

NOTES OF COUNCIL MEETING

December 18, 2018

(Subject to Approval at the January 3, 2019 Council Meeting)

Attendance **CALL TO ORDER**

Roll Call

Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Three Paul McCulloch, Alderman Ward One Tony Wessler, Alderman Ward Two Jason Alexander, and Alderman Ward Two T.J. Carey. Alderman Ward Three Bobby Maupin was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

Pledge **PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda **AGENDA APPROVAL**

Alderman Alexander made a motion to approve the agenda as presented. Alderman Dalton seconded the motion and it carried unanimously.

Minutes **MINUTES APPROVED**

Notes from the council meeting held December 4, 2018 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Wessler seconded the motion and it carried unanimously. Notes from the closed meeting held December 4, 2018 were presented. Alderman McCulloch made a motion to approve the minutes as submitted. Alderman Carey seconded the motion and it carried unanimously.

REQUESTS & PETITIONS

Sullivan Golf Course - Liquor License

Golf Course
Liquor
License

Ms. Kelli Kirchoff submitted an application on behalf of CTK II, LLC dba/Sullivan Golf Course to sell intoxicating liquor (all kinds) by the drink with Sunday sales at 11 Country Club Drive. Alderman Dalton made a motion to approve the liquor licenses contingent upon approval of the State of Missouri. Alderman McCulloch seconded the motion and it carried unanimously.

STANDING COMMITTEES

Planning & Zoning

Comp Plan
P&Z Review

Alderman Wessler reported that P&Z held a meeting on December 11, 2018 at 6:00 p.m. in the council room at City Hall where the Comprehensive Plan was reviewed.

CITY ADMINISTRATOR

Surplus Sale - 1993 Chevy Truck

1993 Chevy
Truck Sale

At the November 6, 2018 council meeting the Board declared a 1993 4X4 Chevy truck as surplus and placed it out for bid pursuant to City Code 145.090. The approximate mileage is 126,740 and being sold "as is". The bids are briefly summarized as follows:

<i>Bidder/Address</i>	<i>Bid Total</i>
Josh Blanton Sullivan, MO	\$1,657.57
Mack Sales Cuba, MO	\$1,027.95
Andrew Witt Sullivan, MO	\$1,000.00
David Ruble Bourbon, MO	\$850.00
Barrett Duncan Sullivan, MO	\$789.01
David Gausepohl St. James, MO	\$705.00
Tyler Murphy Bourbon, MO	\$525.00

Staff recommended accepting the highest bid in the amount of \$1,657.57 from Josh Blanton. Alderman Alexander made a motion to approve staff’s recommendation. Alderman Wessler seconded the motion and it carried unanimously.

Chamber of Commerce - 2019 Contract

2019
Chamber
Contract

A contract for services between the City and the Chamber of Commerce was presented for Board consideration. The objective of the contract is to encourage ongoing marketing and development for continued enhancement of the City. The City will assist promotion by allocating \$6,000 annually for a tourism brochure, newcomer’s guide and other promotional and marketing expenses. The contract would end on September 30, 2019 and may be amended in writing by mutual consent. Alderman Dalton made a motion authorizing City Administrator Hardy to execute the contract. Alderman Carey seconded the motion and it carried unanimously.

CITY ATTORNEY

Closed
Session

Closed Session

City Attorney reported there was one matter concerning real estate for closed session. Later on in the meeting, Alderman McCulloch reported he had one matter concerning personnel for discussion.

FINANCE COMMITTEE

December 2018

December
2018 Bills

Alderman McCulloch reported he reviewed the monthly bills for December 2018 and made a motion to approve payment in the amount of \$2,669,774.78. Mayor Watz noted that the amount was higher than normal but that was because it included payment for purchase of the golf course property and the Airport Road property (both approved by ordinance). Alderman Alexander seconded the motion and it carried unanimously.

ORDINANCES

Vogelgesang Park Trailhead Paving - Pierce Asphalt Contract

Pierce
Contract

Bill No. 3827 sponsored by Alderman Paul McCulloch, being an ordinance approving a contract agreement with Pierce Asphalt, LLC which agreement deals with paving of the Vogelgesang trailhead parking lot in the City of Sullivan, in the amount of twenty one thousand six hundred thirty one dollars and fifty-nine cents (\$21,631.59), and authorizing the Mayor to execute, was introduced and read two times. The question was asked, "Shall Bill No. 3827 become Ordinance No. 3827?" The aldermen were polled and voted as follows: Alderman Paul McCulloch, aye; Alderman Mark Dalton, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, aye; Alderman T.J. Carey, aye; and Alderman Bobby Maupin, (absent). Passage of this ordinance approved a 15-day agreement with Pierce for paving the parking lot at Vogelgesang Park trailhead located along Highway AF.

Paving
Vogelgesang
Trailhead

WWT Plant Disinfection System - Xylem Contract

Xylem
Contract
WWT Plnt
Disinfection

Bill No. 3828 sponsored by Alderman Tony Wessler, being an ordinance approving an agreement with Wedeco (Xylem Water Solutions) which agreement deals with maintenance & service of the City of Sullivan's wastewater treatment plant disinfection system for one year in the amount of seven thousand one hundred sixty-six dollars (\$7,166.00), and authorizing the Mayor to execute, was introduced and read two times. The question was asked, "Shall Bill No. 3828 become Ordinance No. 3828?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, aye; Alderman Tony Wessler, aye; Alderman Bobby Maupin, (absent); and, Alderman Mark Dalton, aye. Passage of this ordinance approved a one year agreement with Xylem for two inspections & maintenance service of the wastewater treatment plant UV disinfection system. Each of the two visits per contract period will require one full day onsite. There's also a 12% discount on spare parts ordered during the contract period.

