

NOTES OF COUNCIL MEETING

December 4, 2018

(Subject to Approval at the December 18, 2018 Council Meeting)

CALL TO ORDER

Roll Call

Attendance Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward One Tony Wessler, and Alderman Ward Two T.J. Carey. Alderman Ward Two Jason Alexander was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

PLEDGE OF ALLEGIANCE

Pledge At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

AGENDA APPROVAL

Agenda Alderman Wessler made a motion to approve the agenda as presented. Alderman McCulloch seconded the motion and it carried unanimously.

MINUTES APPROVED

Minutes Notes from the council meeting held November 20, 2018 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the closed meeting held November 20, 2018 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously.

STANDING COMMITTEES

Planning & Zoning

P&Z P&Z's next regular meeting will be December 11, 2018 at 6:00 p.m. in the council room at City Hall.

CITY ADMINISTRATOR

Police Vehicle Bids

Police Vehicle Bids Bids were advertised and opened on November 26, 2018 for two new police vehicles. The bids are briefly summarized as follows:

Rejected

	<i>Bidder</i>	<i>2020 Ford Interceptor</i>	<i>2019 Ford F150 Responder</i>	<i>Trade-In 2014 Charger</i>	<i>Net</i>
1)	Laura Automotive Group Sullivan, MO	(Not Submitted)	\$43,240.00	\$6,500.00	\$36,740.00
2)	Hutcheson Ford, Inc St. James, MO	\$40,320.00	\$35,670.00	(Not Submitted)	\$75,990.00*

* Bid was received at 10:08 a.m. 11/26/18

After reviewing, staff recommended rejecting all bids and re-advertising. Alderman McCulloch made a motion to approve staff's recommendation. Alderman Maupin seconded the motion and it carried unanimously.

Vogelgesang Trailhead Parking Lot Paving

Vogelgesang Paving Bids Bids were advertised and opened on November 30, 2018 for paving the Vogelgesang Trailhead parking lot. The bids are briefly outlined as follows:

<i>Bidder Address</i>	<i>Total Bid</i>
Pierce Asphalt Rolla, MO	\$21,631.59
Capital Paving & Construction Linn Creek, MO	\$24,787.00
Byrne & Jones Construction Bridgeton, MO	\$29,200.46
N.B. West Sullivan, MO	\$30,487.50

Staff recommended accepting the lowest qualifying bid from Pierce Asphalt in the amount of \$21,631.59. Alderman Maupin made a motion to approve staff's recommendation with Alderman Dalton seconding it. The motion carried unanimously.

CITY ATTORNEY

Closed Session

Closed Session

City Attorney reported there were two matters concerning real estate for closed session.

FINANCE COMMITTEE

December 2018 Finance

December 2018

Alderman McCulloch was appointed to review the monthly bills for December 2018 with Alderman Maupin named as the alternate.

ORDINANCES

Walter Golf Management Agreement

Walters Golf Management Agreement

Bill No. 3826 sponsored by Alderman Jason Alexander, being an ordinance approving an agreement with Mitchell Golf Management LLC dba/Walters Golf Management in the City of Sullivan, in the amount of Four Thousand Dollars (\$4,000.00) per month; and authorizing the Mayor to execute, was introduced and read two times. Alderman Carey noted that the closing on the property (via Ord #3815 passed 11/6/18) has been scheduled for December 14, 2018 and that it was understood at the time of passage (of Ord #3815) this management agreement would be executed simultaneously. The Board agreed. The question was then asked, "Shall Bill No. 3826 become Ordinance No. 3826?" The aldermen were polled and voted as follows: Alderman Mark Dalton, aye; Alderman Tony Wessler, aye; Alderman Jason Alexander, (absent); Alderman T.J.

Carey, aye; Alderman Paul McCulloch, aye; and, Alderman Bobby Maupin, aye. Passage of this ordinance approved an initial two-year agreement with Walters to manage the Sullivan Golf Course at \$4,000 per month, plus reimbursement for other documented & invoiced ordinary out-of-pocket & necessary business expenses incurred in performing this service.

ALDERMEN INPUT

Leaf Vacuum

Leaf Vacuuming

The Board commended the Street Department for collecting leaves for city residents. Staff noted that this started November 19, 2018 thru December 7th residents' regular trash collection day (weather permitting). This year it was a one-time free service through these dates listed. After the posted dates, if service is requested, a (\$35) charge will apply.

