

# NOTES OF COUNCIL MEETING

**August 7, 2018**

*(Subject to Approval at the August 21, 2018 Council Meeting)*

## **CALL TO ORDER**

### **Roll Call**

Attendance Mayor Dennis Watz called the council meeting to order in the Council Room at City Hall, 210 West Washington, Sullivan, Missouri at 7:00 p.m. Roll call was taken and attending the meeting were Alderman Ward Three Paul McCulloch, Alderman Ward Two Jason Alexander, Alderman Ward One Mark Dalton, Alderman Ward One Tony Wessler, and Alderman Ward Three Bobby Maupin. Alderman Ward Two T.J. Carey was unable to attend. Also attending were City Attorney Justin Head, City Clerk Jan Koch, City Administrator J.T. Hardy, and City Engineer Robert Schaffer.

Pledge

## **PLEDGE OF ALLEGIANCE**

At this time, the Pledge of Allegiance was recited by everyone present. The Pledge was followed by a moment of silence.

Agenda

## **AGENDA APPROVAL**

Alderman Alexander made a motion to approve the agenda as presented. Alderman McCulloch seconded the motion and it carried unanimously.

Minutes

## **MINUTES APPROVED**

Notes from the council meeting held July 17, 2018 were presented. Alderman Wessler made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the special budget workshop held July 31, 2018 were presented. Alderman Dalton made a motion to approve the minutes as submitted. Alderman Maupin seconded the motion and it carried unanimously. Notes from the special closed meeting held July 31, 2018 were presented. Alderman Maupin made a motion to approve the minutes as submitted. Alderman McCulloch seconded the motion and it carried unanimously.

## **REQUESTS & PETITIONS**

### **Sullivan High School - Homecoming Parade**

Homecoming  
Parade

The Sullivan High School requested approval for their annual homecoming parade to be held on Friday, September 21, 2018 starting at 3:00 p.m. They plan on using the normal parade route starting with a lineup at the Sullivan Elementary School around 2:15 p.m. and ending at Jim Bottomley Park. They will notify the police, fire and ambulance. Staff recommended also contacting the Burlington Northern Santa Fe Railroad and alerting them to the activity. Alderman Maupin made a motion to approve the request contingent upon notification of emergency services and the railroad. Alderman Dalton seconded the motion and it carried unanimously.

## **STANDING COMMITTEES**

P&Z Mtg

### **Planning & Zoning**

P&Z has a meeting scheduled for Tuesday, August 14, 2018 at 7:00 p.m.

Airport Mtg

### **Airport Board**

The Airport Board's next meeting has been scheduled for Wednesday, August 8, 2018 at 6:00 p.m. where the main topic of discussion was the Fly-In scheduled for August 18, 2018. Administrator

Fly-In  
Events

Hardy reminded everyone that the *Show Me Barnstormers and Young Eagles* will be sponsoring free plane rides at the Fly-In for children (ages 8-17) from 8:00 a.m. to 2:00 p.m. It was noted that the *Barnstormers and Young Eagles* event is for educational purposes. A car show sponsored by Ace Manufacturing will also be participating.

**CITY ADMINISTRATOR**

**Bids - TSS & DO Probes (WWT Plant)**

WWT Plant  
TSS& DO  
Bids

Bids were advertised and opened on July 20, 2018 at 10:00 a.m. for probes at the wastewater treatment plant. They are briefly summarized as follows:

<i>Name/Address</i>	<i>Total Bid</i>
Vandevanter Engineering Fenton, MO	\$58,660.00
R.E. Pedrotti Co., Inc. Mission, KS	\$25,959.00

Staff recommended accepting the lowest qualifying bid in the amount of \$25,959 from R.E. Pedrotti Company, Incorporated. Mayor Watz noted the large difference in the bids. Staff reported that while Pedrotti’s home office is in Kansas, they have satellite offices in Missouri. Pedrotti is also an authorized seller, thus can be more competitive. Alderman McCulloch made a motion to approve staff’s recommendation. Alderman Maupin seconded the motion and it carried unanimously.

