

NOTES OF COUNCIL MEETING

May 7, 2019

(Subject to Approval at the May 21, 2019 Council Meeting)

CALL TO ORDER

Roll Call

Attendance Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Two T.J. Carey, Alderman Ward One Tony Wessler, Alderman Ward Three Bobby Maupin, and Alderman Ward Two Jason Alexander. Alderman Ward Three Paul McCulloch was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

Pledge **PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda **AGENDA APPROVAL**

Alderman Alexander made a motion to approve the agenda as presented. Alderman Dalton seconded the motion and it carried unanimously.

Minutes **MINUTES APPROVED**

Notes from the council meeting held April 16, 2019 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

K DeLuca Audit Services, LLC - Fiscal Year 2018 Audit

Fiscal Year Audit 2018 CPA Kristen DeLuca appeared before the Board and presented the 2018 Fiscal Year Audit prepared by K DeLuca Audit Services, LLC of St. James, Missouri. She reviewed the basic financial statements with the Board which included net assets, activities, balance sheet, and cash flows. At the end of September 30, 2018 the city as a whole had a net increase of 0.6% (or \$339,000) from Fiscal Year 2017. Capital assets including police equipment, buildings, park facilities, electric, water & sewer lines totaled \$30.167 million. The city's long-term debt was \$4.69 million. Following this presentation, CPA DeLuca fielded questions from the Board which was followed by Alderman Alexander making a motion to accept the audit as presented. Alderman Maupin seconded the motion and it carried unanimously.

Audit Comparisons

Mayor Watz asked CPA DeLuca where the City of Sullivan rated in comparison to other cities audits. She stated that the City of Sullivan has the least amount of debt—relative to the size of the city, which reflects good fiscal responsibility.

STANDING COMMITTEES

Planning & Zoning

P&Z's next meeting will be held at 6:00 p.m. on May 14, 2019 where two public hearings will be

held:

P&Z
Hearings

1) a zoning change for 301 Sappington Bridge Road from R-1 (single family) to R-2 (multiple family) at the request of Travis Toews representing Cross Stones Holdings, LLC; and

Zoning &
Conditional
Use

2) a conditional use permit request, submitted by Dr. Thomas Allen, Superintendent of the Sullivan C-2 School District, to use the building located at 104 West Washington (the former library building) as an elementary extension center for daily educational purposes.

Alderman Wessler also noted that P&Z will also be discussing zoning for medical marijuana facilities.

CITY ADMINISTRATOR

Mini Excavator Bids - Electric Department

Electric
Dept Mini
Excavator
Bids

Bids for a mini excavator for the Electric Department were advertised in the local newspaper, directly solicited, and posted on the city’s website and opened on April 24, 2019. The bids are briefly summarized as follows:

<i>Name/Address</i>	<i>Make/Model</i>	<i>Trade-In</i>	<i>Net Total</i>
Bobcat of St. Louis Valley Park, MO	Bobcat E32 w/long arm	2010 Gehl 383Z (2100 hrs) \$12,376.94	\$23,000.00
Ditch Witch Sales, Inc Sullivan, MO	Gehl Z35	\$15,600.00	\$24,950.00
Fabick Cat Fenton, MO	Fabick 303E	\$13,000.00	\$25,000.00
United Rentals Rolla, MO	Takeuchi TB235-2	\$10,000.00	\$25,625.55
United Rentals Rolla, MO	Takeuchi TB240	\$10,000.00	\$30,335.55

Staff recommended accepting the lowest qualifying bid in the net amount of \$23,000.00 from Bobcat of St. Louis. Alderman Maupin made a motion to accept staff’s recommendation. Alderman Alexander seconded the motion and it carried unanimously.

2019 Zero Turn Mower Bids - W&S Department

W&S
Mower Bids

Bids for a 2019 zero turn mower for the Water & Sewer Department were advertised in the local newspaper, directly solicited, and posted on the city’s website and opened on April 23, 2019. One bid was received from ChaseCo, Sullivan, Missouri in the amount of \$10,298.79. Staff recommended accepting the bid. Alderman Maupin made a motion to approve staff’s recommendation. Alderman Alexander seconded the motion and it carried unanimously.

Well #6 Control Systems & Panel Bids - W&S Department

Bids for a panel & control systems for city well #6, were advertised in the local newspaper, directly

Well #6
Control
Panel Bids solicited, and posted on the city's website and opened on April 23, 2019. One bid was received from Vandevanter Engineering, Fenton, Missouri in the amount of \$41,918. Staff recommended accepting the bid. Alderman Alexander made a motion to approve staff's recommendation. Alderman Wessler seconded the motion and it carried unanimously.

2020 Dump Truck & Dump Bed Bids - W&S Department

2020 Dump
Truck Bids Bids for a new 2020 dump truck and dump bed for the Water & Sewer Department were advertised in the local newspaper, directly solicited, and posted on the city's website and opened on April 23, 2019. One bid was received from Truck Centers, Incorporated (Foristell, Missouri) in the amount of \$89,662. Staff recommended accepting the bid. Alderman Maupin made a motion to approve staff's recommendation. Alderman Alexander seconded the motion and it carried unanimously.