MAYOR INPUT

Christmas Festival

2018 Christmas Festival

Mayor Watz and the Board acknowledged and thanked the Sullivan Downtown Business Partnership and Sullivan Area Chamber of Commerce for a successful Christmas Festival held December 1, 2018. It was well organized and attended.

CITY CLERK

Filing Opens 4/2/19 Election

Filing Opens - April 2, 2019 Municipal Election

Filings for Mayor, City Collector, Municipal Judge, and one Alderman each for Wards 1, 2, and 3, opens Tuesday, December 11, 2018 at 8:00 a.m. and closes Tuesday, January 15, 2019 at 5:00 p.m. Incumbents whose terms are up are: Mayor Dennis Watz, Municipal Judge Michael Randazzo, Collector Judy McPherson, Alderman Ward One Tony Wessler, Alderman Ward Two T.J. Carey, and Alderman Ward Three Bobby Maupin.

CLOSED SESSION

Closed Session

The time was approximately 7:25 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss two matters concerning real estate. Alderman Maupin seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, (absent); Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, aye.



CLOSED RESULTS

Closed Results

As a result of the closed meeting held December 4, 2018 two matters concerning real estate were discussed with no final results to report at this time.

RETURN TO OPEN

Return to Open

The Board reconvened into open session at approximately 7:50 p.m.



BUDGET REVIEW

Fiscal Year 2019

FY2019
Budget
Review

Mayor Dennis Watz called a workshop to order at approximately 7:50 p.m. Roll call was taken and attending the meeting were Alderman Ward One Mark Dalton, Alderman Ward Three Paul McCulloch, Alderman Ward Three Bobby Maupin, Alderman Ward One Tony Wessler, and Alderman Ward Two T.J. Carey. Alderman Ward Two Jason Alexander was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

Vogelgesang
Pavilion &
Restroom

Vogelgesang Park

City Engineer Schaffer submitted a rough estimate and plans for a pavilion and bathroom facility at Vogelgesang Park. After reviewing this, it was the general consensus of the Board to have Engineer Schaffer provide alternative choices using both in-house and contracted measures.

Splash Park
Fence

Splash Park

Fencing

City Engineer Schaffer submitted fencing estimates for the splash pad as follows:

6-foot vinyl fencing around splash pad controls/tanks

Materials	\$3,800
<u>Installation</u>	<u>\$1,600</u>
Sub-Total	\$5,400

3 or 4-foot aluminum picket fence around turf area

Materials	\$5,600
Installation	\$3,600
<u>1-foot wide concrete rink footing/bench offsets</u>	<u>\$6,000</u>
Sub-Total	\$15,200
<i>Grand Total:</i>	<u><u>\$20,600</u></u>

Following some discussion, it was the general consensus to proceed with drafting specifications and drawings at this point in time.

Splash Park
Restrooms

Bathrooms

City Engineer Schaffer reported a rough contracted estimate of \$60,000 for the splash park bathrooms. Some discussion was held on whether to include a changing room and whether to connect the bathrooms to the pavilion. It was the general consensus to proceed with drafting specifications and drawings with a changing room as an alternate option. The Board generally agreed that the bathrooms and pavilion be separate.

Prop P
Policy

Prop P - Personnel Policy

Staff drafted an amendment to the city's *Personnel Policy* outlining a program for the appropriation of Proposition P Sales Tax monies collected by Franklin County with 100% of the monies being

Prop P Tax
Distribution

distributed to the City of Sullivan for the compensation of full-time commissioned law enforcement officers. The proposed amendment outlined the intent of maintaining a compensatory system to disperse the Prop P tax money that is internally equitable and externally competitive with other law enforcement agencies similarly sized and similarly situated cities. The Board discussed and debated the elements of the program. It was agreed that the Prop P monies will be above and beyond the hourly or salary wage earned. Two options for distribution were debated at length:

- 1) Distribute monies to individual law enforcement officers based on their proportional rate of pay of all the law enforcement officers eligible in the month monies are received; or,
- 2) Distribute monies equally to individual law enforcement officers based on the total number of law enforcement officers in the month monies are received.

It was the general consensus of the Board to adopt the second option which distributed the tax money equally.

January 2019
Meeting

January 1, 2019 Council Meeting

Due to January 1st being a holiday, Mayor Watz rescheduled the council meeting to Thursday, January 3, 2019.

Adjourn

ADJOURN

Being no further business at this time, Alderman McCulloch made a motion to adjourn. Alderman Maupin seconded the motion and it carried unanimously. The meeting adjourned at approximately 9:10 p.m.