**Bids - Lift Station Duplex Control Panel (Water & Sewer Dept)**

Lift Station  
Duplex  
Panel Bids

Bids were advertised and opened on July 18, 2018 at 10:00 a.m. for a lift station duplex control panel. They are briefly summarized as follows:

<i>Name/Address</i>	<i>Make/Model</i>	<i>Estimated Delivery</i>	<i>Total Bid</i>
Vandevanter Engineering Fenton, MO	Primex Duplex Control Panel	5 weeks	\$11,820.00
Municipal Equipment Co. St. Louis, MO	EG Controls 18-600	8-10 weeks	\$12,412.00
Ecco Electric LLC Osage Beach, MO	23 HP Duplex	6-8 weeks	\$13,804.00

Staff recommended accepting the lowest qualifying bid in the amount of \$11,820 from Vandevanter. Alderman Alexander made a motion to approve staff’s recommendation. Alderman Maupin seconded the motion and it carried unanimously.

**CITY ATTORNEY**

**Closed Session**

City Attorney Justin Head reported there was one matter concerning litigation and one real estate matter for discussion in closed session.

**FINANCE COMMITTEE**

August 2018 August 2018

Finance Alderman Maupin was appointed to review the monthly bills for August 2018 with Alderman Dalton named as the alternate.

**ORDINANCES**

**CMT Engineering Agreement - Airport Hangar Construction**

CMT  
Airport  
Hangars

Bill No. 3802 sponsored by Alderman Paul McCulloch, being an ordinance approving an agreement with Crawford, Murphy & Tilly, Incorporated which agreement deals with professional engineering services for the construction of new T-Hangars at the Sullivan Regional Airport in the City of Sullivan, Missouri; and, authorizing the Mayor to execute was introduced and read two times. The question was asked, "Shall Bill No. 3802 become Ordinance No. 3802?" The aldermen were polled and voted as follows: Alderman Jason Alexander, aye; Alderman Paul McCulloch, aye; Alderman T.J. Carey, (absent); Alderman Tony Wessler, aye; Alderman Bobby Maupin, aye; and Alderman Mark Dalton, aye. Passage of this ordinance approved an agreement with CMT in the amount of \$32,865.24 for engineering services involved with construction of four-unit T-hangars and six-unit executive hangars at the airport. This project is 90/10 grant funded with the city's share being approximately \$81,697 & grant funding in the amount of \$735,271.

**ALDERMEN INPUT**

City Lake  
Grass

**City Lake**

Alderman Dalton reported he received a couple of calls about grass trimming at the city lake. Staff reported this is being addressed.

Center St  
Paving

**Center Street**

Alderman Wessler reported he received a request for Center Street to be paved. This led into some discussion about the Nova Chip overlay process and in particular one concrete gutter involved.

Sewer  
Backup

**Residential Sewer**

Alderman McCulloch reported he received a call from a resident on West Springfield about sewer backup in the basement. Staff is currently investigating the situation.

Splash Park  
Update

**Splash Park**

Alderman McCulloch asked for a definitive date for completion of the splash park. Staff reported plans show that it may be completed by mid-August 2018. There's also some operational training involved for Park Department staff once it's completed.

**CITY CLERK**

2018 Tax  
Hearing

**Tax Hearing 2018**

A public hearing has been scheduled for August 21, 2018 at 7:00 p.m. for proposed real estate property tax rates for the year 2018. The rate is subject to review and approval by the Missouri State Auditor's Office.

Closed Session **CLOSED SESSION**  
The time was approximately 7:30 p.m. and Alderman McCulloch made a motion to adjourn into closed session to discuss one matter concerning real estate and one matter concerning litigation. Alderman Alexander seconded the motion and it carried with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, aye; Alderman Paul McCulloch, aye; and Alderman T.J. Carey, (absent).