MAYOR INPUT

Judge
Randazzo
Resignation

Municipal Judge Vacancy & Appointment

Mayor Watz reported Municipal Judge Michael Randazzo submitted his resignation effective January 1, 2019 at 5:00 p.m. In order to facilitate a smoother transition during this time, Mayor appointed Attorney Dan Leslie to fill the upcoming vacancy effective January 2, 2019. Judge Randazzo's term is up with the April 2, 2019 municipal election. Mayor Watz noted that Dan Leslie has officially filed for this office already. Alderman McCulloch made a motion to approve the Mayor's appointment with Alderman Carey seconding it. The motion carried unanimously.

Attorney
Dan Leslie
Appointed

January 1, 2019 Council Meeting

January 2019
Meeting

As a reminder, due to January 1st being a holiday, Mayor Watz rescheduled the council meeting to Thursday, January 3, 2019.

CITY CLERK

4/2/19
Election

Candidates - April 2, 2019 Municipal Election

Filings for Mayor, City Collector, Municipal Judge, and one Alderman each for Wards 1, 2, and

Incumbents Filings 3, opened Tuesday, December 11, 2018 at 8:00 a.m. Incumbents who filed were: Mayor Dennis Watz, Collector Judy McPherson, Alderman Ward One Tony Wessler, and Alderman Ward Three Bobby Maupin. Also filing was Dan Leslie for Municipal Judge. There were no filings to report at this time for Alderman Ward Two (incumbent T.J. Carey's position). Filing closes on Tuesday, January 15, 2019 at 5:00 p.m.

CLOSED SESSION

Closed Session The time was approximately 7:30 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss one matter concerning real estate and one matter concerning personnel. Alderman Wessler seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, (absent); Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye.



CLOSED RESULTS

Closed Results As a result of the closed meeting held December 18, 2018 one matter concerning real estate and one matter concerning personnel were discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open The Board reconvened into open session at approximately 7:55 p.m.



BUDGET REVIEW

Fiscal Year 2019

Budget Workshop Mayor Dennis Watz called a workshop to order at approximately 7:55 p.m. Roll call was taken and attending the meeting were Alderman Ward Two Jason Alexander, Alderman Ward One Mark Dalton, Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin (absent), Alderman Ward One Tony Wessler, and Alderman Ward Two T.J. Carey. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

Splash Pad Fence

Splash Pad Fence Estimate City Engineer Robert Schaffer submitted some estimates on different options for fencing the new splash pad. Discussion ensued with the Board generally agreeing to put a 6-ft vinyl fence around the splash pad controls/tanks, a 4-ft aluminum picket fence around the turf area with concrete, and install four 8-ft benches. The total estimate for this option was \$28,769.12. Bids will be advertised. The Mayor & Board conveyed they wanted to see this fencing project completed in a timely fashion and not delayed.

FY2019 Budget Adjustments

UDAG Fund Administrator Hardy reported that the name of the UDAG Fund has been changed to the Golf Course Fund (026). The Board agreed to use this fund to purchase the Sullivan Country Club property (at the November 6, 2018 council meeting, per Ord #3815), and for future operating and maintenance.

Administrator Hardy recommended the following budget adjustments for Fiscal Year 2019:

	<i>Fund</i>	<i>Line Item</i>	<i>Amount</i>	<i>Brief Explanation</i>
Budget Adjustments Approved	Drug Enforcement	015-700-341	\$2,400.00	First Aid Kits
	Golf Course	026-510-223	\$100,000.00	Professional Services
		026-510-456	\$792,795.00	Golf Course Property Purchase
	Elmont Overpass	210-977-566	\$4,500,000.00	Partial Repayment to Interfund Loan
	Special Reserves	300-369-210	\$4,500,000.00	Partial Repayment to Interfund Loan
		300-345-000	\$75,000.00	Airport Road Property Rent
		300-699-456	\$665,022.00	Airport Road Property Purchase

Alderman Dalton made a motion to approve the budget adjustments as presented. Alderman McCulloch seconded the motion and it carried unanimously.

Walters Management
 Golf Management Setup Fund Pursuant to Ordinance No. 3826 (passed 12/4/18), \$50,000 was issued to Walters Golf Management (via check #52478 dated 12/17/18).

(Note: at 8:45 p.m. Alderman Wessler left meeting.)

Asbestos Studies - 760 S. Service Rd. & 103 Virginia
 Asbestos Studies Administrator Hardy reported that two newly acquired city properties (760 South Service Road West and 103 Virginia) have asbestos studies scheduled.

Demolition Bid - 207 Woodrow
 207 Woodrow Status City Attorney Justin Head reported that the 207 Woodrow property has been addressed in the court system. However, a 30-day waiting period is in the works right now. Administrator Hardy noted that KR Wilson has indicated he would still honor the bid he submitted back in April 2018.

Golf Course Cleanup
 Golf Course Cleanup Administrator Hardy updated the Board on the changes and maintenance work being done at the newly acquired Golf Course property. Several aldermen reported they have been receiving calls about rates and fees. Administrator Hardy reported that these are being honored until February 2019 and will be revisited at that time.

Prop P Policy
 Prop P & Personnel Policy The Mayor & Board revisited the draft amendment to the city's *Personnel Policy* as discussed at the previous (December 4, 2018) budget meeting. City Administrator Hardy noted the effects this would have on overtime according to FLSA. He reported he is working with the city auditing firm

and City Attorney Head to ensure the program can be implemented and will be following all Federal and State guidelines.

ADJOURN

Being no further business at this time, Alderman Dalton made a motion to adjourn. Alderman Carey seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:30 p.m.

DRAFT