WWT Plant Sanitaire Liquid Cleaning System - Xylem Agreement

WWT Plant
Xylem
Agreement Zylem Water Solutions is the proprietary manufacturer and provider of the Sanitaire Liquid Cleaning System dba/Vandevanter Engineering (who is the exclusive sales representative for solicitation of orders). This system runs while the diffusers are in operation and after initial installation, there is no need to drain basins or remove system components in order to clean the diffusers. Pricing for the liquid cleaning system equipment and training is \$19,400. This excludes the muriatic acid required for all four tanks at the Wastewater Treatment Plant. Alderman Wessler made a motion to approve the Xylem agreement as presented. Alderman Dalton seconded the motion and it carried unanimously.

Prefabricated Park Structures - Sourcewell

Prefab Park
Structure
Bids
Sourcewell After research and review, in accordance with the adopted Fiscal Year 2019 Budget, and the availability of an existing publicly solicited Cooperative Purchasing Agreement (Sourcewell ID #158280, RFP 030117-PPC), staff requested approval to proceed with a purchase from Hutchinson Recreation & Design in the amount of \$23,762 for a prefabricated steel 28-ft diameter building for the park area next to the swimming pool; and, \$32,304 for a prefabricated steel 20 X 34-ft pavilion at the Vogelgesang Trailhead. City Code 145.030 authorizes engaging in cooperative purchasing. Alderman Maupin made a motion to proceed with the purchase as requested and outlined by staff. Alderman Dalton seconded the motion and it carried unanimously.

Surplus Property - Sullivan Golf

Golf
Simulators
Surplus City Administrator Hardy requested that two simulators at the Sullivan Golf be declared surplus and sold pursuant to City Code Section 145.090. The software is two years old. Alderman Maupin made a motion to declare the golf simulators surplus and to authorize staff to sell them. Alderman Dalton seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed Session

City Attorney Justin Head reported there were two matters concerning personnel to discuss in closed session.

May 2019
Finance

FINANCE COMMITTEE

May 2019

Alderman Wessler was appointed to review the monthly bills for May 2019 with Alderman McCulloch named as the alternate.

ORDINANCES

Air Methods Lease - Emergency Air Ambulance

Air Methods
Lease

Air
Ambulance
Service

Bill No. 3843 sponsored by Alderman Jason Alexander, being an ordinance approving the form of a lease agreement with Arch Air Medical Service, Incorporated which agreement deals with a parcel of land located at 1310 Airport Road in Sullivan, Missouri for the purpose of emergency air ambulance service based operations; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3843 become Ordinance No. 3843?" The aldermen were polled and voted as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Paul McCulloch, (absent); Alderman T.J. Carey, aye; and, Alderman Tony Wessler, aye. Passage of this ordinance approved a 3-year \$6,000 annual lease agreement with Air Methods. This is similar to the lease executed in 2010 with changes made to comply with the most recent Federal Aviation Regulations.

Change Order #1 - Prefab W&S Building

Prefab Bldg
W&S Chng
Order #1
Alexander
Construction

Bill No. 3844 sponsored by Alderman Bobby Maupin, being an ordinance approving Change Order #1 with Alexander Construction, LLC in the amount of \$7,233.50 (Seven Thousand Two Hundred Thirty-three Dollars and Fifty Cents) which change order deals with construction of a pre-engineered metal building for the Water & Sewer Department in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3844 become Ordinance No. 3844?" The aldermen were polled and voted as follows: Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Paul McCulloch, (absent); Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye. Passage of this ordinance approved adding 29 gauge white 8-ft liner panel on all walls on the pre-engineered metal building at the W&S Department at a cost of \$7,233.50. This brings the construction total to \$205,785.

CLOSED SESSION

Closed
Session

The time was approximately 8:25 p.m. and Alderman Alexander made a motion to adjourn into closed session to discuss two matters concerning personnel. Alderman Maupin seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); and Alderman T.J. Carey, aye.



CLOSED RESULTS

As a result of the closed meeting held May 7, 2019 two matters concerning personnel were

discussed with the Board taking the following action:

Gary Midyett - Street Department

Midyett
Hired
Street Dept

A motion was made and duly seconded to hire Mr. Gary Midyett (to replace Marcus Johnston) as a full-time semi-skilled laborer in the Street Department at a Grade 9(1) \$14.80/hour, starting May 22, 2019. This will be contingent upon him passing his Class A license endorsement scheduled for May 13, 2019; and contingent upon preemployment screening and paperwork. The motion carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye.

Alexx Wall - Water & Sewer Department

Wall Hired
W&S Dept

A motion was made and duly seconded to hire Mr. Alexx Wall (to replace Tyler Murphy) as a full-time semi-skilled laborer in the Water & Sewer Department at a Grade 9(1) \$14.80/hour, starting May 15, 2019, contingent upon preemployment screening and paperwork. The motion carried with a roll call vote as follows: Alderman Mark Dalton, aye; Alderman Bobby Maupin, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, (absent); Alderman Jason Alexander, aye; and Alderman T.J. Carey, aye.

RETURN TO OPEN

The Board reconvened into open session at approximately 8:30 p.m.



ADJOURN

Adjourn

Being no further business at this time, Alderman Dalton made a motion to adjourn. Alderman Alexander seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, (absent); Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Jason Alexander, aye. The meeting adjourned at approximately 8:30 p.m.