

NOTES OF COUNCIL MEETING

February 19, 2019

(Subject to Approval at the March 5, 2019 Council Meeting)

CALL TO ORDER

Roll Call

Attendance

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward One Tony Wessler, Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, and Alderman Ward Two T.J. Carey. Alderman Ward Two Jason Alexander was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

PLEDGE OF ALLEGIANCE

Pledge

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda

Alderman McCulloch made a motion to approve the agenda as presented. Alderman Maupin seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes

Notes from the council meeting held February 5, 2019 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the closed meeting held February 5, 2019 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Dalton seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Temporary Street Closures - Madison Bartle Scholarship Fun Run (4th Year)

Bartle Fun Run 5/4/19

Kylie Feese submitted a request to organize a Fun Run on Saturday, May 4, 2019 for the Madison Bartle Scholarship. It will begin at 9:00 a.m. at the Sullivan Fairgrounds. Temporary street closures are needed for Lilac & Bon Oaks that will last 20-30 minutes and temporary closure of Progress Drive, Mattox Drive, and Land Street from 8:00 a.m. until approximately 9:30 a.m. Emergency personnel services will be notified and volunteers will be on hand to allow access to residents homes. Staff reported that like last year, there is a softball tournament being held at the complex but the two events did not conflict last year and should not conflict this year. Alderman Carey made a motion to approve the temporary street closures contingent upon notification and approval by emergency services. Alderman Wessler seconded the motion and it carried unanimously.

Fire Department - Parade & Temporary Street Closure

Firemen's Picnic 5/2/19

The Sullivan Fire Protection District requested to have a parade starting at 5:00 p.m. on Thursday, May 2, 2019 for their Annual Fireman's Picnic. The alternate or rain date would be Saturday, May 4, 2019 at 11:00 a.m. EMS and the police have been notified and have no objections. The Fire District also requested temporary closure of Thurmond Memorial Drive from May 2nd thru May 4th,

2019. Concessions will be made for emergency vehicles & personnel throughout this time. Alderman Maupin made a motion to approve the parade and temporary street closure as requested. Alderman McCulloch seconded the motion and it carried unanimously.

STANDING COMMITTEES

P&Z
Kwok Day
Care

Planning & Zoning

P&Z held a meeting on Tuesday, February 12, 2019. They approved a conditional use permit for “Sunny Side Child Care Center” at 840 Elmton Road owned by Rachel Kwok. P&Z also reviewed a map of the 1,000-foot maximum distance as it pertained to Amendment #2 which legalized medical marijuana. P&Z also reviewed the city’s Comprehensive Plan.

Airport
Hangar
Construction

Airport Board

The Airport Board held a meeting on Wednesday, February 13, 2019. One of the items discussed was a 90/10 MoDOT cost-share program for construction of ten new hangars. Engineering & design should be completed in Fiscal Year 2019 with construction beginning in FY 2020. The next Fly-In event has been scheduled for Saturday, August 17, 2019.

CITY ADMINISTRATOR

Route 66
Splash Park
Fence

Bids - Route 66 Splash Park Fence

Bids were directly solicited, advertised and opened at 10:00 a.m. on Friday, February 8, 2019 for fencing installation at the splash pad. This is for the construction of a concrete ring and bench pads and installation of city-provided aluminum fence, and city-provided benches. One bid was received from Ed Laubinger, LLC, St. Clair, Missouri in the amount of \$16,101.50. Staff recommended approval of Laubinger’s bid. The fencing material will run \$4,617.48 with four benches costing \$4,931.48. The total expenditure would amount to \$25,650.46 (from budget line item 200-975-457). Alderman Dalton made a motion to approve staff’s recommendation and expenditures. Alderman Maupin seconded the motion and it carried unanimously.

Two New
Police
Vehicles
2019 &
2020

Bids - Two New Police Vehicles

Bids were advertised and directly solicited for one new 2020 Ford utility interceptor and one new 2019 Ford F-150 responder. Bids were opened on February 12, 2019 at 10:00 a.m. and are briefly summarized as follows:

<u>Bidder/Address</u>	<u>2020 Interceptor</u>	<u>2019 Responder</u>	<u>Delivery Date</u>	<u>2014 Trade-In</u>	<u>Net Total</u>
1) Laura Automotive Sullivan, MO	\$39,921.56	\$35,756.12	10-12 weeks	\$6,500.00	\$69,177.68
2) Hutcheson Ford Sullivan, MO	\$38,998.00	\$35,350.00	26-28 weeks	\$10,000.00	\$64,348.00

The budgeted amount was \$87,000 (with equipment added). Staff noted that the delivery dates were quoted as 10-12 weeks for Laura which was for the 2019 responder. The 2020 interceptor delivery from Laura will take approximately 26-28 weeks. Likewise, for Hutcheson the delivery date of 26-28 weeks was for the 2020 interceptor and 10-12 weeks for the 2019 responder. Staff recommended accepting the lowest qualifying bid from Hutcheson in the amount of \$64,348.