Closed Results **CLOSED RESULTS**  
As a result of the closed meeting held August 7, 2018 one matter concerning real estate and one matter concerning litigation was discussed with no final results to report at this time. (Note: during closed session, Alderman Wessler left the meeting at approximately 9:00 p.m.)

Return to Open **RETURN TO OPEN**  
The Board reconvened into open session at approximately 9:15 p.m.



2019 Budget Workshop **BUDGET WORKSHOP - FISCAL YEAR 2019**  
Mayor Watz called a budget workshop meeting to order at approximately 9:15 p.m. Those attending were Alderman Ward Two Jason Alexander, Alderman Ward Three Bobby Maupin, Alderman Ward Three Paul McCulloch, and Alderman Ward One Mark Dalton. Alderman Ward Two T.J. Carey and Alderman Ward One Tony Wessler were not present. Also attending were City Administrator J.T. Hardy, City Attorney Justin Head, and City Clerk Jan Koch.

Cuneio Retirement **Personnel**  
*Street Department*  
Street Commissioner Larry Cuneio has announced his retirement with his last day of work would be October 23, 2018. Therefore, his position will open effective October 24, 2018.

Code Officer ***Code Enforcement Officer***  
Filling the Code Enforcement Officer position has been put on hold for the time being.

Flying J Exit Grant App **Flying J Exit - Grant Application**  
Administrator Hardy reported that he signed an application seeking 50/50 cost-share agreement for the signalization of the 226 overpass near Flying J. A memorandum of understanding (MOU) between the City of Sullivan and Oak Grove Village is being drafted whereby the City of Sullivan would agree to use the shared funds for the rebuilding of East Springfield Road.

FY2019 **Fiscal Year 2019**  
An updated projection for expenditures in FY2019 was presented for an estimated \$22,314,025.

Visitors Bureau \$6,000 Administrator Hardy noted that expenditures include \$6,000 for the Chamber of Commerce/Visitors Bureau.

**Meramec Regional Planning Commission**

MRPC Dues MRPC increased membership renewal dues from \$3,200 annually to \$4,650. Following some discussion, it was the general consensus to not renew.

**Lidar Data GIS**

Lidar GIS Software Update Staff recommended upgrading the software used for topography during mapping processes involving storm water and construction. The new software can analyze data within two-feet of contours. The cost is \$20,000. Some discussion ensued with the Board stating no objections to the upgrade.

**Solid Waste - Tub Grinder**

Compost Tub Grinder Grant A 50/50 grant application is available for a tub grinder. The grinder runs about \$100,000. The cost for outsourcing this service runs about \$12,000 each time. The Board stated no objections to seeking the application.

**760 South Service Road**

760 S Service Rd Administrator Hardy asked if there was any objection to budgeting in FY2019 to fill in the parking lot holes and demolishing the building on the city owned property located at 760 South Service Road? No objections were stated.

**Police Department - Radios & SUV**

Police Radios SUV Some discussion was held about the digital voting radio system requested by the Police Department and the cost of the two new vehicles also budgeted for FY2019.

**Prop P & Personnel**

Prop P & Personnel Alderman McCulloch discussed the use of future funding from Prop P to hire more police personnel, particularly another detective. More discussion ensued regarding the intent and purpose of Prop P funds. It was the general consensus of the Board to sanction the Police Department's recommendation to use Prop P funds for salary compensation for current officers, as proposed in the FY2019 budget.

**Next Budget Workshop**

Next Workshop The next budget workshop for Fiscal Year 2019 will be held following the regular council meeting on August 21, 2018.

**ADJOURN**

Adjourn Being no further business at this time, Alderman Alexander made a motion to adjourn. Alderman Maupin seconded the motion and it carried unanimously with a roll call vote as follows: Alderman Bobby Maupin, aye; Alderman Mark Dalton, aye; Alderman Jason Alexander, aye; Alderman Tony Wessler, (absent); Alderman Paul McCulloch, aye; and Alderman T.J. Carey, (absent). The meeting adjourned at approximately 10:15 p.m.