officers starting in February 2019. Administrator Hardy reported that if revenues allow it, he's trying to budget a 3% step increase for all other employees for Fiscal Year 2020.

Copier &  
Phone

**City Hall Copier & Phone System**

The maintenance agreement on the aging copier used by billing, collection & administration became cost-intensive so the contract was terminated. A replacement copier will be budgeted using the Sullivan Municipal Utilities Fund. An upgrade to the City Hall phone system is also being investigated.

Golf Course  
Expenses

**Golf Course Fund**

Alderman Alexander stated that he was unable to attend the July 2, 2019 council meeting where an invoice from CTK II, LLC/Walters Golf Management was paid in the amount of \$30,000. He asked whether this included the \$4,000 monthly consulting fees. Administrator Hardy replied that yes, it did and the \$30,000 also included reimbursement for December 2018 through June 2019 expenditures.

**Capital Improvement**

Police Budget Requests

*Police Department*

Two new police vehicles with equipment were mentioned for the proposed budget. \$17,000 was earmarked for an interview room recorder, range improvements, and lobby flooring. \$36,000 was estimated for a portable radio & north side repeater.

*Street Department*

Street Budget Requests

An estimate of \$40,000 for a utility tractor to replace the JD2755 was budgeted. \$15,000 was budgeted for a mower replacement and \$16,000 for a paint sprayer. Also budgeted was \$50,000 for Sappington Bridge sidewalks.

**ADJOURN**

Adjourn

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Dalton seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, (absent); Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye. The meeting adjourned at approximately 8:30 p.m.