Alderman Carey made a motion to approve staff’s recommendation. Alderman Dalton seconded the motion and it carried unanimously.

Surplus
Property
Sewer
Camera
System

Sale - W&S Surplus Equipment (Camera System)

Water & Sewer Commissioner John Garner requested that the city’s ‘Aires Township Camera System’ be declared surplus and sold pursuant to City Code Section 145.090. The 1997 camera system was purchased for \$39,106. It was used to view inside sewer lines and has since been replaced with a new camera. The City of Steelville wants to look at the system and has tentatively made an offer of \$2,000. Following a brief discussion, Alderman Dalton made a motion to declare the 1997 Aires Camera System as surplus and approve Steelville’s offer. Alderman Carey seconded the motion and it carried unanimously.

FINANCE COMMITTEE

February
2019 Bills

February 2019

Alderman Dalton reported he reviewed the monthly bills for February 2019 and made a motion to approve payment in the amount of \$1,446,144.20. Alderman Maupin seconded the motion and it carried unanimously.

ORDINANCES

DWI
Enforcement
Program

DWI Deterrent -Enforcement Campaign

Bill No. 3832 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with MoDOT Traffic and Highway Safety Division which agreement deals with participation in Missouri’s Highway Safety Program on impaired driving enforcement campaigns in the City of Sullivan, Missouri; and, authorizing the Mayor to execute, was introduced and read two times. The question was asked, “Shall Bill No. 3832 become Ordinance No. 3832?” The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Jason Alexander, (absent). Passage of this ordinance provides for a visible deterrent to driving while intoxicated. The amount of funding requested is \$9,297.00.

ALDERMEN INPUT

Winter
Storm Salt
Supply

Winter Storms

Alderman Carey commented that despite so many recent winter storms, city streets have been cleared quickly. City Administrator Hardy reported that the city’s salt supply is running low and staff has been monitoring salt prices. Depending on upcoming weather conditions, the supply may have to be replenished before the next council meeting as an emergency procurement.

MAYOR INPUT

CID
Appointments

CID Appointments - Sullivan Marketplace

The Sullivan Marketplace Community Improvement District Board of Directors has three positions up for reappointment each with terms expiring on May 13, 2023. The Board of Directors of the Sullivan Marketplace Community Improvement District requested that Brenda Guffey, Bryan Pendleton, and Ron Guffey be reappointed. Mayor Watz made the appointments as recommended

with Alderman Maupin making a motion to approve them. Alderman McCulloch seconded the motion and it carried unanimously.

2018 Construction Report

2018 Mayor Watz reported that the total construction cost for all permits issued in 2018 amounted to \$5.8 million. Sullivan also issued 22 brand-new business licenses in 2018.

BUDGET REVIEW

Fiscal Year 2019 Budget Adjustments

FY2019 Administrator Hardy submitted the following budget adjustments:

Adjustments	<i>Fund</i>	<i>Type</i>	<i>Amount</i>	<i>Description</i>	<i>Original</i>	<i>Adjusted</i>
	<i>Prop P</i>	Sales Tax Revenue	\$57,700	Estimated Sales Tax	\$185,000	\$242,700
Prop P	<i>Prop P</i>	Police Wages	\$144,000	Est. Police Wages	\$0	\$144,000
		FICA	\$11,000	Estimated FICA	\$0	\$11,000
		LAGERS	\$15,000	Estimated Retirement	\$0	\$15,000
		Other Benefits	\$1,200	Estimated Other	\$0	\$1,200
		Contribution-Other Funds	(\$30,000)	Original Plan Transfer	\$30,000	\$0
		Investigative Wages	\$24,000	Est. Investigative Wages	\$0	\$24,000
		FICA	\$2,000	Estimated FICA	\$0	\$2,000
		LAGERS	\$2,400	Estimated Retirement	\$0	\$2,500
		SRO Wages	\$36,000	Est. School Resource	\$0	\$36,000
		FICA	\$3,000	Estimated FICA	\$0	\$3,000
		LAGERS	\$4,000	Estimated Retirement	\$0	<u>\$4,000</u>
						<i>Total: \$242,700</i>
Golf Course	<i>Golf Course</i>	Telephone	\$5,000	Estimated Phone Exp	\$0	\$5,000
		Utilities	\$14,000	Estimated Utility Exp	\$0	\$14,000
		Insurance & Bond	\$7,000	Actual Expense	\$0	\$7,000
		Supplies	\$10,000	Estimated Expense	\$0	<u>\$10,000</u>
						<i>Total: \$36,000</i>

Following some discussion, a motion was made by Alderman Carey to approve the budget adjustments as presented. Alderman McCulloch seconded the motion and it carried unanimously.

ADJOURN

Adjourn Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Maupin seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; and Alderman Jason Alexander, (absent). The meeting adjourned at approximately 8:00 p.m.